VOTING ORDER

M. O'Donnell
J. Shondel
D. Bucci
J. Fenderbosch
R. James
D. Kos
L. Meiners

CITY OF AVON LAKE
150 AVON BELDEN ROAD
AVON LAKE, OHIO

The following business is to be considered at the regular meeting of the Avon Lake City Council on September 14, 2015 at 7:30 P.M. in the Council Chamber.

Pledge of Allegiance

Roll Call: Mr. Bucci, Mrs. Fenderbosch, Mr. James, Mr. Kos, Mr. Meiners, Mr. O'Donnell, Mr. Shondel, Mayor Zilka, Director of Law Lieberman, Director of Finance Presley, Public Works Director Reitz.

Approval of Minutes: August 24, 2015 Regular Council Meeting as prepared and published.

Appointment of Assistant Fire Chiefs

Temporary Legislation #10554, confirming the appointment of Jeffrey Moore as Assistant Fire Chief.→

Temporary Legislation #10555, confirming the appointment of John Rogers as Assistant Fire Chief.→

Administration of the Oaths of Office

Correspondence

Reports
Mayor
Council President
Public Works Director
Director of Law
Director of Finance
Standing Committees
Special Committees

Audience Participation

Motions

Authorizing the purchase of playground mulch from Ready Field Solutions in the amount of $10,780.00 – R. James.

Legislation

Third Reading:

Temporary Legislation #10539, amending Codified Ordinance Section 1010.11 and adding Codified Ordinance Section 1010.111 pertaining to tree lawns.

Second Readings:

Temporary Legislation #10544, authorizing the purchase of two Ford SUV Interceptors for the Police Department.→

Temporary Legislation #10549, amending Codified Ordinance Section 208.01 (e) (16), entitled Lake House, and repealing Ordinance No. 90-2015.

First Readings:

Temporary Legislation #10556, authorizing the purchase of three Ford trucks for the Public Works Department.→

Temporary Legislation #10557, authorizing the purchase of a Vac-All body for the Public Works Department.→

Temporary Legislation #10558, authorizing the Mayor to prepare and submit an application for OPWC capital improvement funds.→

Temporary Legislation #10559, amending Codified Ordinance No. 127-2014 setting the salary for the position of Assistant Fire Chief.→

Temporary Legislation #10560, adopting a job description for the position of Fire Department Secretary.

Temporary Legislation #10561, adopting a job description for the position of Police Department Secretary.

Temporary Legislation #10562, adjusting the wage rate of the Fire Department Secretary.

→Suspension of the rule requiring three readings

Temporary Legislation #10563, adjusting the wage rate of the Police Department Secretary.

Temporary Legislation #10564, approving a salary adjustment for Forest Mercer, Firefighter/Paramedic.→

Temporary Legislation #10565, adopting a fixed guideline for hiring new Firefighter/Paramedics.

Temporary Legislation #10566, approving the preliminary plan for Arrington Village.→

Temporary Legislation #10567, approving the improvement plans for Arrington Village.→

Miscellaneous Business and Announcements

Public Input

Adjournment

→Suspension of the rule requiring three readings

BY: Mr. Bucci TEMP NO: 10554

ORDINANCE NO. _____

AN ORDINANCE CONFIRMING THE APPOINTMENT OF JEFFREY MOORE AS ASSISTANT FIRE CHIEF OF THE AVON LAKE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to the terms of the Civil Service provisions of the Codified Ordinances, tests have been given and the results certified and the Mayor has submitted to this Council for confirmation an appointment to the position of Assistant Fire Chief, now therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the appointment of Jeffrey Moore to the position of Assistant Fire Chief of the Avon Lake Fire Department, effective September 15, 2015, be, and it is hereby approved and confirmed, subject to the Rules and Regulations of the Civil Service Commission and the Administrative Code provisions of the Codified Ordinances.

Section No. 2: That the duties and responsibilities to be performed and undertaken by the Assistant Fire Chief shall be those set forth for such position in Ordinance No. 124-2014.

Section No. 3: That with Council's knowledge of Mr. Moore's experience and ability it has and does fix a biweekly salary of $3,541.30 for the position. In addition to his salary, Mr. Moore shall receive an annual clothing allowance in the amount of $900.00.

Section No. 4: That Mr. Moore shall be entitled to receive the applicable benefits provided to full-time, non-bargaining unit employees as outlined in Chapter 260 of the Avon Lake Codified Ordinances.

Section No. 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 6: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of appointing an Assistant Fire Chief according to the new structure of the Fire Department to ensure the efficient running of the Fire Department, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. Bucci TEMP NO: 10555

ORDINANCE NO. _____

AN ORDINANCE CONFIRMING THE APPOINTMENT OF JOHN ROGERS AS ASSISTANT FIRE CHIEF OF THE AVON LAKE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to the terms of the Civil Service provisions of the Codified Ordinances, tests have been given and the results certified and the Mayor has submitted to this Council for confirmation an appointment to the position of Assistant Fire Chief, now therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the appointment of John Rogers to the position of Assistant Fire Chief of the Avon Lake Fire Department, effective September 15, 2015, be, and it is hereby approved and confirmed, subject to the Rules and Regulations of the Civil Service Commission and the Administrative Code provisions of the Codified Ordinances.

Section No. 2: That the duties and responsibilities to be performed and undertaken by the Assistant Fire Chief shall be those set forth for such position in Ordinance No. 124-2014.

Section No. 3: That with Council's knowledge of Mr. Rogers' experience and ability it has and does fix a biweekly salary of $3,541.30 for the position. In addition to his salary, Mr. Rogers shall receive an annual clothing allowance in the amount of $900.00.

Section No. 4: That Mr. Rogers shall be entitled to receive the applicable benefits provided to full-time, non-bargaining unit employees as outlined in Chapter 260 of the Avon Lake Codified Ordinances.

Section No. 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 6: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of appointing an Assistant Fire Chief according to the new structure of the Fire Department to ensure the efficient running of the Fire Department, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. James TEMP NO: 10539

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 1010.11 OF THE CODIFIED ORDINANCES AND ADDING SECTION 1010.111 PERTAINING TO TREE LAWNS.

WHEREAS, Section 1010.11 of the Codified Ordinances of Avon Lake restricts the items permitted within City tree lawns;

WHEREAS, items and structures have been placed within City tree lawns in violation of Section 1010.11;

WHEREAS, such items and structures are interfering with the City's ability to obtain State grant funds for road maintenance, repair and improvement;

WHEREAS, the State has advised the City that the City may permit certain of the items and structures to remain within the tree lawns if certain terms and conditions are satisfied; and

WHEREAS, Council desires to amend Section 1010.11 and enact new Section 1010.111 of the Codified Ordinances to permit certain items and structures to remain within tree lawns under terms and conditions that comply with the State's requirements for obtaining grant funds;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Section 1010.11 of the Codified Ordinances of Avon Lake is hereby amended by the addition of new division (d), to read as follows:

(d) Certain items in the City tree lawns that are otherwise in violation of the foregoing provisions of this section may be permitted to remain in their current locations in accordance with and subject to the terms and conditions of Section 1010.111 of this Code.

Section No. 2: That there is hereby enacted new Section 1010.111 of the Codified Ordinances of Avon Lake, to read as follows:

1010.111 CERTAIN TOLERATED TREE LAWN ITEMS.

(a) Until the Mayor orders it to be removed, an item or structure within a City tree lawn that is otherwise in violation of Section 1010.11 may remain in its current location if it is a Tolerated Item (as hereinafter defined) and if the tree lawn is not part of the right-of-way of a state route, arterial street, or street the posted speed limit of which exceeds 25 miles per hour. The owner(s) of the Tolerated Item shall, at the cost of such owner(s), promptly remove the

Tolerated Item when ordered by the Mayor to do so, and in default thereof, the City may remove the Tolerated Item and charge the owner(s) for the cost of such removal.

(b) Until the Mayor orders it to be removed, an item or structure within a City tree lawn that is otherwise in violation of Section 1010.11 and that is not permitted by division (a) of this section, may be permitted to remain in its current location if it is a State Tolerated Item (as hereinafter defined) and if the owner(s) of the State Tolerated Item executes and delivers to the City a revocable license agreement and such other instruments as the City may request, all in form and substance acceptable to the Public Works Director and Director of Law.

(c) For purposes of this section, "Tolerated Item" means a structure or item that is in violation of Section 1010.11, but satisfies all of the following:

(1) It existed in its current location in the City tree lawn as of January 1, 2013.

(2) It is owned by the owner(s) of the lot adjoining such section of the City tree lawn.

(3) It is an item that cannot be removed from the City tree lawn without significant cost or substantial damage to the item.

(4) It is not a rock or boulder.

(d) For purposes of this section, "State Tolerated Item" means a structure or item that is in violation of Section 1010.11, but satisfies all of the following:

(1) It existed in its current location in the City tree lawn as of January 1, 2013.

(2) It is more than four (4) feet from the edge of the pavement of the street right-of-way.

(3) It is owned by the owner(s) of the lot adjoining such section of the City tree lawn.

(4) It is an item that cannot be removed from the City tree lawn without significant cost or substantial damage to the item.

(5) It is not a rock or boulder.

(e) The determination as to whether an item is a Tolerated Item or State Tolerated Item shall be made by the Public Works Director. An owner of an item or structure within a tree lawn may request a determination as to whether that item is a Tolerated Item or State Tolerated Item. If such owner is dissatisfied with the determination of the Public Works Director, then such owner may appeal such determination by making a demand in writing to the Building Inspector for a hearing before the Demolition Board of Appeal established pursuant to Section 1468.05 of the Codified Ordinances (the "Board"). Such demand must be served upon the Building Inspector within fourteen (14) days after the Public Works Director issues a determination that the item or structure is not a Tolerated Item or State Tolerated Item. The hearing shall be held within thirty (30) days from the receipt of the written demand, and at least five (5) days' notice of the hearing shall be given to the owner. A majority of the Board may reverse the determination of the Public Works Director. The owner shall be promptly notified of the decision of the Board. The decision of the Board shall be final and conclusive.

(f) Until January 1, 2017, no fee shall be payable for requesting a determination as to whether an item is a Tolerated Item or State Tolerated Item or appealing the decision of the Public Works Director to the Board. On and after January 1, 2017, the fees shall be as specified in the General Fee Schedule set forth in Section 208.01 of the Codified Ordinances.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1st reading: 7/13/15
2nd reading: 8/24/15
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. Kos TEMP NO: 10544

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO FORD SUV INTERCEPTORS FOR THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Avon Lake has entered into a Cooperative Purchasing Program with the State of Ohio, and

WHEREAS, the State has advertised for bids for the purchase of two 2016 Ford SUV Interceptors and finds that the bid of Lebanon Ford of Lebanon, Ohio to be the lowest and best bid, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by Lebanon Ford of Lebanon, Ohio submitted through the Cooperative Purchasing Program of the State of Ohio, to supply the City with two 2016 Ford SUV Interceptors in the total amount of $52,224.00, be and it is hereby accepted and approved.

Section No. 2: That upon deliver to this City with the proper specifications, to the full satisfaction of the Police Chief and the Director of Finance and accompanied by Title Certificate showing said vehicle to be free and clear of any and all liens and encumbrances and titled in the City of Avon Lake, then the Director of Finance is hereby directed to deliver to Lebanon Ford of Lebanon, Ohio the warrant of this City in the amount of $52,224.00 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing the Police Department with safe and reliable vehicles in order that they may promptly, safely and efficiently perform their duties and further to take advantage of the State Purchasing Program since a limited number of vehicles are available, thus for the health, safety, and welfare of the

residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading: 8/24/15
2nd reading:
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. James TEMP NO: 10549

ORDINANCE NO. _____

AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 208.01 (e) (16), ENTITLED LAKE HOUSE, AND REPEALING ORDINANCE NO. 90-2015, AND DECLARING AN EMERGENCY.

WHEREAS, the Recreation Director recommended amending Codified Ordinance Section 208.01 (e) (16), regarding Lake House rental fees and repealing Ordinance No. 90-2015, and

WHEREAS, said amended fee schedule will be compatible with the SportsMan on-line reservation program to allow for rental fees to be processed more efficiently, and

WHEREAS, Council coming now to consider said recommendation approves it in full, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Codified Ordinance Section 208.01 (e) (16) is hereby amended as follows:

(16) Lake House Rental

~~A security deposit of $100.00 is required for each rental and will be refunded by the Recreation Director or his or her designee upon satisfactory inspection of the rooms uses. Usage fees can be waived upon recommendation iof the Recreation Director or his or her designee.~~

~~Resident: 150.00 for the first three hours *plus 25.00 each additional hour~~

~~Nonresident 250.00 for the first three hours *plus 50.00 for each additional hour~~

~~Nonprofit organization 50.00 for the first three hours*plus 15.00 each additional hour~~

~~*There will be a three-hour minimum for all reservations.~~

WEEKDAY: MONDAY - THURSDAY	RENTAL FEE		SECURITY DEPOSIT	
	First 3 Hours	Additional Hours	No Alcohol	Alcohol
Resident	$ 100.00	$ 15.00	$ 100.00	$ 200.00
Avon Lake Non-profit/Business	$ 50.00	$ 15.00	$ 100.00	$ 200.00
Avon Lake Bereavement	$ 75.00	$ 15.00	$ 100.00	$ 200.00
Non-resident	$ 200.00	$ 30.00	$ 100.00	$ 200.00
Out-of-town Non-profit/Business	$ 100.00	$ 30.00	$ 100.00	$ 200.00
Non-resident Bereavement	$ 150.00	$ 30.00	$ 100.00	$ 200.00

WEEKEND: FRIDAY - SUNDAY	RENTAL FEE		SECURITY DEPOSIT	
	First 3 Hours	Additional Hours	No Alcohol	Alcohol
Resident	$ 150.00	$ 25.00	$ 100.00	$ 200.00
Avon Lake Bereavement	$ 125.00	$ 25.00	$ 100.00	$ 200.00
Non-resident	$ 300.00	$ 50.00	$ 100.00	$ 200.00
Non-resident Bereavement	$ 250.00	$ 50.00	$ 100.00	$ 200.00

HOLIDAY	RENTAL FEE		SECURITY DEPOSIT	
	First 3 Hours	Additional Hours	No Alcohol	Alcohol
Resident	$ 200.00	$ 50.00	$ 100.00	$ 200.00
Non-resident	$ 300.00	$ 100.00	$ 100.00	$ 200.00

Three hours minimum rental will be charged. All setup and cleanup time must be a part of the charged rental time. A two-hour cleaning period is required between all rentals. Any weekday rental carrying over from daytime into the evening hours will be charged daytime rate. Non-profit organizations must provide non-profit documentation. Non-profit and Business address will be used to determine residency. Bereavement rentals can only be made through the Recreation Office. Holidays include New Year's Day, Good Friday, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day After Thanksgiving Day, Christmas Day. For those Holidays falling on weekends, the Holiday rate shall be used.

Section No. 2: That Ordinance No. 90-2015 is hereby repealed.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure in order to establish equitable Lake House rental fees to coincide with the new policies for the Lake House rentals and bring revenue into the City, thus for the public welfare. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading: 8/24/15
2nd reading:
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. James TEMP NO: 10556

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE PURCHASE OF THREE FORD TRUCKS FOR THE PUBLIC WORKS DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, in accordance with the direction of Council, notice has been given by publication, as required by law, advertising for bids for two F350 Ford Trucks with plows and one F450 Ford Dump Truck with plow for the Public Works Department, and

WHEREAS, in response to said advertisement, bids have been received, opened, and tabulated, and

WHEREAS, Council has now considered said bids and has determined that the bid submitted by Kowalski Ford of Avon Lake, Ohio, for two F350 Ford Trucks with plows and one F450 Ford Dump Truck with plow for the Public Works Department is the best responsive bid and is acceptable to this Council, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid of Kowalski Ford of Avon Lake, Ohio, for two F350 Ford Trucks with plows in the amount of $63,156.64 and one F450 Ford Dump Truck with plow in the amount of $45,904.76 be and the same is hereby accepted and approved.

Section No. 2: That upon receipt of the two F350 Ford Trucks with plows and one F450 Ford Dump Truck with plow to the full satisfaction of the Public Works Director and the Director of Finance, then the Director of Finance is hereby authorized and directed to deliver to Kowalski Ford of Avon Lake, Ohio, the warrant of this City in the amount of $109,061.40 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing the Public Works Department with reliable vehicles so

they may safely perform their duties, thus for the preservation of the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. James TEMP NO: 10557

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE PURCHASE OF A VAC-ALL BODY FOR THE PUBLIC WORKS DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, in accordance with the direction of Council, notice has been given by publication, as required by law, advertising for bids for a Vac-All Body for the Public Works Department, and

WHEREAS, in response to said advertisement, the sole bid has been received, opened, and tabulated, and

WHEREAS, Council has now considered said sole bid and has determined that the bid submitted by Best Equipment Co. of North Royalton, Ohio, for a Vac-All Body for the Public Works Department is acceptable to this Council, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid of Best Equipment Co. of North Royalton, Ohio, for a Vac-All Body in the amount of $69,000.00 be and the same is hereby accepted and approved.

Section No. 2: That upon receipt of the Vac-All Body to the full satisfaction of the Public Works Director and the Director of Finance, then the Director of Finance is hereby authorized and directed to deliver to Best Equipment Co. of North Royalton, Ohio, the warrant of this City in the amount of $69,000.00 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing the Public Works Department with reliable equipment so they may safely perform their duties, thus for the preservation of the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and

effect from and immediately after its passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. James TEMP NO: 10558

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the City of Avon Lake is planning to make capital improvements to the Central Avon Lake Drainage Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs, now therefore;

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the Mayor is hereby authorized to apply to the OPWC for funds as described above.

Section No. 2: That the Mayor is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Resolution is hereby declared to be an emergency measure, the emergency being the necessity of filing the application with OPWC by the deadline in order to receive a grant to provide improvements to the Avon Lake Central Drainage Project to provide optimal drainage of storm water and prevent future flooding, thus for the health, safety, and welfare

of the public. Therefore, this Resolution shall go into immediate force and effect upon passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. Bucci TEMP NO: 10559

ORDINANCE NO. _____

AN ORDINANCE AMENDING CODIFIED ORDINANCE NO. 127-2014, AND DECLARING AN EMERGENCY.

WHEREAS, it has been determined that Ordinance No. 127-2014 needs to be amended, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Ordinance No. 127-2014 is hereby amended as follows:

Section No. 1: That the salary for the position of Assistant Fire Chief is hereby set at ~~$3,471.85~~ **29% above the top paid Firefighter/Paramedic** payable bi-weekly.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to establish the correct salary for the positions of Assistant Fire Chief to coincide with their appointments and to advise the Finance Department in order for their payroll records to be accurate. Therefore, this Ordinance shall be in full force and effect immediately upon passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. Bucci TEMP NO: 10560

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF SECRETARY IN THE FIRE DEPARTMENT, ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION, AND REPEALING ORDINANCE NO. 2-2003, AND DECLARING AN EMERGENCY.

WHEREAS, it has been recommended by the Fire Chief and the Human Resources Committee that an updated job description for the position of Secretary for the Fire Department be adopted, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the specifications, responsibilities, and duties applicable to the position of Secretary for the Fire Department shall be as shown on the job description, a copy of which is attached hereto and made a part hereof.

Section No. 2: That Ordinance No. 2-2003 is hereby repealed.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure in order to establish the duties of the Secretary in the Fire Department to bring optimal services to the residents of Avon Lake, thus for the health, safety, and welfare of the public. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading:
2nd reading:
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

CITY OF AVON LAKE
Position Description
Secretary - Fire Department

Job Title:	Secretary
Department:	Fire Department
Immediate Supervisor:	Fire Chief
Positions Supervised:	N/A
FLSA Status:	Non-Exempt
Bargaining Unit:	None
Civil Service Status:	Unclassified

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

GENERAL RESPONSIBILITIES

Under the direction of the Fire Chief, the Secretary shall perform all clerical and secretarial tasks to ensure that the department operates in an effective and well-organized manner. The Secretary shall serve as liaison between the Fire Chief and his subordinates, the general public, and other department and governmental agencies.

The Secretary shall manage all emergency and non-emergency communications received via the telephone and occasionally when delivered by individuals in person. The Secretary shall be able to function with a minimum amount of supervision and perform under stressful conditions.

GENERAL QUALIFICATIONS

The qualified candidate shall possess a high school diploma or equivalent and a minimum of three years' experience and/or training sufficient to indicate the ability to perform the job. This would include but not be limited to: knowledge of computer and electronic communications operations, typing, records management, and basic accounting; the ability to understand and follow written and verbal instructions; the ability to compose routine correspondence, and compile and prepare reports; and be able to develop and maintain effective working relationships with associates, city officials, and the general public through professional communications.

An individual who poses a direct threat to the health and safety of himself/herself or others in the workplace will be deemed not qualified for this position.

GENERAL DUTIES

The following duties are typical for this classification. Employees may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

ESSENTIAL JOB FUNCTIONS

- Perform all clerical and secretarial tasks to ensure that the department operates in an effective and well-organized manner.
- Operate all office equipment, answer the department's general business telephones, and assist the public with requested information; and transfer telephone calls to department personnel as necessary.
- Utilize computer programs including spreadsheet software, word processing, and miscellaneous fire department software.
- Perform routine office procedures including copying, faxing, and scanning.
- Prepare written departmental correspondence, financial reports, purchase order requisitions, personnel reports, work schedule calendar, and payroll.
- Assist with the budget along with paying invoices and maintain accurate department budget and finances.
- Maintain bookkeeping records of department receipts, expenditures, and employee time off; and maintain an efficient filing system for department records.
- Order and maintain supply for smooth operation of department and all necessary day to day items. Order special items, assist with scheduling classes, training and accommodations as needed.
- Maintain petty cash fund.
- Greet guests, serve as liaison between the fire department and the public and/or other departments and personnel. Respond to concerns/complaints as needed.
- Provide information and/or guidance to governmental agencies, the public, media and department personnel as situations require.
- Manage intradepartmental mail, pickup/distribute paychecks, distribute and post notices, correspondence, and all relevant information.
- Receive emergency information via the telephone and from individuals reporting such information in person, and completely and accurately record such information in various logs and journals.
- Assist command via radio in performing efficient shift operations during emergencies.
- Maintain a professional appearance at all times.
- Maintain and increase knowledge and skills through attendance at meetings and training seminars.
- Perform other duties as assigned by the Fire Chief.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to type 50-60 words per minute.
- Knowledge of bookkeeping, record keeping and general office practices and procedures.
- Ability to work with limited supervision and make logical decisions under stressful conditions.
- Ability to manage and coordinate various tasks simultaneously.
- A thorough knowledge and ability to operate office equipment such as: personal computer, typewriter, calculator, copier, printer, fax machine; and other commonly utilized office equipment.
- Ability to verbally communicate in a clear, calm, and understandable manner.
- A working knowledge of firefighting procedures and terminology so as to properly relay and track fire-ground operations.
- A working knowledge of the locations of city streets and the ability to read and understand maps.
- A thorough knowledge of department rules/regulations, policies/procedure, and standard operating guidelines.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individual's with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to: sit, talk, hear, stand and walk; use hands and fingers; handle and operate objects, tools, or controls; reach with hands and arms.

The employee may be required to lift and/or move a minimum of 10 pounds. Special vision abilities required by the job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in the office during the day. Work is often performed in emergency and stressful situations.

BY: Mr. Bucci TEMP NO: 10561

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF SECRETARY IN THE POLICE DEPARTMENT, ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION, AND REPEALING ORDINANCE NO. 58-2002, AND DECLARING AN EMERGENCY.

WHEREAS, it has been recommended by the Police Chief and the Human Resources Committee that an updated job description for the position of Secretary for the Police Department be adopted, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the specifications, responsibilities, and duties applicable to the position of Secretary for the Police Department shall be as shown on the job description, a copy of which is attached hereto and made a part hereof.

Section No. 2: That Ordinance No. 58-2002 is hereby repealed.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure in order to establish the duties of the Secretary in the Police Department to bring optimal services to the residents of Avon Lake, thus for the health, safety, and welfare of the public. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading:
2nd reading:
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

CITY OF AVON LAKE
Position Description
Secretary - Police Department

Job Title:	Secretary
Department:	Police Department
Immediate Supervisor:	Police Chief
Positions Supervised:	None
FLSA Status:	Exempt
Bargaining Unit:	Non-Bargaining Unit
Civil Service Status:	Unclassified

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

GENERAL RESPONSIBILITIES

Under the direction of the Police Chief, the Secretary performs a variety of secretarial tasks in order to assist with the efficient operation of the Police Department. The Secretary performs a variety of fiscal functions, in addition to maintaining administrative and personnel files.

The Secretary provides clerical support to the administrative staff and may be assigned to specialized or specific duties as required by the Police Chief. The Secretary shall be able to function with a minimum amount of supervision and perform under stressful conditions.

GENERAL QUALIFICATIONS

The qualified candidate shall possess a high school diploma or equivalent, supplemented by courses in data entry, computer operations, general accounting, and office practices and procedures; should have prior secretarial work experience, and must be proficient in MS Office, particularly Outlook, Word, and Excel, or equivalent; and the ability to maintain effective working relationships with associates, City officials, and the general public through professional communications.

The qualified candidate must have a valid Ohio driver's license with an acceptable driving record, possess no felony convictions, and have the security clearance necessary to obtain and maintain access with the Computerized Criminal History and LEADS data systems.

An individual who poses a threat to the health and safety of himself / herself or others in the workplace will be deemed as not being qualified for this position.

GENERAL DUTIES

The following duties are typical for this classification. Employees may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

ESSENTIAL JOB FUNCTIONS

- Consistently works in an efficient, effective, and productive manner without direct supervision.
- Assists the Police Chief with the performance of administrative functions, and performs all clerical and secretarial tasks in order to assist with the efficient operation of the Police Department.
- Has operating knowledge of the Ohio Law Enforcement Data System (LEADS) or other required computer systems, and is able to code messages, enter messages, or inquire into the system as necessary.
- Operates all office equipment and assists with their general troubleshooting and maintenance.
- Schedules and confirms appointments, receives, screens, and directs telephone calls.
- Performs a variety of clerical tasks in order to assist with the efficient operation of the department such as, copying, scanning, faxing, transcription services, preparing written correspondence, letters, memos, and year-end annual reports.
- Performs various fiscal functions by assisting with the preparation of department payroll, invoices, purchase orders, and processing of bills.
- Helps create and distribute the department's work schedule and assists with the tracking of employee time off.
- Maintains efficient filing systems for departmental records, compiles and maintains information (stats) used by the Police Chief, City Council, and the general public.
- Manages intradepartmental mail, pickup/distribute paychecks, distributes and posts notices, correspondence and all relevant information.
- Utilizes computer programs, including but not limited to MS Office and other Police Department related software.
- Helps maintain the department's phone system by setting up extensions, voicemail, function keys, and labels.
- Assists with the maintenance of departmental inventory records, assets, promotional items, disposals, acquisitions, and office supplies.
- Prepares final dispositions forms on all arrests for the Avon Lake Municipal Court and ensures the department's compliance with all court ordered expungements and sealed records.

- Provides information and/or guidance to governmental agencies, the public, media, and department personnel as situations require.
- Assists with the maintenance and upkeep of the department's social media accounts.
- Assists with the maintenance of the department's record retention schedule by documenting all records slotted for destruction and submitting required paperwork to the appropriate state agency for destruction approval.
- Maintains regular and predictable attendance.
- Maintains a professional appearance at all times.
- Maintains and increases knowledge / skills through attendance at meetings and training seminars.
- Consistently maintains and promotes workplace harmony.
- Performs other duties as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of bookkeeping, record keeping, filing methods, record management techniques, and general office practices and procedures.
- Skilled in organizing work, setting priorities, meeting critical deadlines, and following up on assignments with minimum direction.
- Ability to manage and coordinate a variety of tasks simultaneously.
- Basic accounting knowledge; ability to calculate fractions, decimals, and percentages.
- Correct English usage, including spelling, grammar, punctuation, and vocabulary.
- Ability to maintain information of a confidential or sensitive nature.
- A thorough knowledge and ability to operate office equipment, personal computer, and other commonly utilized office equipment.
- A thorough knowledge of department rules, regulations, policies, procedures, and standard operating guidelines.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to sit, talk, hear, stand and walk; use hands and fingers; handle and operate objects, tools, or controls; reach with hands and arms.
- Ability to lift, and/or move a minimum of ten (10) pounds.

- Ability to understand and carry out instruction in either written, oral, diagram, or schedule form, giving close attention to detail and accuracy.
- Ability to communicate clearly and effectively, both orally and in writing.
- Ability to accurately type a minimum of forty (40) words a minute.
- Special vision abilities required by the job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Generally climate controlled.
- Work is primarily performed within an office environment.
- Working time may require irregular hours and shifts; at times voluntary and involuntary overtime may be necessary, as well as being called back to work on short notice.

Note: *This class specification should not be interpreted as all inclusive. In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered sedentary work.*

BY: Mr. Bucci TEMP. NO: 10562

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A RECOMMENDATION OF THE HUMAN RESOURCES COMMITTEE ADJUSTING THE WAGE RATE OF SUZANNE BLISS, FIRE DEPARTMENT SECRETARY, AND DECLARING AN EMERGENCY.

WHEREAS, the Fire Chief and Human Resources Committee have recommended a wage adjustment for Suzanne Bliss, Fire Department Secretary, and

WHEREAS, Council coming now to consider said recommendation approves it in full and desires to put it into effect, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the following employee is granted a salary adjustment as follows:

Employee	New Rate	Effective Date
Suzanne Bliss	$22.59/hour	1/01/16

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of equitably compensating personnel for job performance. Therefore, this Ordinance shall be in full force and effect from and after its passage and approval.

1st reading:
2nd reading:
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. Bucci TEMP. NO: 10563

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A RECOMMENDATION OF THE HUMAN RESOURCES COMMITTEE ADJUSTING THE WAGE RATE OF RACHEL BURSON, POLICE DEPARTMENT SECRETARY, AND DECLARING AN EMERGENCY.

WHEREAS, the Police Chief and Human Resources Committee have recommended a wage adjustment for Rachel Burson, Police Department Secretary, and

WHEREAS, Council coming now to consider said recommendation approves it in full and desires to put it into effect, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the following employee is granted a salary adjustment as follows:

Employee	Effective 1/01/2016	Effective 1/01/2017	Effective 1/01/2018
Rachel Burson	$20.60/hr.	$22.03/hr.	$23.05/hr.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of equitably compensating personnel for job performance. Therefore, this Ordinance shall be in full force and effect from and after its passage and approval.

1st reading:
2nd reading:
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. Bucci TEMP NO: 10564

ORDINANCE NO. _____

AN ORDINANCE APPROVING A SALARY ADJUSTMENT FOR FOREST MERCER, FIREFIGHTER/PARAMEDIC, AND DECLARING AN EMERGENCY.

WHEREAS, it has been recommended by the Fire Chief and the Human Resources Committee that Forest Mercer, Firefighter/ Paramedic should be granted a salary adjustment, and

WHEREAS, Council coming now to consider said recommendation approves it in full and desires to put it into effect, now therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the following employee be granted the following salary adjustment effective September 15, 2015:

Forest Mercer	Firefighter/Paramedic	Step 3 $2,412.36 biweekly

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared an emergency in order to adequately compensate a Firefighter/ Paramedic for past experience. Therefore this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mr. Bucci TEMP NO: 10565

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A FIXED GUIDELINE FOR HIRING NEW FIREFIGHTER/PARAMEDICS, AND DECLARING AN EMERGENCY.

WHEREAS, the Fire Chief recommended establishing a fixed guideline for hiring new Firefigher/Paramedics that standardizes hiring steps based on years of full time experience in a Fire Department, and

WHEREAS, the new guidelines will help attract experienced Firefighters to Avon Lake which helps the department and the City, and

WHEREAS, the savings in training dollars will offset the difference in starting pay, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the following hiring guideline is hereby adopted for the Avon Lake Fire Department.

All new Firefighter/Paramedics in the Avon Lake Fire Department will be hired at the following steps based on full-time experience in a Fire Department, unless requested by the Fire Chief and approved by Council.

Full-time Experience	Starting Step
No experience to 1 year	Step I
More than 1 year to 5 years	Step II
More than 5 years	Step III

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to establish fixed guidelines for the hiring of

new Firefighter/Paramedics to attract experienced candidates for a safer department and community, thus for the health, safety, and welfare of the public. Therefore, this Ordinance shall be in full force and effect from and immediately upon its passage and approval by the Mayor.

1st reading:
2nd reading:
3rd reading:

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mrs. Fenderbosch TEMP NO: 10566

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE PRELIMINARY PLAN FOR ARRINGTON VILLAGE, AND DECLARING AN EMERGENCY.

WHEREAS, a Preliminary Plan for Arrington Village has been submitted to the Planning Commission at its regular meeting on September 1, 2015 and has been recommended to Council for approval, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: In accordance with Section 1216 of the Codified Ordinance, the Planning Commission has reviewed the proposal set forth in the Preliminary Plan for Arrington Village for construction of a total of 48 two-story units with private streets to be located on the south side of Webber Road and has recommended said Preliminary Plan with conditions to Council.

Section No. 2: Council comes now to consider said Preliminary Plan with conditions for Arrington Village, and the same is hereby approved.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of approving the preliminary plan during the construction season in order for the project to move forward and help further the economic stability of Avon Lake and offer alternate housing in Avon Lake, thus for the public welfare. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor

BY: Mrs. Fenderbosch TEMP NO: 10567

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE IMPROVEMENT PLANS FOR ARRINGTON VILLAGE PHASE I, AND DECLARING AN EMERGENCY.

WHEREAS, Planning Commission has at its meeting of September 1, 2015, approved the Improvement Plans with conditions for Arrington Village Phase I, now therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the Improvement Plans with conditions for Arrington Village Phase I, consisting of a total of 24 units built as four unit buildings, submitted to and approved by Planning Commission as required by the Planning & Zoning Code, and referred to this Council, be and it is hereby approved.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure to allow pavement to be installed during the 2015 building season in order for the project to move forward and permit the City to begin collecting property taxes as soon as possible to further the economic stability of the City, thus for the public welfare. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: _____ _____
President of Council

POSTED: _____ _____
Approved

ATTEST: _____ _____
Clerk of Council Mayor