

**MINUTES OF THE RESCHEDULED MEETING
OF THE AVON LAKE MUNICIPAL COUNCIL
HELD MAY 26, 2015**

The rescheduled meeting of the Avon Lake Municipal Council was called to order on May 26, 2015 at 7:30 P.M. in the Council Chamber with Council President O'Donnell presiding.

Mr. Bucci led the Council, staff, and public in the Pledge of Allegiance.

Present: Council Members Dan Bucci, Jennifer Fenderbosch, Rob James, David Kos, Larry Meiners, Marty O'Donnell, John Shondel; Mayor Zilka, Law Director Abe Lieberman; Public Works Director Joseph Reitz, Clerk of Council Barbara Dopp.

Absent: Finance Director Presley

APPROVAL OF MINUTES

The minutes of the May 11, 2015 Regular Council Meeting were approved as prepared and published.

CORRESPONDENCE

Mrs. Fenderbosch received correspondence in favor of the proposal for a full-time Economic Development Director, and also received correspondence in regards to a police matter which has been resolved.

MAYOR'S REPORT

Mayor Zilka thanked Mrs. Fenderbosch and all City employees for their efforts for a successful Memorial Day event.

COUNCIL PRESIDENT'S REPORT

The next Collective Committee meeting is scheduled for June 1st and the next regular Council meeting is scheduled for June 8th. Mr. O'Donnell thanked Mrs. Fenderbosch for her outstanding work on the Memorial Day event, the American Legion Post 211 for the lunch, and Mr. Shondel for the Color Guard ceremony.

PUBLIC WORKS DIRECTOR REPORT

The Public Works Department update was distributed.

LAW DIRECTOR REPORT

The Law Department update was distributed.

ENVIRONMENTAL COMMITTEE REPORT

Mr. Shondel reported on the results of the May 13, 2015 Environmental Committee meeting.

Residents who have deer damage on their property should contact the Lorain County Wildlife Officer, Randy White, at 330-245-3032 for assistance. If Mr. White issues a Deer Damage Control Permit, the next step is to get a Municipal Deer Control Permit from the Avon Lake Police Department. The Avon Lake Police Department has a list of qualified archers.

There is a vacancy on the Environmental Affairs Advisory Board. Letters of interest and resumes should be sent to the Clerk of Council at 150 Avon Belden Road or by e-mail to bdopp@avonlake.org. There are many environmental issues that affect the City including deer management and stormwater runoff and its effect on Lake Erie.

HUMAN RESOURCES COMMITTEE

The Human Resources Committee is scheduled to meet June 1, 2015 at 6:15 P.M.

PUBLIC SERVICE COMMITTEE REPORT

Mr. James reported on the items discussed at the May 26, 2015 Public Service Committee meeting.

PUBLIC UTILITIES COMMITTEE REPORT

Before digging on property, owners should call 811 to have any underground cables located.

SEWER COMMITTEE REPORT

The next meeting of the Sewer Committee is scheduled for June 11, 2015 at 6:30 P.M. in the Public Works Conference Room.

PLANNING COMMISSION REPORT

Planning Commission is scheduled to meet June 2, 2015 at 7:30 P.M.

EXECUTIVE SESSION

In compliance with Ohio Revised Code Section 121.22, Mr. Meiners moved to adjourn to Executive Session to discuss a collective bargaining agreement and the employment of a public employee.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel

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No: None
Motion carried.

RECONVENING OF COUNCIL MEETING

The Council meeting was reconvened at 8:04 P.M.

Present: Council Members Dan Bucci, Jennifer Fenderbosch, Rob James, David Kos, Larry Meiners, Marty O'Donnell, John Shondel; Mayor Zilka, Law Director Abe Lieberman; Public Works Director Joseph Reitz, Clerk of Council Barbara Dopp.

MOTIONS

Mr. James moved to confirm the Mayor's appointment of Richard Mack to the Parks & Recreation Commission effective May 26, 2015 for a term expiring December 31, 2017. Mr. Mack will fill the Ward 1 vacancy on the Commission. Mayor Zilka reviewed Mr. Mack's credentials.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel
No: None
Motion carried.

Mr. Kos moved to confirm the Mayor's appointment of Gayle Calkins to the Avon Lake Historical Preservation Commission effective May 26, 2015 for a term expiring December 31, 2015. Mayor Zilka reviewed Mrs. Calkins' credentials.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel
No: None
Motion carried.

Mr. Bucci moved to accept the resignation of Mark McGuire, Firefighter/Paramedic, effective May 19, 2015.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel
No: None
Motion carried.

Mr. Bucci moved to accept the retirement of Laddie Lid, Firefighter/Paramedic, effective May 17, 2015.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel
No: None
Motion carried.

LEGISLATION

Second Readings:

Temporary Legislation #10501, AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF ENGINEERING TECHNICAL AIDE 1 FOR THE PUBLIC WORKS DEPARTMENT, ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION, AND REPEALING ORDINANCE NO. 171-2001, was read by title only.

The job description for the position of Technical Aide 1 has been upgraded to allow more flexibility and support in the Public Works Department.

Temporary Legislation #10502, AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 474.08, ENTITLED KEEPING TO THE RIGHT, AND DECLARING AN EMERGENCY, was read by title.

This ordinance was recommended by the Safety Committee to repeal a provision of the City's bicycle code since it is inconsistent with Ohio Revised Code. Mrs. Fenderbosch pointed out that bicycles are vehicles and all vehicles are required to travel in the same direction.

First Readings:

Temporary Legislation #10505, A RESOLUTION RECOGNIZING LILLY JACH, ERIN LITZLER, AND SAMANTHA LOAR FOR THEIR CROSSWALK AWARENESS PROJECT.

As part of the Girl Scout Silver Award requirements, Lilly Jach, Erin Litzler, and Samantha Loar, developed a Crosswalk Awareness Project to promote safety in the City of Avon Lake. The project is being coordinated with the Avon Lake Police Department.

Temporary Legislation #10506, AN ORDINANCE ESTABLISHING THE FULL-TIME POSITION OF ECONOMIC DEVELOPMENT DIRECTOR, was read by title only.

Mr. Bucci explained that this ordinance will create an Economic Development Department and a full-time Economic Development Director who will be selected by the Mayor and confirmed by Council. Mr. Bucci stated he would like to follow the same procedure used to create the Public Works Department; create the department and then develop the job description. Since the proposed ordinance would not go into effect until January 1, 2016, there will be ample time to develop the job description and work on budgeting for the position.

Mayor Zilka stated that he hopes the Economic Development Committee and Council, through a Work Session, will conduct meetings with Team Lorain County to get a better understanding of what the organization does and how they fill the obligations and responsibilities that a full-time Economic Development Director might perform. Mayor Zilka expressed his opinion that a part-time Economic Development

Director is a better approach, and that if a part-time position proves to be insufficient, a full-time position can then be created. Once a full-time director is in place, it would be difficult to eliminate that position. The current part-time Business Liaison has been working beyond her job description and is performing some of the duties of an Economic Development Director.

Mr. Kos asked Mr. Bucci if there would be support staff for the new Economic Development Department. He further stated that a department is usually made up of more than one employee. Mr. Bucci stated that the department would consist of a Director chosen by the Mayor and confirmed by Council, similar to the Law Director and Finance Director. The term Economic Department is being used to indicate that the Economic Development Director would not fall under a different department in an organizational chart. Mr. Bucci stated that it would be premature to decide if support staff is needed; that issue would be considered by the Human Resources Committee. He stated that he would be more than willing to host Team Lorain County at an Economic Development Committee meeting or a Work Session of Council.

Temporary Legislation #10507, AN ORDINANCE TO AMEND APPROPRIATIONS FOR THE CURRENT AND OTHER EXPENDITURES OF THE CITY OF AVON LAKE FOR THE FISCAL YEAR 2015.

Mr. Meiners moved for suspension of the rule requiring three readings.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel

No: None

Motion carried.

Mr. Meiners moved for passage of Temporary Legislation #10507. The Finance Director determined certain appropriations need to be amended for immediate expenses of the City.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel

No: None

Motion carried.

Ordinance No. 67-2015 adopted.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

Mrs. Fenderbosch thanked the many individuals and City departments who helped with the Memorial Day Parade.

Mr. Kos and Mr. Krugman conducted a Civil War presentation at Learwood Middle School. This was the twelfth year Mr. Kos has done the presentation at the school.

ADJOURNMENT

Mr. Meiners moved for adjournment.

Yes: Bucci, Fenderbosch, James, Kos, Meiners, O'Donnell, Shondel

No: None

Motion carried.

Approved: _____
Council President

Attest: _____
Clerk of Council