

**MINUTES OF THE REGULAR MEETING
OF THE AVON LAKE MUNICIPAL COUNCIL
HELD JANUARY 25, 2016**

The regular meeting of the Avon Lake Municipal Council was called to order on January 25, 2016 at 7:30 P.M. in the Council Chamber with Council President O'Donnell presiding.

Mrs. Fenderbosch led the Council, staff, and public in the Pledge of Allegiance.

Present: Council Members Dan Bucci, Jennifer Fenderbosch, Rob James, David Kos, Larry Meiners, Marty O'Donnell, John Shondel; Mayor Zilka, Law Director Abe Lieberman, Finance Director Presley, Public Works Director Joseph Reitz, Clerk of Council Barbara Dopp.

APPROVAL OF MINUTES

The minutes of the January 4, 2016 Organizational Council Meeting and the January 11, 2016 Regular Council Meeting were approved as prepared and published.

CORRESPONDENCE

Mrs. Fenderbosch received a letter regarding potholes and a letter regarding the stop sign at Dakota Run and Williamsburg Drive. She asked that residents include their e-mail address and phone number in order to contact them in a timely manner.

MAYOR'S REPORT

Avon Lake Regional Water will hold a meeting on January 26, 2016 at 7:00 P.M. at Learwood Middle School for residents on Mull and Norman Avenues regarding the rehabilitation sewer project and water line replacement. A second meeting will be held February 18, 2016 at 7:00 P.M. at the same location.

Postcards were mailed to Ward 1 and Ward 2 residents announcing the combined ward meeting to be held on February 3, 2016 at 7:00 P.M. at Learwood Middle School. Representatives from the safety forces, the Public Works Department, Avon Lake Regional Water, and Republic Services will be in attendance.

The combined Ward 3 and Ward 4 meeting will be held February 24, 2016 at 7:00 P.M. at the Avon Lake High School Performing Arts Center.

Ford Motor Company plans to produce the F350, F450, and F550 at the Ohio Assembly Plant along with the Kentucky Plant. The Avon Lake plant will continue to manufacture the F650 and F750 and the Ford E Series Van.

Breakfast with the Easter Bunny will be held at Troy School on March 19, 2016 at 9:00 A.M. and at 11:00 A.M.

COUNCIL PRESIDENT'S REPORT

The next Collective Committee meeting is scheduled for February 1st and the next regular Council meeting is scheduled for February 8th.

PUBLIC WORKS DIRECTOR REPORT

The Public Works Department weekly update was distributed.

The Public Works Department will advertise for bids for the 2016 Concrete and Asphalt Street Programs; the total cost of both projects is \$1 million. The Lear Road/Krebs Road intersection project will be advertised for bids; the project cost is a little over \$1 million with \$400,000 being funded by OPWC. Funds are available through NOACA AND ODOT to repave SR 83 from Detroit Road to Lake Road. The total project is estimated to cost \$2 million, with the City's contribution being approximately \$200,000; the project is 80% State funded. The City will be responsible for adding storm drains and pavement rehabilitation in the ALRW Mull/Norman sewer separation project.

LAW DIRECTOR'S REPORT

The Law Department litigation update was distributed.

FINANCE DIRECTOR REPORT

Representatives from Tyler Technology will begin the implementation of the new Finance Department software package on January 26th.

ENVIRONMENTAL COMMITTEE REPORT

The Environmental Committee will meet February 10, 2016 at 6:00 P.M. in the Council Conference Room. Deer culling is continuing with favorable results. The City has donated 1792 pounds of ground venison to the Second Harvest Food Bank located in Lorain, Ohio.

HUMAN RESOURCES COMMITTEE REPORT

Mr. Shondel reported on the January 11, 2016 Human Resources Committee meeting. The next meeting is scheduled for February 1, 2016 at 6:00 P.M. in the Public Works Conference Room. Any resident interested in volunteering to serve on a board or commission should send a letter of interest and resume to the Clerk of Council.

PUBLIC SERVICE COMMITTEE REPORT

Mr. James reported on the Public Service Committee meeting held January 25, 2016.

SAFETY COMMITTEE REPORT

Mr. Kos reported on the Safety Committee meeting held January 20, 2016.

SEWER COMMITTEE REPORT

Mrs. Fenderbosch reported on the January 14, 2016 Sewer Committee meeting. The next meeting is scheduled for February 11, 2016.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

The Economic Development Committee will meet jointly with the Human Resources Committee to discuss the job description for the position of full-time Economic Development Director on February 1, 2016 at 6:00 P.M.

PLANNING COMMISSION REPORT

Planning Commission will meet February 3, 2016 at 7:30 P.M.

ZONING BOARD OF APPEALS REPORT

The Zoning Board of Appeals will meet January 27, 2016 at 7:00 P.M.

PARKS & RECREATION COMMISSION

The Parks & Recreation Commission will meet January 27, 2016 at 7:00 P.M.

MOTIONS

Mr. Bucci moved to appoint Michael Ross Vincent to the Community Improvement Corporation effective January 26, 2016. Mr. Bucci reviewed Mr. Vincent's resume.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch

No: None

Motion carried.

Mrs. Fenderbosch moved to appoint David Kos as the Council Liaison to the Avon Lake Historical Preservation Commission.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch

No: None

Motion carried.

Mr. Kos moved to appoint Daniel Clifford to the Avon Lake Historical Preservation Commission effective January 26, 2016 for a term expiring December 31, 2017. Mr. Kos reviewed Mr. Clifford's resume.

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Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch
No: None
Motion carried.

Mr. Meiners moved to appoint Dan Bucci, Jennifer Fenderbosch, Rob James, and David Kos to the West End Redevelopment Commission.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch
No: None
Motion carried.

LEGISLATION

First Readings:

Temporary Legislation #10619, AN ORDINANCE AUTHORIZING A PERSONAL SERVICES AGREEMENT WITH CDM ENGINEERING, AND DECLARING AN EMERGENCY, was read by title.

The Public Works Director requested approval of a contract with CDM Engineering in the amount of \$250,000 for Phases 2A and 2B of the Stormwater Master Plan update. CDM will conduct stormwater modeling of the Gable Creek and the Heider Creek drainage areas. The computer models are needed to identify the drainage systems in these two areas

Temporary Legislation #10620, AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF FIRE INSPECTOR FOR THE AVON LAKE FIRE DEPARTMENT, ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION, AND DECLARING AN EMERGENCY, was read by title only.

The Human Resources Committee reviewed the proposed job description and recommended it to Council.

Temporary Legislation #10621, AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF CITY PROSECUTOR FOR THE AVON LAKE MUNICIPAL COURT, ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION, AND DECLARING AN EMERGENCY, was read by title only.

The Human Resources Committee reviewed the proposed job description and recommended it to Council. There is ongoing discussion regarding to whom the Prosecutor should report, which will be further considered by the HR Committee. Mrs. Fenderbosch outlined her reasons why the Prosecutor should report to the Mayor rather than the Law Director.

Temporary Legislation #10622, A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO DISPOSE OF CERTAIN SURPLUS CITY PROPERTY NO LONGER NEEDED FOR PUBLIC USE BY INTERNET AUCTION FOR THE

PERIOD OF JANUARY 26, 2016 THROUGH DECEMBER 31, 2016, AND DECLARING AN EMERGENCY, WAS READ BY TITLE ONLY.

Me. Meiners moved for suspension of the rule requiring three readings.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch

No: None

Motion carried.

Mr. Meiners moved for passage of Temporary Legislation #10622. The Finance Director has been successful selling City property no longer of use on three internet auction sites.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch

No: None

Motion carried.

Ordinance No. 8-2016 adopted.

Temporary Legislation #10623, AN ORDINANCE AUTHORIZING THE PURCHASE OF A FORD EXPLORER FOR THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY, was read by title only.

A Ford Explorer will be purchased through the State Purchasing Program in an amount not to exceed \$36,638.00. The Safety Committee approved the purchase and recommended it to Council.

Temporary Legislation #10624, AN ORDINANCE PROVIDING FOR TRANSFERS, AND DECLARING AN EMERGENCY, was read by title only.

Mr. Meiners moved for suspension of the rule requiring three readings.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch

No: None

Motion carried.

Mr. Meiners moved for passage of Temporary Legislation #10624. The Finance Director determined certain transfers of funds are needed for the immediate expenses of the City.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch

No: None

Motion carried.

Ordinance No. 9-2016 adopted.

Temporary Legislation #10625, AN ORDINANCE TO AMEND APPROPRIATIONS FOR THE CURRENT AND OTHER EXPENDITURES OF THE CITY OF AVON

LAKE FOR THE FISCAL YEAR 2016, AND DECLARING AN EMERGENCY, was read by title only.

Mr. Meiners moved for suspension of the rule requiring three readings.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch
No: None
Motion carried.

Mr. Meiners moved for passage of Temporary Legislation #10625. The appropriations will be amended to move \$50,000 from the general fund to the cable TV improvement fund and \$365,000 will be moved from the Income tax transfer fund to the safety services communications fund for the purchase of new equipment.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch
No: None
Motion carried.

Ordinance No. 10-2016 adopted.

EXECUTIVE SESSION

In compliance with Ohio Revised Code Section 121.22, Mr. Meiners moved to adjourn to Executive Session to discuss the purchase of property.

Adjournment: 8:15 P.M.

RECONVENING OF OPEN COUNCIL MEETING

The Council meeting was reconvened in open session at 8:58 P.M.

Present: Council Members Dan Bucci, Jennifer Fenderbosch, Rob James, David Kos, Larry Meiners, Marty O'Donnell, John Shondel; Mayor Zilka, Law Director Abe Lieberman.

Mr. Meiners moved for adjournment.

Yes: James, Kos, Meiners, O'Donnell, Shondel, Bucci, Fenderbosch
No: None
Motion carried.

Adjournment: 8:58 P.M.

Approved: _____

Marty O'Donnell
Council President

Attest: _____

Barbara Dapp
Clerk of Council