



Minutes of the
Environmental Affairs Advisory Board Meeting
Wednesday, December 2, 2015
Lake House 6:30 P.M.

Chair Larson called the meeting to order at 6:30 p.m.

I. Roll Call & Quorum

Present: Rita George, Erica Larson, Amy Nasr, Ray Nowak, Christine Raymond, Melinda Rutledge, and Mike Sweeney, citizen members.

Mike McCormick (Applied Specialties), Matt Mesaros (Ford), Lisa Spencer (Lubrizol), and Tom Sulzer (PolyOne), industry members.

Also in attendance: Council Representative John Shondel, Public Works Director Joe Reitz, Mayor Zilka, and Erin Devitt-Frantz, resident.

Absent: Randy Bowling and Bob Haas, citizen members and Scott Cameron (NRG) industry member.

II. Unfinished Business

a. **Absences**

Excused Absence Review: Mr. Sulzer made a motion to excuse the absences of Board members from the meeting on November 4, 2015. The motion was seconded by Vice Chair Sweeney. All Board members voted yes. Motion passed.

b. **Meeting Minutes**

Approval of Minutes: Mr. Sulzer made a motion to approve the meeting minutes from November 4, 2015. The motion was seconded by Mr. Nowak. All Board members voted yes. Motion passed.

III. Reports from Committees/Groups

a. **City Council and the Environmental Committee**

Mr. Shondel reported on the following:



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- Council authorized the Mayor to forward to the Ohio Department of Natural Resources the proposed 2015/2016 deer management program for the City. The new proposal will allow sharpshooters to cull deer on four separate City owned or controlled properties with a request of 80 tags. Last March, the City requested 30 tags and culled 19 deer; 16 by USDA sharpshooters and three by resident archers. Since May, the City has received deer damage control permits for six different groups and 40 tags have been issued. Thirty-five deer have been taken through November 30th. The deer damage control season ends when the spring growth begins around April. Any resident who has deer damage on their property should contact the Lorain County Game Warden Randy White at 330-245-3032.

The statistics regarding deer/auto accidents and deer pickups are as follows:

Deer/auto accidents for the period January through November

2013 – 25
2014 – 24
2015 – 24

Public Works Department deer carcass pickup for the period January through November

2013 – 83
2014 – 101
2015 – 80

- Aubrey Kirk was named the winner of the EAAB poster contest for all Avon Lake school children in grades one through four. Chair Larson presented Aubrey with the award of a family membership to the Great Lakes Science Center at the Council meeting on November 23, 2015. Copies of Aubrey's poster will be displayed at City Hall, the Old Firehouse, and Avon Lake Regional Water.
- The final 2016 budget meeting will be held on Saturday, December 5th.

b. City Administration– no update.

c. Industry Updates – none.

d. Research/Investigate Groups

- PIPE – Mr. Sweeney stated that there was no update to report. Mr. Shondel informed the Board that he found an article in the latest edition of the Avon Lake magazine on PIPE. He provided a copy for this group to have as a reference.
- Waste & Recycling – No report.



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Public Works Director informed the Board that the City received picnic tables and benches made from recycling products. The items were acquired with the recycling grant awarded to the City based on the tonnage of recycled products collected. Therefore, he suggested informing the public that the benches and picnic tables they use while at the City parks were obtained through their collected recycled waste. Mr. Reitz intends to conduct more public outreach in 2016 to showcase the benefits of recycling.

- Health Study – Mr. Nowak reported that this group completed an outline on deer ticks and will incorporate it into a brochure.
- Energy Efficiency – No report.
- Climate Action Plan – Chair Larson stated that this is a temporary group which will research the climate action plan. The group is comprised of Erin Devitt-Frantz, Mike McCormick, Christine Raymond, and Chair Larson. They will be conducting research on this issue and will present their findings at a future meeting.

IV. New Business

a. New Logo Update

Chair Larson distributed a copy of a logo she updated after receiving input from the Board at the November meeting. The Board requested some minor changes. Chair Larson stated she will make those edits and email the final copy. Roberts Rules of Order allows for a ballot vote; therefore, Chair Larson may distribute a ballot to the Board for final approval prior to the January 2016 meeting.

b. Assignment updates and questions

Chair reminded all groups of their assignment to prepare a brochure on whatever topic or content that they determine is appropriate to their group. If any group is having difficulties with topics or research, Chair Larson offered her assistance.

c. Budget 2016 Update

Chair Larson forwarded a revised budget for 2016 to John Shondel which included lower printing costs from different printing companies. She received three quotes from companies who use environmentally friendly inks and recycled paper in an effort to be responsible financially and through materials used.



d. Winter Social

The Board decided to have the Winter Social on January 20th. Chair Larson suggested bowling and will contact Nautical Lanes for more information.

e. Officer Elections

Chair Larson reported that member terms expire February 28, 2016. If anyone wishes to step down from the Board, they need to prepare a letter of resignation and it will be forwarded to John Shondel. Those interested in continuing on the Board will be reappointed in February 2016.

Chair Larson stated that she would like to continue as chair and Melinda Rutledge volunteered to be vice chair. The Board unanimously appointed Erica Larson chair and Melinda Rutledge vice chair.

f. Other Items to be added – none.

Meeting adjourned at 7:14 p.m.

Respectfully yours,

Valerie E. Rosmarin, Clerk