



Minutes of the
Environmental Affairs Advisory Board Meeting
Wednesday, February 3, 2016
Lake House 6:30 P.M.

Chair Larson called the meeting to order at 6:30 p.m.

I. Membership Announcements

Chair Larson announced that Amy Nasr resigned from the Board. Kip Sekulic and Marty Patton are the newly appointed members.

II. Roll Call & Quorum

Present: Rita George, Erica Larson, Erin McDevitt-Frantz, Marty Patton, Christine Raymond, Melinda Rutledge, and Kip Sekulic, citizen members.

Lisa Spencer (Lubrizol) and Tom Sulzer (PolyOne), industry members.

Also in attendance: Council Representative John Shondel and Terry Wyrock, resident.

Absent: Randy Bowling and Ray Nowak, citizen members; Mike McCormick (Applied Specialties), Matt Mesaros (Ford) and Scott Cameron, industry members.

III. Unfinished Business

a. **Absences**

Excused Absence Review: Ms. Rutledge made a motion to excuse the absences of Board members for the month of January 2016. The motion was seconded by Mrs. Raymond. All Board members voted yes. Motion passed.

b. **Meeting Minutes**

Approval of Minutes: Mr. Sulzer made a motion to approve the meeting minutes for the month January 2016. The motion was seconded by Ms. Spencer. All Board members voted yes. Motion passed.

c. **Winter Social**

Chair Larson reported on the winter social held at Nautical Lanes on January 23, 2016. The next social will be during the summer.

IV. Reports from Committees/Groups

a. City Council and the Environmental Committee

Mr. Shondel reported on the following:

- Legislation will be introduced amending Codified Ordinance Section 274.02, Membership of the Environmental Affairs Advisory Board to allow members to serve on other boards or commissions.
- LEAP – Lake Erie Allegheny Partnership. Mr. Shondel stated his plans to propose that the City adopt the LEAP position statement at the next Environmental Committee meeting. He asked the Board to review that position statement and forward any concerns to Chair Larson. The LEAP website is www.leapbio.org. Other associations have adopted the LEAP position, such as The Audubon Society of Greater Cleveland, Cleveland Botanical Garden, Cleveland Metro Parks, and Cleveland Museum of Natural History.

b. City Administration - NONE

c. Industry Updates

PolyOne – Mr. Sulzer reported that construction plans for the new building on the Avon Lake property have been pushed back to 2017.

NRG – Mr. Cameron, who is not in attendance, provided the following update via email: The plant continues to construct the new treatment systems to meet the MATS rule requirements.

d. Research/Investigate Groups

- PIPE – Chair Larson reported that this group will assist the administration in their outreach efforts to inform the public of the upcoming sewer separation projects. Mrs. Fenderbosch, Mr. Shondel, and Chair Larson met with representatives at the Avon Lake Regional Water. A few months ago, a letter was sent to residents in the affected area informing them of the project and the need for the City to inspect their home. Only a small percentage of residents have responded to the request. Therefore, the group discussed other ways to effectively communicate the message.
- Waste & Recycling – Ms. Rutledge reported that this group met and discussed the brochure content. She will draft the brochure.

Chair Larson sent an email to the Board requesting that they note any questions they have when recycling, such as what should and should not be recycled. The Board discussed their list of questions/concerns.

- Health Study – No report.
- Energy Efficiency – No report.

V. New Business

a. New Email address for the EAAB

Chair Larson reported that the new email for the Board is avonlake.environmental@gmail.com. The Chair and Vice Chair will manage the email.

b. Business Cards

Chair Larson distributed the proof for the new business cards with the new logo which have been ordered. She informed the Board that any member can have a set of business cards personalize at their expense.

c. Banner and Brochures

Chair Larson reported that she is finalizing the banner. Also, the brochures for each working group will incorporate the new logo and color format to complement the new brand of the Board.

d. Event – February 15th at Avon Lake Public Library: Planting an Urban Garden

Chair Larson reported on the joint event the Board will have with the Avon Lake Community Garden. In exchange for this joint event, the Board has agreed to work at the Community Garden a day in March or April to help prepare the plots for the new season.

e. Membership

The Clerk informed the Board that their membership expires February 28, 2016. The expiration dates for all members of every board and commission in the City is December 31st. Barbara Dopp, Clerk of Council requested the term for the reappointment of the EAAB members to expire December 31, 2017.

The members of the EAAB voted unanimously to change the term expiration date to December 31st.

Meeting adjourned at 7:19 p.m.

Respectfully yours,

Valerie E. Rosmarin, Clerk