



VOTING ORDER

J. Fenderbosch
A. Gentry
D. Kos
M. O'Donnell
R. Shahmir
K. Zuber
Z. Arnold

CITY OF AVON LAKE

150 Avon Belden Road
Avon Lake, Ohio 44012

The following business is to be considered at the regular meeting of the Avon Lake City Council on March 25, 2024, at 7 p.m. in the Council Chamber.

Pledge of Allegiance

Roll Call: Mr. Arnold, Mrs. Fenderbosch, Ms. Gentry, Mr. Kos, Mr. O'Donnell, Mr. Shahmir, Mr. Zuber, Mayor Spaetzel, Law Director Ebert, Finance Director Widman, Public Works Director Liskovec.

Public Hearing: Upon the proposed rezoning of a 2.02-acre parcel owned by Lake Veterinary Properties, LLC, that fronts Durrell Avenue and is designated by the County Auditor as PPN 04-00-006-114-078 from Public and Institutional (P-I) District to Limited Business (B-1) District.

Approval of Minutes: February 20, 2024, Special Council Meeting and February 26, 2024, Council Meeting.

Correspondence

Reports

Mayor
Council President
Law Director
Finance Director
Public Works Director
Standing Committees
Special Committees

Audience Participation

Motions

Accepting the resignation of Sgt. Ron Cantleberry due to retirement from the Avon Lake Police Department, effective April 1, 2024. ***Sponsor: K. Zuber.***

Authorizing the Public Works Director to advertise for bids for concrete, asphalt, and aggregate to be used by the Public Works Department. ***Sponsor: J. Fenderbosch.***

Authorizing the Finance Director to accept the following donations on behalf of the Tree Commission for Arbor Day:

1. Yard Works - Oak Tree
2. Tomko Dealership - \$250
3. Lubrizol - \$1,000
4. Friends of the Park - \$1,260
5. Sue Newcomb - Kousa Dogwood Tree

Sponsor: J. Fenderbosch.

Permitting Mr. Arnold to be excused from voting on Ordinance Nos. 24-47 and 24-48 pursuant to Codified Ordinance 220.19(b). ***Sponsor: M. O'Donnell.***

Legislation

Third Readings:

Ordinance No. 24-33, AN ORDINANCE AMENDING PLANNING AND ZONING CODE CHAPTERS 1214, REVIEW PROCEDURES; 1224, ACCESSORY AND TEMPORARY USE REGULATIONS; 1226, GENERAL DEVELOPMENT STANDARDS; 1232, LANDSCAPING AND SCREENING STANDARDS; 1234, PARKING, ACCESS, AND MOBILITY STANDARDS; 1238 SUBDIVISION DESIGN STANDARDS; AND 1246, DEFINITIONS, AND DECLARING AN EMERGENCY. ***Sponsor: J. Fenderbosch***

Ordinance No. 24-34R, AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT YEAR AND OTHER EXPENDITURES FOR THE FISCAL YEAR 2024. ***Sponsor: M. O'Donnell***

Second Readings:

Ordinance No. 24-35, AN ORDINANCE ESTABLISHING PETTY CASH OR CHANGE FUNDS FOR VARIOUS CITY DEPARTMENTS OR FUNDS, INCREASING THE PETTY CASH FUNDS FOR OTHER DEPARTMENTS OR FUNDS, REPEALING ORDINANCE NOS. 68-2011 AND 33-2018, AND DECLARING AN EMERGENCY. ***Sponsor: M. O'Donnell***

Ordinance No. 24-39, AN ORDINANCE TO REZONE PERMANENT PARCEL NO. 04-00-006-114-078 FROM A PUBLIC AND INSTITUTIONAL (P-I) DISTRICT TO LIMITED BUSINESS (B-1) DISTRICT AND DECLARING AN EMERGENCY. → ***Sponsor: J. Fenderbosch***

Ordinance No. 24-40R, AN ORDINANCE CONFIRMING THE APPOINTMENT OF BUDDY

→ Suspension of the rule requiring three readings

BYERS AS FULL-TIME MUNICIPAL COURT BAILIFF, FIXING THE COMPENSATION FOR SAID POSITION, AND DECLARING AN EMERGENCY.→ *Sponsor: K. Zuber*

First Readings:

Ordinance No. 24-43, AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF PART-TIME RECORDS CLERK, ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION. *Sponsor: K. Zuber*

Ordinance No. 24-44, AN ORDINANCE AMENDING ORDINANCE NO. 23-58, TO ACQUIRE A JOHN DEERE 6R 195 TRACTOR WITH ATTACHMENTS FOR THE PUBLIC WORKS DEPARTMENT, AND DECLARING AN EMERGENCY.→ *Sponsor: J. Fenderbosch*

Resolution No. 24-45, A RESOLUTION AUTHORIZING THE SALE OF UNNEEDED AND OBSOLETE VEHICLES IN THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY. *Sponsor: J. Fenderbosch*

Ordinance No. 24-46, AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE OHIO ENVIRONMENTAL PROTECTION AGENCY (EPA) COMMUNITY RECYCLING GRANT FOR THE PURCHASE OF AN F350 CHASSIS AND CAB, FABRICATED CHIP BOX, AND NEW CHIPPER FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.→ *Sponsor: J. Fenderbosch*

Ordinance No. 24-47, AN ORDINANCE AUTHORIZING ENGINEERING CONSULTANT SERVICES FROM BRAMHALL ENGINEERING & SURVEYING CO. FOR CONSTRUCTION OBSERVATION AND CONTRACT ADMINISTRATION OF WALKER ROAD RESURFACING PHASE 3 AND PHASE 4 AND DECLARING AN EMERGENCY.→ *Sponsor: J. Fenderbosch*

Ordinance No. 24-48, AN ORDINANCE AUTHORIZING THE MAYOR TO EXTEND A PERSONAL SERVICES AGREEMENT WITH BRAMHALL ENGINEERING & SURVEYING CO. AND DECLARING AN EMERGENCY.→ *Sponsor: K. Zuber*

Resolution No. 24-49, A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO DISBURSE THE 2023 JOB GROWTH INCENTIVE PROGRAM AWARDS AND DECLARING AN EMERGENCY. *Sponsor: Z. Arnold*

Public Input

Miscellaneous Business and Announcements

Adjournment

AN ORDINANCE AMENDING PLANNING AND ZONING CODE CHAPTERS 1214, REVIEW PROCEDURES; 1224, ACCESSORY AND TEMPORARY USE REGULATIONS; 1226, GENERAL DEVELOPMENT STANDARDS; 1232, LANDSCAPING AND SCREENING STANDARDS; 1234, PARKING, ACCESS, AND MOBILITY STANDARDS; 1238 SUBDIVISION DESIGN STANDARDS; AND 1246, DEFINITIONS AND DECLARING AN EMERGENCY.

WHEREAS, Planning Commission, at its meeting on February 6, 2024, recommended amending Planning and Zoning Code Sections 1214, Review Procedures; 1224, Accessory and Temporary Use Regulations; 1226, General Development Standards; 1234, Parking, Access, and Mobility Standards; 1238, Subdivision Design Standards; and 1246, Definitions; and

WHEREAS, Council, coming now to consider said recommendation, approves it in full.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Planning and Zoning Code Chapter 1214 is hereby amended as follows:

Chapter 1214: Review Procedures

1214.03(c)(5)B.ii.

(5) Step 5 – City Council Review and Confirmation or Rejection

- A.** City Council shall review the Planning Commission’s recommendation at a regularly scheduled meeting or special meeting.
- B.** By a majority vote, City Council may:
 - i. Confirm the recommendation of Planning Commission; or
 - ii. Reject the recommendation of the Planning Commission. ~~in which case the application shall be deemed denied.~~
- C.** Failure of City Council to act within 90 days from the date City Council receives the recommendation from the Planning Commission, shall be deemed a confirmation of the Planning Commission’s recommendation.

1214.03(h)

(h) Appeals

Any person or entity claiming to be injured or aggrieved by any final action of City Council shall have the right to appeal the decision to the Court of Common Pleas as provided in ORC Chapters 2505 and 2506.

1214.05(c)(7)D.**(7) Step 7 – Development Committee Review on the Final Plat and Improvement Plans**

- A. Upon determination that the submission of the final plat and improvement plans, including the subdivider's agreement, is complete, the Development Review Committee shall review the application and plans, and may distribute the application and plans to other departments or agencies for review and comment.
- B. The Development Review Committee will review the application and provide a summary report of comments to the applicant.
- C. Upon receipt of comments, the applicant shall have the option to make revisions to the final plat and plans based on the comments prior to being forwarded to the Planning Commission or may request that the application be forwarded to the Planning Commission without revisions. In all cases, the Development Review Committee will forward their report to the Planning Commission.
- D. The ~~Director of Public Works~~ City Engineer or engineering consultant(s) to the city shall have the authority to make a decision on the improvement plans and subdivider's agreement prior to review of the final plat by Planning Commission and City Council based on comments and revisions suggest by the Development Review Committee and other agencies having jurisdiction.
- E. **Construction of Improvements**
All improvements shall be constructed in accordance with the subdivider's agreement in Section 1238.05: Subdivider's Agreement.

Section No. 2: That Planning and Zoning Code Chapter 1224 is hereby amended as follows:

Chapter 1224: Accessory and Temporary Use Regulations1224.01(f)(9)**(9) Home Occupations**

The following standards for home occupations are intended to provide reasonable opportunities for employment ~~within the home on residential property,~~ while avoiding changes to the residential character of a dwelling that accommodates a home occupation, or the surrounding neighborhood, where allowed by this section.

Section No. 3: That Planning and Zoning Code Section 1226 is hereby amended as follows:

Chapter 1226: General Development Standards

1226.05(f)

Intersection Visibility

- (f) No structure, sign, or landscape element shall exceed 30 inches in height, measured from the top of the curb, within the area established above, unless approved by the ~~Director of Public Works~~ Community Development Department. Trees may be located within these areas provided they are pruned and/or the canopy is trimmed to provide clear visibility (with the exception of the tree trunk) up to eight feet above the top of the curb.

Section No. 4: That Planning and Zoning Code Chapter 1232 is hereby amended as follows:

Chapter 1232: Landscaping and Screen Standards

1232.05(b)(1)

TABLE 1232-1: SCREENING REQUIREMENTS					
		Adjacent Development or Zoning District			
		Single-Family Residential	Multi-Family Residential	Commercial, Office, and Mixed Use	Industrial
Proposed Development	Single-Family Residential			<u>Screening Required</u>	<u>Screening Required</u>
	Multi-Family Residential	Screening Required			<u>Screening Required</u>
	Commercial, Office, and Mixed Use	Screening Required	Screening Required		<u>Screening Required</u>
	Industrial	Screening Required	Screening Required	Screening Required	

Section No. 5: That Planning and Zoning Code Chapter 1234 is hereby amended as follows:

Chapter 1234: Parking, Access, and Mobility Standards

1234.22(b)(4)

(b) Applicability

A TIA shall be required in the following cases:

- (1) Any zoning map amendment application that seeks to rezone properties from R-1A, R-1B, R-1C, or R-1D to an R-2 or R-3 zoning district;
- (2) Any application for a RPD Development Plan where there is a proposed density of four units per acre or more and the site is located adjacent to a R-1A, R-1B, R-1C, or R-D District;

- (3) Any application for a MUO Development Plan; and
- (4) Any site plan application that due to its size, density, traffic generation rates, or location can reasonably be expected to create traffic issues, as determined by the ~~Director of Public Works~~ City Engineer or engineering consultant(s) to the city, are required to submit a TIA.

1234.22(c)(5)C.

(5) Determination of the Capacity of Intersections

- A. A load-factor analysis shall be conducted for one 24-hour period on a weekday on all intersections within the study area. The highest average hourly load factor between 3 p.m. and 6 p.m. shall also be recorded. A maximum load factor of 3/10 is operating below level of service C (inclusive of levels D, E, and F) and shall be identified as congested locations.
- B. A maximum load factor of 7/10 will be allowed for intersections involving two collector roads. All such intersections with a load factor greater than 7/10 are operating below level of service D (levels E and F) and shall be identified as congested locations.
- C. To determine intersection capacity at levels of service C and D, Figure 6.8 and Tables 6.4, 6.5, and 6.6 of the Highway Capacity Manual shall be consulted or any other applicable figures or tables as determined by the ~~Director of Public Works~~ City Engineer or engineering consultant(s) to the city.

1234.22(d)

(d) Mitigating Traffic Impacts

If the TIA results in the conclusion that the level of service of adjacent roadways and/or intersections is or will become deficient prior to the proposed development and will not be able to accommodate the increased traffic load generated by the proposed development, any or all of the following mitigating steps may be required, at the developer's expense, by the ~~Director of Public Works~~ City Engineer or engineering consultant(s) to the city. The ~~Director of Public Works~~ City Engineer or engineering consultant(s) to the city shall make their determination prior to approval of a RPD Development Plan, MUO Development Plan, site plan, or zoning permit, whichever is applicable.

Section No. 6: That Planning and Zoning Code Chapter 1238 is hereby amended as follows:

Chapter 1238: Subdivision Design Standards

1238.06(a)(1)

(a) Pavement Guarantee

- (1)** The subdivider shall, prior to the approval of the final plat, be required to post

with the City a financial guarantee in an amount equal to 20 percent of the cost of pavement construction in the subdivision as computed by the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city. Such financial guarantee shall be held by the City to ensure that the subdivider shall replace or repair, upon request of the City, any defective pavement areas which may appear during the time period of the guarantee.

1238.06(b)(3)A.

(3) Maintenance Bonds

The following standards shall apply if a maintenance bond is utilized as a financial guarantee:

- A. A bond in the amount determined in accordance with this section shall be filed with the City ~~of Avon-Lake~~ Engineer or engineering consultant(s) to the city.
- B. The bond may be in the form of a maintenance bond or a cash bond of the kind approved by law for securing deposits of public money.
- C. The bond shall be executed by the subdivider as principal, and if a maintenance bond, shall be executed by a corporation authorized to act as the guarantor under the laws of the State of Ohio.

1238.07(b), (c)(3), and (d)(1)and(2)

(b) Projection of Improvements

Where adjoining areas are not subdivided or developed, the arrangement of streets and utilities in new subdivisions shall make provision for the proper projection of streets (i.e., provide for temporary dead-end streets and utilities where street connections can be made to the adjacent land) as required by the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city. Such arrangements shall be made to the subdivision boundary or up to the edge of the phase of buildable lots.

(c) Topography, Floodplain Areas, Wetlands, and Natural Areas

- (1) Natural amenities (including views, mature trees, creeks, riparian corridors, rock outcrops, and similar features) shall be preserved and incorporated into proposed development to the greatest extent feasible.
- (2) All subdivisions of land and installation of public improvements involving areas subject to flooding, as defined by National Flood Insurance Program Maps and Data, shall conform to all applicable floodplain regulations and the requirements of adopted regulations involving the City's participation in the National Flood Insurance Program.
- (3) Land which is determined by the Planning Commission to be unsuitable for subdivision or development due to flooding, the presence of Federal Jurisdiction Wetlands, or other features which will reasonably be harmful to the safety, health and general welfare of the present or future inhabitants of the subdivision and/or its surrounding areas shall not be subdivided or developed unless

methods adequate to resolve the problems are formulated by the developer and approved by Council, upon recommendation by the Planning Commission and upon advice of the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city.

- (4) The natural topography shall be retained wherever possible in order to reduce excessive runoff onto adjoining property and to avoid extensive regrading of the site.

(d) Creeks, Ditches, and Waterways

- (1) Where a major watercourse, as defined and mapped by the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city, exists within a proposed subdivision, the developer thereof shall grant unto the City an easement for necessary maintenance and shall also grant unto the City an easement to provide access to the watercourse. The width of the dominant maintenance easement shall be determined by the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city, and the width and precise location of the subservient access easement shall be determined by the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city in consultation with the developer, with due regard for the preservation of natural features of such area.
- (2) No permanently attached or unmovable fixture or structure, except for a footbridge or the like, as necessary to join sections of the same property, shall be permitted within the maintenance easement or access easement. A footbridge or similar structure shall be approved by the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city and shall not be constructed and placed within said maintenance easement without the appropriate approval of the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city. Any construction in areas designated as floodways by the Federal Emergency Management Agency (FEMA) shall be subject to the regulations of that agency.

1238.07(h)(4) and (i)(1) and (2)

(h) Monuments and Markers

- (1) Monuments and monument boxes shall be installed at the intersection of all centerlines of all streets, points of curvature and points of tangency on all curves.
- (2) Property pins shall be set at all lot corners, points of tangency and points of curvature.
- (3) Steel rods shall be used for property pins permanently installed that comply with the State of Ohio's requirements.
- (4) Monuments and lot corner markers shall be of a design approved by the ~~Code Administrator~~ City Engineer or engineering consultant(s) to the city and meeting State of Ohio Minimum Standards for Boundary Surveys.

(i) Street Trees and Street Tree Fund

- (1) Trees planted within a street right of way shall conform to the City Master Tree Plan. Prior to construction a planting plan shall be approved by the ~~Municipal Arborist~~ Urban Forester.

- (2) All new subdivisions shall be required to contribute to the Street Tree Fund for the installation of trees in public rights-of-way. The fee shall be payable as a cash amount calculated by the ~~Code Administrator~~ Urban Forester and shall be paid prior to Final Plat approval. The fund shall be used by the City to install tree lawn trees within public rights-of-way of new subdivisions. The fund shall not apply to private streets. The cost for said fee shall be as set forth in Chapter 208 of the Codified Ordinances.

Section No. 7: That Planning and Zoning Code Chapter 1246 is hereby amended as follows:

Chapter 1246: Definitions

1246.02

Construction

~~The act of constructing an addition to an existing building or structure or the erection of a new principal or accessory structure on a lot of property. Any act or process that requires a building permit and that adds an addition or modification onto an existing building or erects a new principal or accessory structure.~~

Construction

~~The erection of a new structure, a new site element, or any additions to existing structures.~~

Construction, start of

~~A substantial change or alteration in the physical properties of a zoning lot or structure where the incorporation of labor and materials incurs substantial cost or liability.~~

Home Occupation

A business, profession, occupation, or trade that is conducted ~~within a residential dwelling unit on a residential property~~ for the economic gain or support of a resident ~~of the dwelling living on that property~~ and is incidental and secondary to the residential use of the lot and does not adversely or perceptively affect the character of the lot or surrounding area.

Site Improvement

~~Alterations to land that enhance the utility of any new or existing structure on the lot(s).~~

Section No. 8: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 9: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of revising Code Chapters that were determined to be problematic and/or unclear and to maintain the integrity of the

Planning and Zoning Code, thus for the public health, safety, and welfare. Therefore, this Ordinance shall go into immediate force and effect from and after its passage and approval by the Mayor.

1st reading: 2/26/2024

2nd reading: 3/11/2024

3rd reading:

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____

Clerk of Council

Mayor

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT YEAR AND OTHER
EXPENDITURES OF THE CITY OF AVON LAKE FOR THE FISCAL YEAR 2024 AND DECLARING AN EMERGENCY.

WHEREAS: It is necessary to make supplemental appropriations for 2024 as presented and reviewed by Council in various committee meetings.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE
STATE OF OHIO

Section 1: That to provide for the current expenses and other expenditures of the City of Avon Lake during the fiscal year ending December 31, 2024, the following sums be and they are hereby set aside and appropriated from the funds herein specified as follows, to wit:

Section 2: That there be appropriated transferred and advanced from the following funds and as further detailed in the Schedules attached hereto as Exhibit "A" and incorporated herein:

General Fund - 100							
Fund #	Fund Activity	Personal Service		Other	Capital Improvement	Transfers/ Advances	Total
	Beginning General Fund Appropriations	\$ 16,010,548.00	\$	4,706,014.00	\$ 14,094.00	\$ 1,047,000.00	\$ 21,777,656.00
	100 Total General Fund Adjustments	\$ -	\$	-	-	-	-
	Ending General Fund Appropriations	\$ 16,010,548.00	\$	4,706,014.00	\$ 14,094.00	\$ 1,047,000.00	\$ 21,777,656.00

		Special Revenue Fund Group - 200				
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
202	SCM&R Fund	\$ 918,556.00	\$ 1,043,248.00	\$ 553,664.00	\$ -	\$ 2,515,468.00
203	State Highway Fund	\$ -	\$ 129,000.00	\$ -	\$ -	\$ 129,000.00
204	Income Tax Transfer	\$ -	\$ -	\$ -	\$ 19,168,000.00	\$ 19,168,000.00
205	Improvement Fund	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
206	Paramedic Fund	\$ 1,816,553.00	\$ 205,700.00	\$ 33,500.00	\$ -	\$ 2,055,753.00
208	Office On Aging	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
209	Dial-A-Bus Fund	\$ 39,108.00	\$ 1,852.00	\$ -	\$ -	\$ 40,960.00
210	Digital Media Fund	\$ 263,590.00	\$ 66,600.00	\$ 15,000.00	\$ -	\$ 345,190.00
212	Law Enforcement Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -
213	Law Enforcement Education	\$ -	\$ -	\$ -	\$ -	\$ -
214	Indigent Drivers Alcohol Treatment	\$ -	\$ -	\$ -	\$ -	\$ -
215	Municipal Court Computer Fund	\$ -	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00
216	COPS Fast Fund	\$ 298,055.00	\$ -	\$ -	\$ -	\$ 298,055.00
218	American Rescue Plan Act	\$ -	\$ -	\$ -	\$ 2,070,401.00	\$ 2,070,401.00
219	Opiod Settlement Fund	\$ -	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00
224	AL Public Arts Fund	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
225	AL/Bay Park Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -
226	Economic Development Fund	\$ -	\$ 188,000.00	\$ -	\$ -	\$ 188,000.00
227	Fire apparatus Acquisition Fund	\$ -	\$ -	\$ -	\$ -	\$ -
230	Board of Building Standards Assmnt	\$ -	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00
231	Employee Sick time Buy Back Fund	\$ -	\$ -	\$ -	\$ -	\$ -
232	Street Tree Fund	\$ -	\$ 48,500.00	\$ -	\$ -	\$ 48,500.00
235	Continuing Professionals Training	\$ -	\$ 33,478.00	\$ -	\$ -	\$ 33,478.00
236	ALMC-Court Security Fund	\$ 79,478.00	\$ -	\$ -	\$ -	\$ 79,478.00
237	ALMC- Interlock Fund	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
240	Recreation Fund	\$ 1,030,972	\$ 767,205	\$ -	\$ -	\$ 1,798,177.00
601	Police Pension Fund	\$ 353,555	\$ -	\$ -	\$ -	\$ 353,555.00
602	Fire Pension fund	\$ 353,555	\$ -	\$ -	\$ -	\$ 353,555.00
603	Recreation Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Special Revenue Funds		\$ 5,153,422.00	\$ 2,724,583.00	\$ 602,164.00	\$ 21,238,401.00	\$ 29,718,570.00

		<u>Debt Service Fund Group - 300</u>						
Fund #	Fund Activity	Personal Service		Other	Capital Improvement	Transfers/ Advances		Total
301	General Bond Retirement	\$	-	\$ 2,088,474.00	\$	-	\$	2,088,474.00
302	GO Bond Retirement (Voted)	\$	-	\$ 342,050.00	\$	-	\$	342,050.00
501	Special Assessment Bond Retirement	\$	-	\$ 39,243.00	\$	-	\$	39,243.00
		\$	-	\$ -	\$	-	\$	-
Total Debt Service Funds		\$	-	\$ 2,469,767.00	\$	-	\$	2,469,767.00

Capital Project Fund Group - 400						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
207	Income Tax Capital improvement	\$ -	\$ -	\$ 11,525,870.00	\$ -	\$ 11,525,870.00
417	OCP Fire/Police/Court Facility	\$ -	\$ -	\$ -	\$ -	\$ -
430	OCP Canterbury Road Imp	\$ -	\$ -	\$ -	\$ -	\$ -
446	ALPS	\$ -	\$ -	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Project Fund Group		\$ -	\$ -	\$ 12,525,870.00	\$ -	\$ 12,525,870.00

Special Assessment Projects Group - 500						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
520	SA Walker Rd/Lear East	\$ -	\$ -	\$ -	\$ -	\$ -
521	SA Lear Rd/Walker South	\$ -	\$ -	\$ -	\$ -	\$ -
522	SA Titus Pitts-Hill Ditch	\$ -	\$ -	\$ -	\$ 402,200.00	\$ 402,200.00
525	Sidewalk S/A Fund	\$ -	\$ -	\$ -	\$ -	\$ -
527	Cove Avenue Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
Special Assessment Projects Group		\$ -	\$ -	\$ -	\$ 402,200.00	\$ 402,200.00

Enterprise Fund Group- 700						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
701	Water Fund	\$ 3,665,946.00	\$ 5,134,915.00	\$ 3,435,400.00	\$ 4,779,900.00	\$ 17,016,161.00
702	West Ridge Interconnect	\$ -	\$ 109,339.00	\$ -	\$ -	\$ 109,339.00
703	Water MOR SUB Fund	\$ -	\$ 3,024,462.00	\$ 50,000.00	\$ 19,592.00	\$ 3,094,054.00
704	Waterworks Construction Fund	\$ -	\$ -	\$ 13,500,000.00	\$ -	\$ 13,500,000.00
706	Water Debt Service	\$ -	\$ 3,664,730.00	\$ -	\$ -	\$ 3,664,730.00
721	Sewer Fund	\$ 3,099,836.00	\$ 2,982,241.00	\$ 2,361,800.00	\$ 3,236,500.00	\$ 11,680,377.00
724	Sewer System Construction Fund	\$ -	\$ -	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
725	Trunk Sanitary Sewer Fund	\$ -	\$ 30,214.00	\$ -	\$ -	\$ 30,214.00
727	Sewer Debt Service Fund	\$ -	\$ 4,636,570.00	\$ -	\$ -	\$ 4,636,570.00
729	LORCO Force Main & Pump	\$ -	\$ -	\$ -	\$ -	\$ -
739	LORCO Collection System Fund	\$ -	\$ -	\$ -	\$ -	\$ -
749	LORCO Custodial Account Fund	\$ -	\$ 700,235.00	\$ -	\$ 1,790,414.00	\$ 2,490,649.00
762	Trunk Water Avon Improvement	\$ -	\$ 5,817,171.00	\$ 200,000.00	\$ -	\$ 6,017,171.00
765	Lateral Loan Program	\$ -	\$ -	\$ -	\$ -	\$ -
700 Total Enterprise Fund Group		\$ 6,765,782.00	\$ 26,099,877.00	\$ 21,047,200.00	\$ 9,826,406.00	\$ 63,739,265.00

Trust and Agency Fund Group - 600						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
612	Unclaimed Funds	\$ -	\$ -	\$ -	\$ -	\$ -
611	Deposit Trust	\$ -	\$ -	\$ -	\$ -	\$ -
600 Total Internal Service Fund Group		\$ -	\$ -	\$ -	\$ -	\$ -

Deposit Fund Group - 801						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
801	Transfer fund	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
800 Total Deposit Fund Group		\$ -	\$ -	\$ -	\$ -	\$ -

Grand Total All Funds		\$ 27,929,752.00	\$ 36,000,241.00	\$ 34,189,328.00	\$ 32,514,007.00	\$ 130,633,328.00
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Section 3: That the City Director of Finance be and is hereby authorized and directed to draw warrants against the appropriations set forth upon presentation of proper vouchers.

Section 4: That all expenditures within the fiscal year ending December 31, 2024 shall be made in accordance with the code accounts set forth above, and shall be made within the appropriations herein provided ("Appropriations" as used means the total amount appropriated for an individual fund).

Section 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6: This Ordinance is hereby declared to be an emergency measure, the emergency being the necessity for the current operations of the City, thus for the health, safety and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading: 2/26/2024

2nd reading: 3/11/2024

3rd reading:

POSTED: _____

APPROVED

ATTEST: _____
CLERK OF COUNCIL

MAYOR

EXHIBIT "A"
SCHEDULE OF BUDGETS BY DEPARTMENT FOR GENERAL FUND

Department	Personal Service	Other	Equipment Replacement	Transfers	Total
Police	\$ 5,250,645.00	\$ 410,300.00	\$ 6,000.00	\$ 150,000.00	\$ 5,816,945.00
Fire	\$ 3,733,430.00	\$ 237,200.00	\$ -	\$ -	\$ 3,970,630.00
Engineering	\$ 313,172.00	\$ 200,785.00	\$ -	\$ -	\$ 513,957.00
Recreation	\$ -	\$ -	\$ -	\$ -	\$ -
Building Inspection	\$ 584,752.00	\$ 48,295.00	\$ 3,525.00	\$ -	\$ 636,572.00
EAAB	\$ -	\$ 5,250.00	\$ -	\$ -	\$ 5,250.00
Community Development	\$ 488,276.00	\$ 74,500.00	\$ -	\$ -	\$ 562,776.00
Public Works	\$ 3,493,127.00	\$ 1,246,180.00	\$ 1,400.00	\$ -	\$ 4,740,707.00
Mayor	\$ 322,768.00	\$ 15,004.00	\$ -	\$ -	\$ 337,772.00
Human Resources	\$ 112,005.00	\$ 46,820.00	\$ -	\$ -	\$ 158,825.00
IT	\$ -	\$ -	\$ -	\$ -	\$ -
Finance	\$ 573,310.00	\$ 364,052.00	\$ -	\$ -	\$ 937,362.00
Law	\$ 212,621.00	\$ 61,273.00	\$ -	\$ -	\$ 273,894.00
Council	\$ 296,507.00	\$ 29,328.00	\$ 3,169.00	\$ -	\$ 329,004.00
Court	\$ 620,726.00	\$ 89,656.00	\$ -	\$ -	\$ 710,382.00
Civil Service	\$ 9,209.00	\$ 20,725.00	\$ -	\$ -	\$ 29,934.00
General Government	\$ -	\$ 1,856,646.00	\$ -	\$ 897,000.00	\$ 2,753,646.00
GRAND TOTAL	\$ 16,010,548.00	\$ 4,706,014.00	\$ 14,094.00	\$ 1,047,000.00	\$ 21,777,656.00

AN ORDINANCE ESTABLISHING PETTY CASH OR CHANGE FUNDS FOR VARIOUS CITY DEPARTMENTS OR FUNDS, INCREASING THE PETTY CASH FUNDS FOR OTHER DEPARTMENTS OR FUNDS, REPEALING ORDINANCE NOS. 68-2011 AND 33-2018, AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Committee has recommended that petty cash funds be established or increased for such departments or funds to facilitate making purchases and change.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That petty cash or change funds in the amounts indicated be established for the following departments or funds by payments made from the Treasury:

Petty Cash Funds

<u>Department/Fund</u>	<u>Amount</u>
Engineering	\$100
Fire	\$100
Police	\$100
LORCO	\$1,000
Recreation	\$100
Recreation - The Anchor	\$150
Sewer	\$200
Water	\$200

Section No. 2: That Ordinance Nos. 68-2011 and 33-2018 are hereby repealed.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees which resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of timely receiving and providing funds for payment of current and necessary expenses of the City. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading: 3/11/2024

2nd reading:

3rd reading:

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____

Clerk of Council

Mayor

AN ORDINANCE TO REZONE PERMANENT PARCEL NO. 04-00-006-114-078 FROM A PUBLIC AND INSTITUTIONAL (P-I) DISTRICT TO A LIMITED BUSINESS (B-1) DISTRICT AND DECLARING AN EMERGENCY.

WHEREAS, Planning Commission has, at its meeting of March 5, 2024, approved a request to rezone a 2.02-acre parcel owned by Lake Veterinary Properties, LLC, that fronts Durrell Avenue and designated by the County Auditor as PPN 04-00-006-114-078, (the "Property") and more particularly described in Exhibit A attached hereto and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the Property, which is presently zoned Public and Institutional (P-I) District, is hereby rezoned to Limited Business (B-1) District.

Section No. 2: That the official zoning map and the Planning and Zoning Code of the City of Avon Lake is hereby amended accordingly, and the City Engineer is directed to make the necessary changes thereto.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees which resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure to allow the property owner to develop the property and contribute to the economic development of Avon Lake, thus for the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading: 3/11/2024

2nd reading:

3rd reading:

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____
Clerk of Council

Mayor

AN ORDINANCE CONFIRMING THE APPOINTMENT OF BUDDY BYERS AS FULL-TIME MUNICIPAL COURT BAILIFF, FIXING THE COMPENSATION FOR SAID POSITION, AND DECLARING AN EMERGENCY.

WHEREAS, Allison Manning was elected to serve as Judge of Avon Lake Municipal Court for a six-year term beginning January 1, 2024; and

WHEREAS, appointments are necessary for the efficient operation of the Avon Lake Municipal Court; and

WHEREAS, Judge Manning has submitted to this Council for confirmation an appointment to the position of full-time Bailiff in the Municipal Court pursuant to Ohio Revised Code Chapter 1901.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the appointment of Buddy Byers to the position of full-time Bailiff in the Avon Lake Municipal Court is hereby approved and confirmed, effective April 4 **29, 2024**.

Section No. 2: That the powers, duties, and responsibilities to be performed and undertaken by the Municipal Court Bailiff shall be those prescribed in Section 1901.32 of the Ohio Revised Code.

Section No. 3: That pursuant to Ohio Revised Code Section 1901.11, Council does hereby fix and establish an annual salary of ~~\$52,478.40~~ **\$54,577.54**, payable bi-weekly, with three-fifths (3/5) of said amount being paid from the City treasury and two-fifths (2/5) of said amount being paid from the Lorain County treasury.

Section No. 4: That Ms. Byers shall be entitled to receive the applicable benefits provided to full-time non-bargaining employees enumerated in Codified Ordinance Chapter 260.

Section No. 5: **That in addition to benefits provided in Codified Ordinance Chapter 260, Ms. Byers will receive five vacation days in 2024.**

Section No. 6: That the Clerk of Council shall certify a copy of this Ordinance to the County Commissioners and the Lorain County Auditor.

Section No. 7: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an

open meeting of this Council, and that all deliberations of this Council and of any of its committees which resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 8: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing the Municipal Court with adequate personnel for the efficient operation of the Court, thus for the preservation of the public's health, safety, and welfare. Therefore, this Ordinance shall be in full force and effect from and after its passage and approval.

1st reading: 3/11/2024

2nd reading:

3rd reading:

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____

Clerk of Council

Mayor

AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF PART-TIME RECORDS CLERK, ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION.

WHEREAS, it has been recommended by the Human Resources Committee that a job description for the position of part-time Records Clerk be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the specifications, responsibilities, and duties applicable to the position of part-time Records Clerk shall be as shown in the job description, a copy of which is attached hereto and made a part hereof.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1st reading:

2nd reading:

3rd reading:

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____

Clerk of Council

Mayor



**City of Avon Lake, Ohio
Classification Specification
Part-Time Records Clerk**

JOB FAMILY	GRADE	FLSA STATUS	CLASSIFIED STATUS	PCN
Clerks	N5	Non-exempt	Unclassified	

CLASSIFICATION SUMMARY

Under the general direction and guidance of the Mayor, serves as the City's custodian of historical records; is responsible for digitizing and/or archiving physical records housed in the City's records storage area; ensures records are maintained in compliance with the City's records retention schedule, the City's Records Commission, the Auditor of the State of Ohio, and the Ohio History Connection; categorizes records efficiently and disposes of unnecessary files according to policy; utilizes Department's file-management systems and ensures that changes to documents and/or files are properly recorded, organized, and cataloged.

ESSENTIAL DUTIES ¹	% OF TIME
Organizes, scans, and uploads all documents to designated location(s) for retrieval, supplementing and maintaining a database of records that is in conjunction with existing and newly created records.	30
Efficiently labels scanned and uploaded files for easy identification and/or retrieval purposes.	25
Conducts audits on boxes in storage, boxes retrieved from storage, and on boxes intended for destruction, to ensure compliance with the City's records retention policies and procedures.	20
Prepares notice(s) of destruction to the State of Ohio and the Ohio History Connection, when necessary; coordinates with Administration and Records Commission for the destruction of documents following the City's records retention policies and procedures, updates policies according to new records laws and provides training to employees.	10
Performs a variety of clerical support tasks, as required.	10
Performs other related duties, as assigned.	5

¹ The essential duties, functions, responsibilities, and recommended Fair Labor Standards Act (FLSA) designation may vary based on the specific tasks assigned to the position.

MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE:

High school diploma, or equivalent (GED).

CERTIFICATIONS/LICENSES:

Valid Ohio Driver's License or ID.

PREFERRED QUALIFICATION:

Previous experience with file organization, scanning, and/or digitization.

Previous experience with Ohio Public Records Act and the Local Government Records Program.

KNOWLEDGE OF:

- Organizational skills, including filing, data entry, and record retrieval
- Maintaining confidential and sensitive information
- Time management and self-directed task prioritization

SKILL IN:

- Operating basic office machinery, such as copy machines, scanners, and shredders
- Operating computers and related software programs/applications
- Communicating and interpersonal skills, as applied to interacting with coworkers and supervisor
- Proofreading and accurately labeling document files

ADA AND OTHER REQUIREMENTS

This position typically requires seeing, frequent sitting, standing, walking, fingering, grasping, and/or reaching, lifting, and repetitive motions.

MEDIUM WORK:

Exerting 20 to 30 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull, or otherwise move objects. If the use of arms requires exertion of forces greater than that for sedentary work and the worker sits most of the time, the job is rated for light work.

WORKING CONDITIONS:

Work is performed in indoor office and storage environments and may, at times, be subjected to dust or inadequate lighting.

HOURLY/SALARY RANGE* AND BENEFITS **Subject to City Council approval*

- \$17.26 to \$25.65 hourly, or \$17,950.40 to \$26,676.00 annually
- Applicable benefits provided to part-time non-bargaining employees, as declared in Codified Ordinance Chapter 260

AN ORDINANCE AMENDING ORDINANCE NO. 23-58, TO ACQUIRE A JOHN DEERE 6R 195 TRACTOR WITH ATTACHMENTS FOR THE PUBLIC WORKS DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, Council authorized the acquisition of a John Deere 6R 195 Tractor with attachments for the Public Works Department from Polen Implement Inc. of Elyria, Ohio, by Ordinance No. 23-58; and

WHEREAS, the Ohio State Term Schedule (STS) for 2023 has expired and the 2024 STS pricing for the John Deere 6R 195 Tractor has increase by \$15,878.54; and

WHEREAS, Council, coming now to consider said increase of \$15,878.54 for this acquisition, approves it in full.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Ordinance No. 23-58 is hereby amended to include the additional terms of the agreement as follows:

Section No. 1: That the bid by Polen Implement Inc. of Elyria, Ohio, submitted through the Cooperative Purchasing Program of the State of Ohio, to supply the City with a John Deere 6R 195 Tractor with attachments for the Public Works Department in the amount of ~~\$254,617.50~~ **\$270,496.04** be, and it is hereby accepted and approved.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure to provide the Public Works Department with serviceable equipment in order that they may promptly and efficiently perform their duties and further to take advantage of the State purchase price, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____
Clerk of Council

Mayor

A RESOLUTION AUTHORIZING THE SALE OF UNNEEDED AND OBSOLETE VEHICLES
IN THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the City is in possession of a 1999 Sterling SC8000 VacAll, VIN 49H6WFAA8XHB25943, a 1998 Freightliner FL70 Utility Truck, VIN 1FV3EFAC4WH924823; a 1990 Ford F250, VIN 1FTHF25H5LNB40676; and a 2000 Ford F350, VIN 1FTSF31L5YEB11210 (“Vehicles”), which are unneeded and obsolete for the Public Works Department; and

WHEREAS, Section 721.15 of the Ohio Revised Code permits the City to dispose of certain surplus City property no longer needed for public use, by internet auction, regardless of its value; and

WHEREAS, the Public Works Director has deemed it appropriate to sell the unneeded and obsolete Vehicles by internet auction.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Council hereby authorizes the Finance Director to sell said unneeded and obsolete Vehicles no longer needed for public use to the highest bidder via an internet auction.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the City. Therefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____

Clerk of Council

Mayor

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE OHIO ENVIRONMENTAL PROTECTION AGENCY (EPA) COMMUNITY RECYCLING GRANT FOR THE PURCHASE OF AN F350 CHASSIS AND CAB, FABRICATED CHIP BOX, AND NEW CHIPPER FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Public Works Director applied for funding through the Ohio EPA for a recycling grant to purchase equipment for a new chipper and F350 with plow package and chipper box in October 2023; and

WHEREAS, the City was successful in obtaining said funding and desires to enter into a Grant Agreement with the Ohio EPA.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: This Council finds and determines that it is in the best interest of the City to accept a grant from the Ohio EPA in the amount of \$100,000, with a \$25,000 City match, and authorizes the Mayor to execute the Grant Agreement to accept the funds.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the City. Therefore, this Ordinance shall be in full force and effect immediately upon its adoption and approval by the Mayor.

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____

Clerk of Council

Mayor

AN ORDINANCE AUTHORIZING ENGINEERING CONSULTANT SERVICES FROM BRAMHALL ENGINEERING & SURVEYING CO. FOR CONSTRUCTION OBSERVATION AND CONTRACT ADMINISTRATION OF WALKER ROAD RESURFACING PHASE 3 AND PHASE 4 AND DECLARING AN EMERGENCY.

WHEREAS, Council authorized a professional services contract with Bramhall Engineering & Surveying Company to provide construction observation and contract administration of the Walker Road Resurfacing Phase 3 and Phase 4.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Bramhall Engineering & Surveying Company be, and they are hereby authorized and directed to provide construction observation and contract administration of the Walker Road Resurfacing Phase 3 and Phase 4. The agreement (Exhibit A) shall state among its terms that the cost of said personal services shall not exceed \$52,220.

Section No. 2: Upon completion of said design services, the Director of Finance is hereby directed to deliver to Bramhall Engineering & Surveying Co. the warrant of this City, in an amount not to exceed \$52,220, and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing construction observation and contract administration in the resurfacing of a main thoroughfare in the City, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall take effect and be in full force immediately after its passage and approval by the Mayor.

PASSED: _____

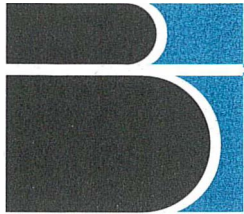
President of Council

POSTED: _____

Approved

ATTEST: _____
Clerk of Council

Mayor



BRAMHALL
ENGINEERING &
SURVEYING COMPANY

801 Moore Road • Avon, Ohio 44011 • 440/934-7878 • Fax 440/934-7879

Equal Opportunity • Affirmative Action Employer

March 8, 2024

Mayor Mark Spaetzel
City of Avon Lake
150 Avon Belden
Avon Lake, Ohio 44012

Reference: Professional Services for Construction Observation and Contract Administration
Walker Road Resurfacing Phase 3 and Phase 4
Avon Lake, Ohio

Dear Mayor Spaetzel:

We are pleased to submit the attached Proposal for Professional Services for the above referenced project.

We appreciate your interest in Bramhall Engineering and Surveying Company and we look forward to working with you on this project.

Sincerely,

BRAMHALL ENGINEERING & SURVEYING COMPANY

Christopher L. Howard, P.E., CPESC
Vice President

Enclosure(s)

EXHIBIT A

**CONSTRUCTION OBSERVATION AND CONTRACT ADMINISTRATION
WALKER ROAD RESURFACING PHASE 3 AND PHASE 4
AVON LAKE, OHIO**

Scope of Services

To meet your objectives Bramhall Engineering and Surveying Company (BRAMHALL) proposes to provide the following services for the Walker Road Phase 3 and Phase 4 starting on or about April 15, 2024 and having project completion by July 19, 2024.

Construction Observation

BRAMHALL will provide the Professional Construction Observation and Contract Administration as outlined below:

1. BRAMHALL will provide an Owners Representative that will serve as the City's agent with the Contractor and any Sub-Contractors.
2. A representative of BRAMHALL shall act as the Owners Representative as per the following:
 - a) Be present during all on-site activities by the Contractor and Sub-Contractors and conduct on-site observations of the work in progress to determine if the work is proceeding in accordance with the Contract Documents and that completed work will conform to the Contract Documents.
 - b) Report to the City whenever BRAMHALL believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any observations, tests, or approvals required to be made, or has been damaged prior to final payment, and advise the City when work should be corrected or rejected or should be uncovered for observation.
 - c) Verify that tests are conducted as required by the Contract Documents and City requirements in the presence of the required personnel, and that the General Contractor maintains adequate records thereof; observe, record and report to the City appropriate details relative to the test procedures.
 - d) Accompany representatives of the Contractor and/or City on construction observation site visits and record any comments or direction rendered during such visits.
 - e) Attend to members of the public who have issues with the project and serve to positively rectify these issues and to conduct elected officials around the project.
 - f) Attend pre-construction and all job progress meetings and other job conferences as needed with the Contractor, City and regulatory agencies.
 - g) Transmit to the Contractor clarifications and interpretations of the Contract Documents as approved by the City.

**CONSTRUCTION OBSERVATION AND CONTRACT ADMINISTRATION
WALKER ROAD RESURFACING PHASE 3 AND PHASE 4
AVON LAKE, OHIO**

3. Reports:

- a) Furnish the City with the daily logs as required for progress of the work and the Contractor's compliance with the approved progress schedule. Included shall be pay items completed and quantified, test data, and comments relative to observations of the day's work. Copies of the daily logs are to be provided to the City on a weekly basis, or as otherwise determined to be appropriate.
 - b) Consult with the City in advance of scheduled major tests, inspections, or start of significant phases of work.
 - c) The Owners Representative will report directly to the Director of Public Service. All reports shall be submitted on standard BRAMHALL forms to the City.
 - d) Maintain a set of drawings on-site on which authorized changes are noted.
4. BRAMHALL is required to bring to the attention of the Contractor any failure of the work or materials to conform to the Specifications and Contract. Any lack of corrective action or lack of cooperation shall immediately be referred to the City.
5. BRAMHALL is authorized to recommend rejection of non-specific materials either during the submittal phase or as they arrive at the project site.
6. BRAMHALL will review Pay Requests from the Contractor and submit to the City for processing.
7. Completion

BRAMHALL shall:

- a) Submit to the Contractor a list of observed items requiring completion or correction.
- b) Conduct a final observation, and prepare a final list of items to be completed or corrected in conformance with the contract documents.
- c) Verify that all items on the final list have been completed or corrected, and submit recommendations to the City concerning acceptance.
- d) Provide a marked-up copy of the As-Built Drawings for the City.

**CONSTRUCTION OBSERVATION AND CONTRACT ADMINISTRATION
WALKER ROAD RESURFACING PHASE 3 AND PHASE 4
AVON LAKE, OHIO**

The authority of BRAMHALL shall have the following limitations:

Except upon written instruction of the City, BRAMHALL shall not:

1. Authorize any deviation from the Contract Documents or approve any substitute materials or equipment.
2. Issue instructions contrary to the Contract Plans, Specifications or Contract Documents.
3. Exceed limitations on the City's authority as set forth in the Contract Documents.
4. Undertake any of the responsibilities of the Contractor, Subcontractor or the Contractor's superintendent.
5. Advise on or issue directions relative to any aspect, means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the Contract Documents.
6. Issue directions as to safety precautions and programs in connection with the work.

BRAMHALL shall not be liable for defective work, acts of omission, or operating procedures of the Contractor.

Clarifications and Exceptions

1. This Proposal is based on 40 hours of Construction Observation per week. This Proposal does not include overtime which is defined as any hours worked Monday through Friday in excess of 8 hours in a single day, or on a Saturday, Sunday.
2. For hours worked in excess of 40 hours or 8 hours per day, excluding Saturday, Sunday, BRAMHALL shall be compensated at 1.5 times the hourly rate stated in this Proposal.
3. For hours worked on Saturday, Sunday or any Legal Holiday, BRAMHALL shall be compensated at 2.0 times the hourly rate stated in this Proposal.
4. For partial work days, BRAMHALL shall be compensated as follows:

Work Terminated

Compensated For

After start but prior to 2 hours
After 2 hours, prior to 4 hours
After 4 hours, less than 8 hours

2 hours
4 hours
8 hours

5. BRAMHALL shall be notified at least 48 hours in advance for scheduling of Inspections.
6. Review of shop drawings are included with this Proposal.

**CONSTRUCTION OBSERVATION AND CONTRACT ADMINISTRATION
WALKER ROAD RESURFACING PHASE 3 AND PHASE 4
AVON LAKE, OHIO**

Professional Services Fee

BRAMHALL proposes to provide the Professional Services as noted herein for the following:

Construction Administration and Observation \$52,220.00

Please note that the Construction Observation Services is a Not-To-Exceed Estimate and will be billed hourly. This Estimate is based on the following:

Senior Construction Inspector (Straight Time) – 14 weeks x 40 hours/week x \$70 /hour = \$39,200.00

Senior Project Manager – 14 weeks x 6 hours/week x \$155 /hour = \$13,020.00

If additional time is required, we will not proceed unless authorized by the City.


The work will be billed monthly based on our estimate of the portion of the total services actually complete at the time of billing.

The above rates are valid for services provided through December 31, 2024. Charges for our services after this date are subject to escalation.

ACKNOWLEDGED AND ACCEPTED

=====

**BRAMHALL ENGINEERING
& SURVEYING COMPANY**



Christopher L. Howard, P.E., CPESC
Vice President
Date: March 8, 2024

ACKNOWLEDGED AND ACCEPTED

=====

CITY OF AVON LAKE

Mark Spaetzel
Mayor

Date

AN ORDINANCE AUTHORIZING THE MAYOR TO EXTEND A PERSONAL SERVICES AGREEMENT WITH BRAMHALL ENGINEERING & SURVEYING CO., AND DECLARING AN EMERGENCY.

WHEREAS, the City of Avon Lake desires to extend a personal services agreement with Bramhall Engineering & Surveying Co. for Municipal Engineering Consulting Services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the agreement between the City and Bramhall Engineering & Surveying Co., of Avon, Ohio, for municipal consulting engineering services, will expire on March 31, 2024.

Section No. 2: That the City desires to extend the personal services agreement through December 31, 2024, for an amount not to exceed \$100,000.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to make immediate provisions for the performance of municipal engineering services, thus for the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____
Clerk of Council

Mayor

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO DISBURSE THE
2023 JOB GROWTH INCENTIVE PROGRAM AWARDS AND DECLARING AN
EMERGENCY.

WHEREAS, City Council enacted a Job Growth Incentive Program to promote
the creation of jobs and the economic development of the City; and

WHEREAS, the Community Development Director has tabulated a list of award
recipients based on the income tax revenues of these businesses in Avon Lake for the
calendar year 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the Finance Director is hereby authorized to issue and
disburse the Job Growth Incentive Program awards as determined by the Community
Development Director. (Exhibit A)

Section No. 2: That it is found and determined that all formal actions of this
Council concerning and relating to the adoption of this Resolution were taken in an
open meeting of this Council, and that all deliberations of this Council and any of its
committees which resulted in such formal actions were in meetings open to the
public, in compliance with all legal requirements, including Section 121.22 of the
Ohio Revised Code.

Section No. 3: That this Resolution is hereby declared to be an emergency
measure to allow the Community Development Director to distribute awards to
further the economic growth of the City, thus for the public peace, health, and safety
of the City. Therefore, this Resolution shall be in full force and effect from and after
its passage and approval by the Mayor.

1st reading:

2nd reading:

3rd reading:

PASSED: _____

President of Council

POSTED: _____

Approved

ATTEST: _____

Clerk of Council

Mayor

JOBS GROWTH INCENTIVE FOR TAX YEAR 2023

1 year of growth = 35% award

2 consecutive years of growth = 45% award

3 consecutive years of growth = 55% award

Entity Name	Business Name	Street #	Street Name	City	ST	Increase in Payroll Tax	%	AWARD
FORD MOTOR COMPANY	Ford	1	AMERICAN RD	DEARBORN	MI	247,942.31	MAX	\$ 50,000.00
WATTEREDGE LLC	Watteredge	567	MILLER RD	AVON LAKE	OH	24,198.52	45%	\$ 10,889.33
NATIONAL FLEET SERVICES OF OHIO	National Fleet Services of Ohio	607	MILLER RD	AVON LAKE	OH	12,288.28	55%	\$ 6,758.55
AVON LAKE AUTOMOTIVE LLC	Nick Mayer Ford West	33450	LAKE RD	AVON LAKE	OH	12,176.28	35%	\$ 4,261.70
HELICAL LINE PRODUCTS CO	Helical Line Products	659	MILLER RD	AVON LAKE	OH	10,119.06	35%	\$ 3,541.67
CHEMTRON CORPORATION	Chemtron	35850	SCHNEIDER CT	AVON	OH	10,102.41	35%	\$ 3,535.84
TOTAL LINE REFRIGERATION INC	Total Line Refrigeration	33530	PIN OAK PKWY	AVON LAKE	OH	8,078.95	55%	\$ 4,443.42
HINKLEY LIGHTING INC	Hinkley	33000	PIN OAK PKWY	AVON LAKE	OH	7,273.32	55%	\$ 4,000.33
NVA AVON LAKE MANAGEMENT LLC	Avon Lake Animal Clinic	29229	CANWOOD ST	AGOURA HILLS	CA	7,196.11	35%	\$ 2,518.64

EXHIBIT A

DISCOUNT DRUG MART. INC.	Discount Drug Mart	211	COMMERCE DR	MEDINA	OH	7,055.13	55%	\$ 3,880.32
DENTAL STUDIO OF AVON LAKE LLC	Dental Studio of Avon Lake	660	DOVER CENTER RD	BAY VILLAGE	OH	6,038.79	55%	\$ 3,321.33
ALUMALLOY METALCASTING CO INC	Alumalloy	33659	WALKER RD	AVON LAKE	OH	5,891.96	35%	\$ 2,062.19
ALL PRO FREIGHT SYSTEMS INC	All Pro Freight	1006	CROCKER RD	WESTLAKE	OH	5,447.93	45%	\$ 2,451.57
BEARING TECHNOLOGIES LTD	Bearing Tech	1141	JAYCOX RD	AVON	OH	5,284.08	55%	\$ 2,906.24
Haidar ALMHANA AND NIEDING LLC	Haidar, Almhana, and Neiding	QUEST	THERAPEUTICS	AVON LAKE	OH	4,260.38	35%	\$ 1,491.13
CATANIA MEDALLIC SPECIALTY INC	Catania Medallic	668	MOORE RD	AVON LAKE	OH	2,935.59	45%	\$ 1,321.02
LUBRIZOL CORPORATION	Lubrizol	29400	LAKELAND BLVD	WICKLIFFE	OH	2,875.45	35%	\$ 1,006.41
CONSTRUCTION SUPPORT SOLUTIONS	Construction Support Solutions	525	AVON BELDEN RD SUITE 1	AVON LAKE	OH	2,843.89	55%	\$ 1,564.14
BURN BOOT CAMP	Burn Boot Camp	32814	WALKER RD	AVON LAKE	OH	2,784.55	55%	\$ 1,531.50
SAVANNAH'S LAKE ROAD PUB & GRI	Jake's on the Lake	32485	LAKE RD	AVON LAKE	OH	2,532.20	55%	\$ 1,392.71

DISABILITY EXAM CONSULTANTS LL	Disability Exam Consultants	525	AVON BELDEN RD	AVON LAKE	OH	2,359.29	45%	\$ 1,061.68
INFINITY FLOORS LLC	Infinity Floors	32828	WALKER RD	AVON LAKE	OH	2,273.27	55%	\$ 1,250.30
DEMEX CONSTRUCTION SERVICES LLC	Demex Marine Construction	32745	WALKER RD	AVON LAKE	OH	2,229.50	45%	\$ 1,003.28
IT ALL ADDS UP LLC	It All Adds Up	32730	WALKER RD	AVON LAKE	OH	1,929.43	35%	\$ 675.30
RESOLVE HEARING INC	Miracle Ear	32818	WALKER RD	AVON LAKE	OH	1,904.89	45%	\$ 857.20
EMERGE INC	Emerge	412	AVON BELDEN RD	AVON LAKE	OH	1,796.44	45%	\$ 808.40
WILDFLOWER ART COLLECTIVE LLC	Reflection Room	32087	ELECTRIC BLVD	AVON LAKE	OH	1,758.59	55%	\$ 967.22
LUXURY NAILS SPA KT LLC	Luxury Nails & Spa	375	LEAR RD	AVON LAKE	OH	1,654.57	35%	\$ 579.10
SWEETBRIAR MANAGEMENT	Sweetbriar Management	420	AVON BELDEN RD	AVON LAKE	OH	1,642.19	55%	\$ 903.20
GOODMAN DISTRIBUTION INC	Goodman Distribution	19001	KERMIER RD	WALLER	TX	1,536.58	55%	\$ 845.12
EDWARD EYRING SONS INC	Eyring Movers	638	MOORE RD	AVON LAKE	OH	1,416.74	35%	\$ 495.86

TOTH FLOOR COVERINGS INC	Floor Coverings International	32315	REDWOOD BLVD	AVON LAKE	OH	1,365.51	55%	\$ 751.03
TILLERY HOLDINGS LLC	Tillery Holdings	33681	WALKER RD	AVON LAKE	OH	1,334.24	35%	\$ 466.98
DENNIS M WARD DDS MSD INC	Dennis Ward, DDM	32745	WALKER RD	AVON LAKE	OH	1,303.89	55%	\$ 717.14
PETER & CO. JEWELERS, INC.	Peter & Co. Jewelers	32020	WALKER RD	AVON LAKE	OH	1,229.63	55%	\$ 676.30
EMPIRE SYSTEMS INC	Empire Systems	33683	WALKER RD	AVON LAKE	OH	1,227.74	35%	\$ 429.71
WALCO SYSTEMS LLC	Walco Systems	33588	PIN OAK PKWY	AVON LAKE	OH	1,167.14	45%	\$ 525.21
NEWCASTLE ROOFING & REMODELING INC	Newcastle Roofing	759	AVON BELDEN RD	AVON LAKE	OH	1,035.26	35%	\$ 362.34
PARKERS GRILLE & TAVERN LLC	Parker's	32858	WALKER RD	AVON LAKE	OH	977.79	45%	\$ 440.01
FIVE ALARM PIZZA INC	Salad KraZe	690	AVON BELDEN RD	AVON LAKE	OH	907.94	35%	\$ 317.78
WILD AND FREE BEAUTY LOUNGE LLC	Wild & Free Beauty Lounge	684	AVON BELDEN RD	AVON LAKE	OH	885.38	55%	\$ 486.96
PENSKE TRUCK LEASING CO LTD	Penske	2675	MORGANTOWN RD	READING	PA	875.97	45%	\$ 394.19

ERIE NAILS LLC	Erie Nails	33382	WALKER RD	AVON LAKE	OH	855.77	55%	\$ 470.67
SPEVOCK'S NAUTICAL LANES, LLC	Nautical Lanes	1360	W 9TH ST	CLEVELAND	OH	730.58	35%	\$ 255.70
ELITE 1 NAILS LLC	Elite Nails	422	AVON BELDEN RD	AVON LAKE	OH	701.65	45%	\$ 315.74
KINDERCARE EDUCATION LLC	Kindercare	5005	MEADOWS RD	LAKE OSWEGO	OR	642.42	55%	\$ 353.33
RAY BRAUN	J-Wrap Insulation	753	AVON BELDEN RD	AVON LAKE	OH	641.42	55%	\$ 352.78
AVON LAKE LAS MARGARITAS LLC	Las Margaritas	519	AVON BELDEN RD	AVON LAKE	OH	628.44	35%	\$ 219.95
MJ BAKER FINANCIAL SERVICES INC	MJ Baker Financial Advisors	130	S POINT DR	AVON LAKE	OH	612.06	55%	\$ 336.63
NEW LEAF COUNSELING SERVICES L	New Leaf Counseling	215	MILLER RD	AVON LAKE	OH	600.00	35%	\$ 210.00
RYKON ACQUISITIONS LLC	Rykon Plating	555	Miller Rd	AVON LAKE	OH	598.72	55%	\$ 329.30
RAIL LOGISTICS INC	Rail Logistics	32861	PIN OAK PKWY	AVON LAKE	OH	594.24	35%	\$ 207.98
WYATT-DEMARCO MASSAGE THERAPY	Wyatt-DeMarco Massage & Wellness	1377	EAST AVE	ELYRIA	OH	578.56	55%	\$ 318.21

JMJ MANAGEMENT CORP	JMJ Management	681	MOORE RD	AVON LAKE	OH	566.25	45%	\$ 254.81
KRISTINS SCHOOL OF DANCE INC	Miss Kristin's School of Dance	32925	PIN OAK PKWY	AVON LAKE	OH	548.06	55%	\$ 301.43
V I P PROPERTY MANAGEMENT CO	VIP Management	420	AVON BELDEN RD	AVON LAKE	OH	545.93	55%	\$ 300.26
HOUSTON GENERATORS DBA POWER ON GENERATORS LLC	Power On Generators	33479	LAKE RD	AVON LAKE	OH	545.49	55%	\$ 300.02
GAME ON LAKEWOOD LLC	Game On	1211	MANOR PARK AVE	LAKEWOOD	OH	513.80	55%	\$ 282.59
BIG M PIZZA LLC	Big M Pizza	153	LEAR RD	AVON LAKE	OH	508.06	55%	\$ 279.43
KOPF CONSTRUCTION CORPORATION	Kopf Construction	420	AVON BELDEN RD	AVON LAKE	OH	500.39	55%	\$ 275.21
MOTO UNLIMITED LLC	Moto Unlimited	33640	PIN OAK PKWY	AVON LAKE	OH	482.46	55%	\$ 265.35
ERIE SHORE BEARING SERVICES IN	Erie Shore Bearing Services	683	MOORE RD	AVON LAKE	OH	469.41	35%	\$ 164.29
RICHARD KRONENBERG PHOTOGRAPHY	Richard Kronenberg Photography	33000	PIN OAK PKWY	AVON LAKE	OH	435.00	35%	\$ 152.25
JOSEPH L MOTTA CO LPA	Joseph Motta, Co. LPA	377B	LEAR RD	AVON LAKE	OH	393.82	55%	\$ 216.60

HEALTH EXPRESS URGENT C RE CEN	Health Express Urgent Care	1400	W PLEASANT VALLE	PARMA	OH	391.70	55%	\$ 215.44
KYLES DETAIL SHOP LLC	Kyle's Detail Shop	33367	WALKER RD	AVON LAKE	OH	386.70	35%	\$ 135.35
PREMIER DENTAL INC	Premier Dental	424	AVON BELDEN RD	AVON LAKE	OH	375.39	55%	\$ 206.46
MANE STOP LLC	Equine Essentials	32730	WALKER RD	AVON LAKE	OH	334.86	55%	\$ 184.17
LANCE MEINERS INUSRANCE AGENCY	Lance Meiners Insurance Agency	152	LEAR RD	AVON LAKE	OH	326.26	55%	\$ 179.44
MARIE A SIMON DDS INC	Marie Simon, DDS	375	LEAR RD	AVON LAKE	OH	318.00	35%	\$ 111.30
CUTTING DEPOT INC	Fine Bella	33382	WALKER RD	AVON LAKE	OH	298.99	35%	\$ 104.65
SCIARAPPA CONSTRUCTION COMPANY	Sciarappa Construction	32961	PIN OAK PKWY	AVON LAKE	OH	297.70	45%	\$ 133.97
JEFROB ENTERPRISES INC	Tailgators	172	FAIRFIELD RD	AVON LAKE	OH	276.95	45%	\$ 124.63
LAKE ERIE AESTHETICS AND WELLNESS	Lake Erie Aesthetics & Wellness	4404	TIMBER COMMONS DR	PERKINS TOWNSHIP	OH	265.28	35%	\$ 92.85
THOMAS & THOMAS WEST SHORE STU	Thomas & Thomas Photography	173	LEAR RD	AVON LAKE	OH	246.36	35%	\$ 86.23

POSH A SALON INC	Element LABS	33467	LAKE RD	AVON LAKE	OH	240.00	35%	\$ 84.00
BRADY 3 CUSTOM HOMES AND REMODELING	Brady 3 Custom Homes		PO BOX 499	AVON	OH	231.94	45%	\$ 104.37
LILLIAN MARIE INC	Sisson's	716	AVON-BELDEN RD	AVON LAKE	OH	221.57	35%	\$ 77.55
COLE PIZZA LTD	Pizza Cutter	33501	LAKE RD	AVON LAKE	OH	205.02	45%	\$ 92.26
MARTY S CYCLE CENTER INC	Marty's Cycle Center	453	AVON BELDEN RD	AVON LAKE	OH	201.79	35%	\$ 70.63
HERMANS FURNITURE INC	Herman's Furniture	4314	MILAN RD	SANDUSKY	OH	197.38	35%	\$ 69.08
POSH CLEANERS INC	Ridge Cleaners	32805	PIN OAK PKWY	AVON LAKE	OH	192.12	45%	\$ 86.45
ELLIS FAMILY CARPET CLEANING L	Ellis Family Carpet Cleaners	12961	PIN OAK PKWY	AVON LAKE	OH	184.56	35%	\$ 64.60
GLENN J KUEMERLE DDS INC	Glenn Kuemerle, DDS	33398	WALKER RD	AVON LAKE	OH	184.28	55%	\$ 101.35
MUSTANG BLAKE LLC	H&R Block	33382	WALKER RD	AVON LAKE	OH	181.87	35%	\$ 63.65
THOMAS A PLAS DDS LLC	Thomas Plas, DDS	33398	WALKER ROAD F	AVON LAKE	OH	169.18	55%	\$ 93.05

MJROGERS COMPANY LLC	MJ Rogers Company	32745	WALKER RD	AVON LAKE	OH	166.34	35%	\$ 58.22
AVON LAKE BACK NECK INC	Avon Lake Back & Neck	32730	WALKER RD	AVON LAKE	OH	162.00	35%	\$ 56.70
JAMES B KERNER CO LPA	James Kerner, Co. LPA	525	AVON BELDEN RD	AVON LAKE	OH	158.99	35%	\$ 55.65
POPOWSKI PAINT & PAPER INC	Popowski Paint & Paper	874	PASADENA AVE	AVON LAKE	OH	157.82	55%	\$ 86.80
POINT 2 POINT PROPERTY MANAGEMENT	Point 2 Point Property Management	33489	LAKE RD	AVON LAKE	OH	133.61	35%	\$ 46.76
E & H HARDWARE GROUP LLC	Ace Hardware	115	S MARKET ST	WOOSTER	OH	128.46	45%	\$ 57.81
PANCHO AND PETEY INC	Johnny's Boathouse	33424	LAKE RD	AVON LAKE	OH	126.48	45%	\$ 56.92
TECH CORP LLC	Tech Corp	33640	PIN OAK PKWY	AVON LAKE	OH	114.53	55%	\$ 62.99
CHIP WENTZ INSURANCE AGENCY IN	Chip Wentz State Farm	445	AVON BELDEN RD	AVON LAKE	OH	109.94	35%	\$ 38.48
KLINGSHIRN WINERY INC	Klingshirn Winery	33050	WEBBER RD	AVON LAKE	OH	105.60	35%	\$ 36.96
LTOWNPI LLC	Marco's Pizza	32730	WALKER RD BLDG F-1	AVON LAKE	OH	90.37	45%	\$ 40.67

JENNIE MAY INC.	3rd Base Bar & Grill	118	MOORE RD	AVON LAKE	OH	77.55	55%	\$ 42.65
QUICK SHIFT TRANSMISSION	Quick Shift Transmission	690	AVON BELDEN RD ST 2D	AVON LAKE	OH	74.41	45%	\$ 33.48
EILEEN REIGERT	Eileen Reigert State Farm	702	AVON BELDEN RD	AVON LAKE	OH	62.97	35%	\$ 22.04
AVON LAKE CARRYOUT LIQUOR INC	Avon Lake Carry Out	33501	LAKE RD	AVON LAKE	OH	62.52	35%	\$ 21.88
PREMIER HARDWOOD FLOORS INC	Premier Custom Flooring	33806	CENTER RIDGE RD	NORTH RIDGEVILLE	OH	58.27	45%	\$ 26.22
							TOTAL	\$ 137,280.62