



## VOTING ORDER

R. Shahmir  
G. Smith  
K. Zuber  
Z. Arnold  
J. Fenderbosch  
A. Gentry  
D. Kos

### **CITY OF AVON LAKE**

150 Avon Belden Road  
Avon Lake, Ohio 44012

The following business is to be considered at the regular meeting of the Avon Lake City Council on February 24, 2025, at 7 p.m. in the Council Chamber.

### Pledge of Allegiance

Roll Call: Mr. Arnold, Mrs. Fenderbosch, Ms. Gentry, Mr. Kos, Mr. Shahmir, Mr. Smith, Mr. Zuber, Mayor Spaetzle, Law Director Ebert, Finance Director Krosse, Public Works Director Liskovec.

### Legislation

#### Appointment of Firefighter/Paramedic

Ordinance No. 25-31, AN ORDINANCE CONFIRMING THE APPOINTMENT OF TANNER REASER AS FIREFIGHTER/PARAMEDIC IN THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY. → *Sponsor: K. Zuber*

#### Swearing in Ceremony of Tanner Reaser

### Correspondence

### Reports

Mayor  
Council President  
Law Director  
Finance Director  
Public Works Director

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→ Suspension of the rule requiring three readings

**Standing Committees  
Special Committees**

**Audience Participation**

**Motions**

Accepting the donation of paint valued at \$2,000 for the Historic Train Car from Tom Patton. *Sponsor: J. Fenderbosch*

Confirming the Mayor's appointment of Chip Minnich and Tim Schultz to the Communications & Technology Commission for terms commencing February 25, 2025, and expiring December 31, 2027. *Sponsor: R. Shahmir*

Confirming the Mayor's appointment of Lynette Brausch to the Parks & Recreation Commission for a term commencing February 25, 2025, and expiring December 31, 2027. *Sponsor: R. Shahmir*

**Legislation**

**Third Readings:**

**Ordinance No. 25-11**, AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2025 ENERGIZED COMMUNITY GRANT(S) AND DECLARING AN EMERGENCY. *Sponsor: A. Gentry*

**Resolution No. 25-17**, A RESOLUTION TO APPROVE THE APPLICATION MADE BY ABK LIMITED TO HAVE CERTAIN LAND OWNED BY IT DESIGNATED AS BEING LOCATED WITHIN AN AGRICULTURAL DISTRICT AND DECLARING AN EMERGENCY. *Sponsor: J. Fenderbosch*

**Resolution No. 25-18**, A RESOLUTION TO APPROVE THE APPLICATION MADE BY LNK LIMITED TO HAVE CERTAIN LAND OWNED BY IT DESIGNATED AS BEING LOCATED WITHIN AN AGRICULTURAL DISTRICT AND DECLARING AN EMERGENCY. *Sponsor: J. Fenderbosch*

**Ordinance No. 25-19**, AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF AVON LAKE FOR THE FISCAL YEAR 2025 AND DECLARING AN EMERGENCY. *Sponsor: K. Zuber*

**Second Reading:**

**Resolution No. 25-23**, A RESOLUTION AUTHORIZING AND AFFIRMING THE AUTHORITY OF THE FINANCE DIRECTOR FOR THE CITY OF AVON LAKE TO REQUEST CHANGES ON THE BANKING ACCOUNTS HELD BY PUBLIC DEPOSITORIES IN ACCORDANCE WITH CODIFIED ORDINANCE SECTION 232.04. *Sponsor: K. Zuber*

## **First Readings:**

**Ordinance No. 25-32**, AN ORDINANCE AMENDING CERTAIN SECTIONS OF CODIFIED ORDINANCE CHAPTER 260, EMPLOYEES GENERALLY. *Sponsor: K. Zuber*

**Ordinance No. 25-33**, AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF PROPERTY MAINTENANCE SPECIALIST AND ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION. →*Sponsor: K. Zuber*

**Ordinance No. 25-34**, AN ORDINANCE CONFIRMING THE MAYOR'S APPOINTMENT OF JUDY JIRKA TO THE POSITION OF ASSISTANT FINANCE DIRECTOR, ESTABLISHING THE RATE OF COMPENSATION FOR SAID POSITION, AND DECLARING AN EMERGENCY.

→*Sponsor: K. Zuber*

**Ordinance No. 25-35**, AN ORDINANCE ADOPTING THE CITY OF AVON LAKE DISASTER PLAN. *Sponsor: D. Kos*

**Ordinance No. 25-36**, AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 238.01 COMMUNITY DISASTER PLAN. *Sponsor: D. Kos*

**Ordinance No. 25-37**, AN ORDINANCE AUTHORIZING THE PURCHASE OF A MEDIC 10 FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY. *Sponsor: D. Kos*

**Ordinance No. 25-38**, AN ORDINANCE AUTHORIZING THE PURCHASE OF AN ENGINE 5 FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY. *Sponsor: D. Kos*

**Ordinance No. 25-39**, AN ORDINANCE AUTHORIZING THE PURCHASE OF A HEAVY RESCUE 7 FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

*Sponsor: D. Kos*

**Resolution No. 25-40**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVON LAKE ADOPTING VISION ZERO AND THE LORAIN COUNTY COMPREHENSIVE SAFETY ACTION PLAN. *Sponsor: D. Kos*

**Ordinance No. 25-41**, AN ORDINANCE AUTHORIZING THE PURCHASE OF PARTS FOR THE BEAST HORIZONTAL GRINDER FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY. →*Sponsor: J. Fenderbosch*

**Ordinance No. 25-42**, AN ORDINANCE AUTHORIZING THE PURCHASE OF A 2025 F-450 CHASSIS 4X2 SUPER DUTY REGULAR CAB 145" WHEELBASE FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY. →*Sponsor: J. Fenderbosch*

**Ordinance No. 25-43**, AN ORDINANCE AUTHORIZING THE PURCHASE OF A BRINE SYSTEM FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

→*Sponsor: J. Fenderbosch*

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→ Suspension of the rule requiring three readings

**Ordinance No. 25-44**, AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO EQUIPMENT TRAILERS FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY. → *Sponsor: J. Fenderbosch*

**Ordinance No. 25-45**, AN ORDINANCE AUTHORIZING THE PURCHASE OF A CRACK SEAL UNIT FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY. → *Sponsor: J. Fenderbosch*

**Ordinance No. 25-46**, AN ORDINANCE AUTHORIZING THE CREATION OF THE PROBATION SERVICES FUND AND DECLARING AN EMERGENCY. *Sponsor: K. Zuber*

**Ordinance No. 25-47**, AN ORDINANCE AUTHORIZING THE CREATION OF THE SPECIAL PROJECTS FUND AND DECLARING AN EMERGENCY. *Sponsor: K. Zuber*

**Ordinance No. 25-48**, AN ORDINANCE AUTHORIZING THE CREATION OF THE LEGAL RESEARCH AND COURT COMPUTERIZATION FUND AND DECLARING AN EMERGENCY. *Sponsor: K. Zuber*

### **Public Input**

### **Miscellaneous Business and Announcements**

### **Executive Session**

In compliance with Ohio Revised Code Section 121.22(G)(3), Council will adjourn to Executive Session to discuss existing and pending litigation, and Ohio Revised Code 121.22(G)(8), to discuss information related to an applicant for economic development assistance.

### **Reconvening of Open Meeting**

### **Adjournment**

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→ Suspension of the rule requiring three readings

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2025 ENERGIZED COMMUNITY GRANT(S) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Avon Lake is a member of the Northeast Ohio Public Energy Council (NOPEC) and is eligible for one or more NOPEC Energized Community (NEC) Grant(s) for 2025 as provided for in the NEC Grant Program guidelines; and

WHEREAS, the City wishes to enter into a Grant Agreement with NOPEC, Inc., in substantially the form presented to this Council to receive one or more NEC Grant(s).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Council finds and determines that it is in the best interest of the City to accept the NEC Grant(s) for 2025 and authorizes the Mayor to execute the Grant Agreement to accept the NEC Grant(s) funds.

Section No. 2: That Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section No. 3: That this Ordinance is declared to be an emergency measure, the emergency being the necessity for the immediate preservation of the public health, safety, and welfare of the City. Therefore, this Ordinance shall be in full force and effect immediately upon its adoption and approval by the Mayor.

1<sup>st</sup> Reading: 1/27/2025

2<sup>nd</sup> Reading: 2/10/2025

3<sup>rd</sup> Reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

A RESOLUTION TO APPROVE THE APPLICATION MADE BY ABK LIMITED TO HAVE CERTAIN LAND OWNED BY IT DESIGNATED AS BEING LOCATED WITHIN AN AGRICULTURAL DISTRICT AND DECLARING AN EMERGENCY.

WHEREAS, the General Assembly of the State of Ohio has enacted Sections 929.01 through 929.05 and 6111.034 of the Ohio Revised Code (ORC) to permit the establishment of agricultural districts to preserve agricultural land, to exempt land in those districts from the collection of specified utility assessments, to provide other benefits for land in those districts, to forbid township and county zoning from restricting certain farm markets, and to provide a right to farm by exempting generally accepted agriculture practices from air pollution laws and certain nuisance statutes, rules, and ordinances; and

WHEREAS, ORC Section 929.03(D) provides that the legislative authority of a municipal corporation may apply to the Water and Sewer Commission created by Division (C) of ORC Section 1525.11 for an advance of monies from the Water and Sewer Fund, created by Division (A) of ORC Section 1525.11, in an amount equal to that portion of the costs of water and sewer improvement authorized by law that is to be financed by assessments whose collection would be prohibited on real property that is placed within an agricultural district; and

WHEREAS, ORC Section 929.02(B) provides that the legislative authority of a municipal corporation may reject or modify an application for inclusion in an agricultural district filed pursuant to ORC Section 929.02(A) if such rejection or modification is necessary to prevent a substantial adverse effect on, among other things, the provision of municipal services within the municipal corporation or on the public health, safety or welfare; and

WHEREAS, the City of Avon Lake is experiencing economic difficulties due to increased cost of municipal operation and reduced sources of funding, which place a burden and handicap upon its ability to provide municipal services and thus protect the public health, safety, and welfare at this time and in the foreseeable future; and

WHEREAS, the legislative authority of a municipal corporation is required to deal with each application for inclusion in agriculture districts made by an owner of real property which is located within the municipal corporation by approving, rejecting, or approving with modifications within a statutory time frame; and

WHEREAS, ABK Limited has filed such an application, which is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That said application is approved for all purposes encompassed by ORC Sections 929.01 through 929.05 and 6111.034, except for the following, which constitutes a modification authorized by ORC Section 929.02(B), the necessity of which is demonstrated by the above recitals.

The real estate devoted to agricultural production, which is the subject of the instant application, shall be limited to 21.69 acres and shall not be deemed exempt from the collection of special assessments for water, sewer, or electrical service until such time as (1) the statutory Water and Sewer Commission has established rules for application by municipalities for advance monies to cover the assessment exemptions; (2) the statutory Water and Sewer Fund has been funded; (3) the Council of the City of Avon Lake has obtained approval upon its application for an advance of monies from said fund; and (4) the applicant has signed an agreement to pay any and all fees assessed by the Ohio Water and Sewer Rotary Commission for processing said loan.

At such time in the future when Council shall resolve to enact any relevant improvement for which a special assessment must be levied upon real estate, including that which falls within the designation of an agricultural district, the Clerk of Council will notify all property owners, whose application for inclusion in an agricultural district has been approved, with the instant modification by Certified Mail, Return Receipt Requested, of the fact that such resolution has been made.

At the time of such resolution, Council will pursue the application for advancement of monies from the Water and Sewer Commission to cover the assessments allocated to property located within agricultural districts. All property owners will be advised at public meetings of the progress and/or results of Council's application for funds. Owners of property located within an agricultural district will be notified of the result of such application by Certified Mail, Return Receipt Requested.

At such time as Council deems itself assured of the receipt of the advanced funds and upon payment of the aforementioned administrative fees to the Ohio Water and Sewer Rotary Commission by the applicant, it shall lift the instant modification and, thereby, grant exemption to all properties located within agricultural districts, effective on the date of their original application.

In the event that Council's application is rejected by the Water and Sewer Commission due to lack of funds in its Water and Sewer Fund, or for any other reason, or in the event that the response of the Water and Sewer Commission is such that Council deems itself unassured that such funds will be forthcoming from the Water and Sewer Commission, then the instant modification will remain in effect and special assessment taxes will be levied upon property within agricultural districts until such time as the situation changes and Council deems itself assured of receiving an advance

of monies from the Water and Sewer Fund.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including ORC Section 121.22.

Section No. 3: That this Resolution is hereby declared to be an emergency, the emergency being the necessity of meeting the time limitations prescribed by the State statutes. Therefore, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

1<sup>st</sup> Reading: 1/27/2025

2<sup>nd</sup> Reading: 2/10/2025

3<sup>rd</sup> Reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor



A RESOLUTION TO APPROVE THE APPLICATION MADE BY LNK LIMITED TO HAVE CERTAIN LAND OWNED BY IT DESIGNATED AS BEING LOCATED WITHIN AN AGRICULTURAL DISTRICT AND DECLARING AN EMERGENCY.

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WHEREAS, ORC Section 929.03(D) provides that the legislative authority of a municipal corporation may apply to the Water and Sewer Commission created by Division (C) of ORC Section 1525.11 for an advance of monies from the Water and Sewer Fund, created by Division (A) of ORC Section 1525.11, in an amount equal to that portion of the costs of water and sewer improvement authorized by law that is to be financed by assessments whose collection would be prohibited on real property that is placed within an agricultural district; and

WHEREAS, ORC Section 929.02(B) provides that the legislative authority of a municipal corporation may reject or modify an application for inclusion in an agricultural district filed pursuant to ORC Section 929.02(A) if such rejection or modification is necessary to prevent a substantial, adverse effect on, among other things, the provision of municipal services within the municipal corporation or on the public health, safety or welfare; and

WHEREAS, the City of Avon Lake is experiencing economic difficulties due to increased cost of municipal operation and reduced sources of funding, which place a burden and handicap upon its ability to provide municipal services and thus protect the public health, safety, and welfare at this time and in the foreseeable future; and

WHEREAS, the legislative authority of a municipal corporation is required to deal with each application for inclusion in agriculture districts made by an owner of real property which is located within the municipal corporation by approving, rejecting, or approving with modifications within a statutory time frame; and

WHEREAS, LNK Limited has filed such an application, which is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That said application is approved for all purposes encompassed by ORC Sections 929.01 through 929.05 and 6111.034, except for the following, which constitutes a modification authorized by ORC Section 929.02(B), the necessity of which is demonstrated by the above recitals.

The real estate devoted to agricultural production, which is the subject of the instant application, shall be limited to 4.78 acres and shall not be deemed exempt from the collection of special assessments for water, sewer, or electrical service until such time as (1) the statutory Water and Sewer Commission has established rules for application by municipalities for advance monies to cover the assessment exemptions; (2) the statutory Water and Sewer Fund has been funded; (3) the Council of the City of Avon Lake has obtained approval upon its application for an advance of monies from said fund; and (4) the applicant has signed an agreement to pay any and all fees assessed by the Ohio Water and Sewer Rotary Commission for processing said loan.

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of monies from the Water and Sewer Fund.

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3<sup>rd</sup> Reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT YEAR AND OTHER EXPENDITURES OF THE CITY OF AVON LAKE FOR THE FISCAL YEAR 2025 AND DECLARING AN EMERGENCY.

WHEREAS: It is necessary to make supplemental appropriations for 2025 as presented and reviewed by Council in various committee meetings.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE STATE OF OHIO

Section 1: That to provide for the current expenses and other expenditures of the City of Avon Lake during the fiscal year ending December 31, 2025, the following sums be and they are hereby set aside and appropriated from the funds herein specified as follows, to wit:

Section 2: That there be appropriated transferred and advanced from the following funds and as further detailed in the Schedules attached hereto as Exhibit "A" and incorporated herein:

<b>General Fund - 101</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
Beginning General Fund Appropriations						\$ -
101	Total General Fund Adjustments	\$ 17,531,162.00	\$ 4,724,225.00	\$ 24,148.00	\$ 2,270,740.00	\$ 24,550,275.00
Ending General Fund Appropriations						\$ 24,550,275.00

<b>Special Revenue Fund Group - 200</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
202	SCM&R Fund	\$ 996,652.00	\$ 866,533.00	\$ 600,000.00	\$ -	\$ 2,463,185.00
203	State Highway Fund	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
204	Income Tax Transfer	\$ -	\$ -	\$ -	\$ 19,097,540.00	\$ 19,097,540.00
205	Improvement Fund	\$ -	\$ -	\$ -	\$ 1,675,000.00	\$ 1,675,000.00
206	Paramedic Fund	\$ 2,015,628.00	\$ 216,082.00	\$ 469,000.00	\$ -	\$ 2,700,710.00
208	Office On Aging	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
209	Dial-A-Bus Fund	\$ 40,834.00	\$ 6,371.00	\$ -	\$ -	\$ 47,205.00
210	Communications & Technology	\$ 367,170.00	\$ 705,308.00	\$ 11,500.00	\$ -	\$ 1,083,978.00
212	Law Enforcement Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -
213	Law Enforcement Education	\$ -	\$ -	\$ -	\$ -	\$ -
214	Indigent Drivers Alcohol Treatment	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00
215	Municipal Court Computer Fund	\$ -	\$ 68,400.00	\$ -	\$ -	\$ 68,400.00
216	COPS Fast Fund	\$ 386,997.00	\$ -	\$ -	\$ -	\$ 386,997.00
218	American Rescue Plan Act Fund	\$ -	\$ -	\$ -	\$ -	\$ -
219	Opioid Settlement	\$ -	\$ -	\$ -	\$ -	\$ -
225	AL/Bay Park Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -
226	Economic Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -
227	Safety Services Communications	\$ -	\$ -	\$ -	\$ -	\$ -
230	Board of Building Standards Assmnt	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00
231	Employee Sick time Buy Back Fund	\$ -	\$ -	\$ -	\$ -	\$ -
232	Street Tree Fund	\$ -	\$ -	\$ -	\$ -	\$ -
235	Continuing Professionals Training	\$ -	\$ -	\$ -	\$ -	\$ -
236	ALMC-Court Security Fund	\$ 83,138.00	\$ -	\$ -	\$ -	\$ 83,138.00
237	ALMC- Interlock Fund	\$ -	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
240	Recreation Fund	\$ 1,061,909.00	\$ 798,226.00	\$ -	\$ -	\$ 1,860,135.00
601	Police Pension Fund	\$ 353,555.00	\$ 5,500.00	\$ -	\$ -	\$ 359,055.00
602	Fire Pension fund	\$ 353,555.00	\$ 5,500.00	\$ -	\$ -	\$ 359,055.00
603	Recreation Fund	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Special Revenue Funds</b>		<b>\$ 5,659,438.00</b>	<b>\$ 2,836,420.00</b>	<b>\$ 1,080,500.00</b>	<b>\$ 20,772,540.00</b>	<b>\$ 30,348,898.00</b>

<b>Debt Service Fund Group - 300</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
301	GO Bond Retirement	\$ -	\$ 2,701,386.00	\$ -	\$ -	\$ 2,701,386.00
302	GO Bond Retirement (Voted)	\$ -	\$ 333,500.00	\$ -	\$ -	\$ 333,500.00
501	Special Assessment Bond Retirement	\$ -	\$ 23,700.00	\$ -	\$ -	\$ 23,700.00
<b>Total Debt Service Funds</b>		<b>\$ -</b>	<b>\$ 3,058,586.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,058,586.00</b>

<b>Capital Project Fund Group - 400</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
207	Income Tax Capital improvement	\$ -	\$ -	\$ 5,595,158.00	\$ -	\$ 5,595,158.00
417	OCF Police/Court Facility	\$ -	\$ -	\$ -	\$ -	\$ -
446	ALPS Playground Fund	\$ -	\$ -	\$ 2,112,394.00	\$ -	\$ 2,112,394.00
<b>Total Capital Project Fund Group</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,707,552.00</b>	<b>\$ -</b>	<b>\$ 7,707,552.00</b>

<b>Special Assessment Projects Group - 500</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
520	SA Walker Rd/Lear East	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00
521	SA Lear Rd/Walker South	\$ -	\$ 1,100.00	\$ -	\$ -	\$ 1,100.00
522	SA Titus Pitts-Hill Ditch	\$ -	\$ -	\$ -	\$ -	\$ -
525	Sidewalk Street Lighting	\$ -	\$ -	\$ -	\$ -	\$ -
527	Cove Avenue Improvements	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00
<b>Special Assessment Projects Group</b>		<b>\$ -</b>	<b>\$ 2,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,100.00</b>

<b>Enterprise Fund Group- 700</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
701	Water Fund	\$ 2,130,478.00	\$ 3,245,701.00	\$ 40,000.00	\$ 3,306,635.00	\$ 8,722,814.00
702	West Ridge Interconnect	\$ -	\$ 109,339.00	\$ -	\$ -	\$ 109,339.00
703	Water MOR SUB Fund	\$ -	\$ 2,984,709.00	\$ 50,000.00	\$ -	\$ 3,034,709.00
704	Waterworks Construction Fund	\$ -	\$ -	\$ 17,300,000.00	\$ -	\$ 17,300,000.00
706	Water Debt Service	\$ -	\$ 3,157,150.00	\$ -	\$ -	\$ 3,157,150.00
710	Water Impact Fee Fund	\$ -	\$ -	\$ -	\$ 750,000.00	\$ 750,000.00
721	Sewer Fund	\$ 1,661,641.00	\$ 1,932,584.00	\$ 150,000.00	\$ 1,629,700.00	\$ 5,373,925.00
722	Sewer Collection Fund	\$ 1,678,012.00	\$ 763,716.00	\$ 2,059,500.00	\$ 1,614,635.00	\$ 6,115,863.00
723	Water Distribution Fund	\$ 1,699,361.00	\$ 1,854,899.00	\$ 2,154,600.00	\$ 968,201.00	\$ 6,677,061.00
724	Sewer System Construction Fund	\$ -	\$ -	\$ 350,000.00	\$ -	\$ 350,000.00
725	Trunk Sanitary Sewer Fund	\$ -	\$ -	\$ -	\$ 29,585.00	\$ 29,585.00
727	Sewer Debt Service Fund	\$ -	\$ 4,792,960.00	\$ -	\$ -	\$ 4,792,960.00
729	LORCO Force Main & Pump	\$ -	\$ -	\$ -	\$ -	\$ -
739	LORCO Collection System Fund	\$ -	\$ -	\$ -	\$ -	\$ -
749	LORCO Custodial Account Fund	\$ -	\$ 608,710.00	\$ 25,000.00	\$ 1,791,209.00	\$ 2,424,919.00
762	Trunk Water Avon Improvement	\$ -	\$ 6,131,400.00	\$ 200,000.00	\$ 111,355.00	\$ 6,442,755.00
765	Lateral Loan Program	\$ -	\$ -	\$ -	\$ 118,165.00	\$ 118,165.00
<b>700 Total Enterprise Fund Group</b>		<b>\$ 7,169,492.00</b>	<b>\$ 25,581,168.00</b>	<b>\$ 22,329,100.00</b>	<b>\$ 10,319,485.00</b>	<b>\$ 65,399,245.00</b>

<b>Trust and Agency Fund Group - 600</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
612	Unclaimed Funds	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00
611	Deposit Trust	\$ -	\$ -	\$ -	\$ -	\$ -
<b>600 Total Internal Service Fund Group</b>		<b>\$ -</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500.00</b>

<b>Deposit Fund Group - 801</b>						
<b>Fund #</b>	<b>Fund Activity</b>	<b>Personal Service</b>	<b>Other</b>	<b>Capital Improvement</b>	<b>Transfers/Advances</b>	<b>Total</b>
801	Transfer fund	\$ -	\$ 6,000	\$ -	\$ -	6,000
		-	-	-	-	-
<b>800</b>	<b>Total Deposit Fund Group</b>	<b>\$ -</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>6,000</b>
<hr/>						
<b>Grand Total All Funds</b>		<b>\$ 30,360,092.00</b>	<b>\$ 36,208,999.00</b>	<b>\$ 31,141,300.00</b>	<b>\$ 33,362,765.00</b>	<b>\$ 131,073,156.00</b>

- Section 3: That the City Finance Director be and is hereby authorized and directed to draw warrants against the appropriations set forth upon presentation of proper vouchers.
- Section 4: That all expenditures within the fiscal year ending December 31, 2025, shall be made in accordance with the code accounts set forth above, and shall be made within the appropriations herein provided ("Appropriations" as used means the total amount appropriated for an individual fund).
- Section 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
- Section 6: This Ordinance is hereby declared to be an emergency measure, the emergency being the necessity for the current operations of the City, thus for the health, safety and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading: 1/27/2025  
 2nd reading: 2/10/2025  
 3rd reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
 COUNCIL PRESIDENT

POSTED: \_\_\_\_\_

APPROVED:

ATTEST: \_\_\_\_\_  
 CLERK OF COUNCIL

\_\_\_\_\_  
 MAYOR

**EXHIBIT "A"**  
**SCHEDULE OF BUDGETS BY DEPARTMENT FOR GENERAL FUND**

Department	Personal Service	Other	Capital Improvement	Transfers	Total
Police 010	\$ 5,520,437.00	\$ 479,238.00	\$ 4,168.00	\$ 193,000.00	\$ 6,196,843.00
Fire 031	\$ 4,044,082.00	\$ 258,858.00	\$ -	\$ -	\$ 4,302,940.00
Engineering 050	\$ 546,991.00	\$ 436,947.00	\$ -	\$ -	\$ 983,938.00
Public Works 054	\$ 3,902,803.00	\$ 1,574,980.00	\$ 1,400.00	\$ -	\$ 5,479,183.00
Building Inspection 060	\$ 621,682.00	\$ 41,185.00	\$ 5,000.00	\$ -	\$ 667,867.00
Mayor 100	\$ 374,322.00	\$ 13,551.00	\$ -	\$ -	\$ 387,873.00
Human Resources 101	\$ 185,145.00	\$ 85,172.00	\$ -	\$ -	\$ 270,317.00
Community Development 103	\$ 542,167.00	\$ 209,055.00	\$ -	\$ -	\$ 751,222.00
Finance 110	\$ 532,072.00	\$ 379,302.00	\$ -	\$ -	\$ 911,374.00
General Government 120	\$ -	\$ 929,500.00	\$ -	\$ 2,077,740.00	\$ 3,007,240.00
Law 130	\$ 218,625.00	\$ 121,479.00	\$ -	\$ -	\$ 340,104.00
Council 140	\$ 324,358.00	\$ 45,508.00	\$ 7,500.00	\$ -	\$ 377,366.00
Court 150	\$ 709,350.00	\$ 105,315.00	\$ 6,080.00	\$ -	\$ 820,745.00
Civil Service 160	\$ 9,128.00	\$ 44,135.00	\$ -	\$ -	\$ 53,263.00
<b>GRAND TOTAL</b>	<b>\$ 17,531,162.00</b>	<b>\$ 4,724,225.00</b>	<b>\$ 24,148.00</b>	<b>\$ 2,270,740.00</b>	<b>\$ 24,550,275.00</b>

A RESOLUTION AUTHORIZING AND AFFIRMING THE AUTHORITY OF THE FINANCE DIRECTOR FOR THE CITY OF AVON LAKE TO REQUEST CHANGES ON THE BANKING ACCOUNTS HELD BY PUBLIC DEPOSITORIES IN ACCORDANCE WITH CODIFIED ORDINANCE SECTION 232.04.

WHEREAS, pursuant to Codified Ordinance Section 232.04, Authority for Making and Redemption of Interim Deposits, certain City officials are “authorized to act with full power to make and redeem interim deposits in public depositories selected by the City and to execute and deliver any instrument necessary to effectuate the authority hereby conferred”; and

WHEREAS, Codified Ordinance Section 232.04(b) further provides that the “making and redeeming of interim deposits encompass activities such as depositing, withdrawing, rolling over, closing and designating the disposition of funds, including giving instructions to wire transfer funds”; and

WHEREAS, Codified Ordinance Section 232.04(c) provides that “[w]ithdrawals shall be limited to those whereby the proceeds are remitted only to non-payroll checking, savings, or investment accounts maintained by the City in either its selected public depositories or with the State Treasury Asset Reserve of Ohio (STAR OHIO)”; and

WHEREAS, Codified Ordinance Section 232.04(d) authorizes public depositories selected by the City “to honor personal, telephonic, telegraphic, or written instructions received from” certain City officials in the making and redeeming of interim deposits; and

WHEREAS, the Finance Director, Mayor, Council President, and Law Director are those City officials authorized by Codified Ordinance Section 232.04(a) to act on behalf of the City with respect to the “making and redeeming of interim deposits” on behalf of the City; and

WHEREAS, the City of Avon Lake has various accounts at banking institutions and other public depositories that contain funds belonging to the City and its constituency.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Council hereby reiterates and affirms the authority of the Finance Director for the City of Avon Lake to request changes consistent with Codified Ordinance Section 232.04 to the banking accounts of the City kept or maintained at banking institutions and other public depositories.



Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Resolution shall be in full force and effect immediately after passage and approval by the Mayor.

1<sup>st</sup> reading: 2/10/2025

2<sup>nd</sup> reading:

3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CODIFIED ORDINANCE  
CHAPTER 260, EMPLOYEES GENERALLY.

WHEREAS, the Human Resource Director and Human Resources Committee recommended amending certain sections of Codified Ordinance Chapter 260; and

WHEREAS, Council, coming now to consider said recommendation, approves it in full.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Codified Ordinance Section 260.04(c) is hereby amended as follows:

(c) Payment for Unused Sick Leave Upon Retirement.

(1) A full-time non-bargaining employee, at the time of acceptance for retirement by the Public Employees Retirement System, the Police Pension, or the Fire Pension, if he/she/they has/have ten or more years of full-time service as an employee of the City, and if his/her/their retirement is within ninety days of his/her/their last day of service with the City, may elect to receive termination pay.

(2) Each full-time non-bargaining employee who qualifies shall receive fifty percent of his/her/their accumulated sick leave credit up to a maximum of ~~120~~ **180** days. Payment shall be based on the daily rate of pay at the time of retirement and shall not exceed ~~sixty~~ **ninety** days (~~480~~ **720** hours) of accumulated unused sick leave.

Section No. 2: That Codified Ordinance Section 260.04(d) is hereby amended as follows:

(d) Employer Unused Sick Leave Buy Back.

(1) Any full-time non-bargaining employee may elect each year to have the employer buyback a maximum of 120 hours of sick time for the current year. A written request must be completed by the employee to do so and be submitted to the employer no later than ~~November 30~~ **December 31** of the year of the actual conversion. The employee shall specify in writing the number of sick days (or hours) to be converted. The rate of conversion will be one day (eight hours) of pay at the employee's regular rate for each two days (sixteen hours) of sick leave converted. The conversion will result in the employee having his/her/their sick leave account reduced by the number of sick leave days converted. Converted hours will not count as "hours worked" in the week paid out for the purpose of calculating overtime, and the leave converted under this program is done on the last in, first out basis.

(2) The employee will receive the payout no later than ~~the first pay period of the next year~~ **second full pay period the following year**. No employee shall be permitted to convert any more leave than he/she/they would otherwise earn in a calendar year less any leave earned and used in the calendar year.

Section No. 3: That Codified Ordinance Section 260.24 is hereby repealed, and the following subsections are added to Codified Ordinance Section 260.04:

**(e) Payment For Unused Sick Leave Upon Retirement.**

In lieu of a portion of the maximum severance pay allowed in Section 260.03 (a)-(d), full-time, non-bargaining unit employees with either a total of twenty-six years of PERS-accepted credit time, or who are eligible for PERS pension on the date of their proposed retirement, may request to convert their current awarded sick leave hours to paid wages.

(1) Sick leave shall be limited to a maximum annual accumulation of 120 days of sick leave per year.

(2) Any sick leave utilized during this program will be deducted from the employee's past bank of accumulated hours, if applicable on a first-in-first-out (FIFO) basis.

(3) The payment for the accumulated hours shall be made on the last pay of December, except that the final payment shall be made at the time of retirement.

(4) The hourly rate used to calculate the amount of the payment shall be 100 percent of the employee's prevailing rate of pay at the time of the payment, with the current appropriate amount of pension deduction for employee and employer shares of pension contributions. All sick leave hours converted to payment shall be deducted from the maximum allowed under Section 260.03(a)-(d).

(5) By submitting the request to participate in this sick leave buyout plan, the employee acknowledges that his/her/their final sick leave balance, upon retirement for severance calculation pursuant to Section 260.03(a)-(d), will be reduced by the amount paid (maximum of 120 hours annually). At no point shall the payment received exceed the maximum number of sick days allowed to be paid out upon retirement pursuant to Section 260.03(a)-(d) in order to insure no additional costs to the City. If the employee fails to execute retirement or withdraws from the program, he/she/they:

A. Must repay any amounts received under the program in order to re-enroll; or

B. Will only be eligible for future severance payments to the maximum allowed, less any time previously paid under this plan.

(6) The employee must submit a request in writing to the department head, with a copy to the Finance Director, asking for enrollment in this plan. A copy of the employee's most recent PERS service credit statement must be attached to the request.

A. Within ninety days, the Finance Director will notify the employee of his/her/their correct sick leave balance, and the number of hours to be paid at the last pay of December.

**B. The employee then has thirty days within which to dispute any balance in question.**

**(7) The arrangement is not a guarantee of employment, and the City reserves the right to terminate this plan at the end of any given calendar year.**

Section No. 4: That Codified Ordinance Section 260.08, Holidays, is hereby amended as follows:

(a) Full-time non-bargaining members of the Fire Department who work a forty-hour week shall be entitled to the following holidays:

New Year's Day	Labor Day
Good Friday	Thanksgiving Day
Memorial Day	Day after Thanksgiving Day
Independence Day	Christmas Day
Four personal holidays after the first anniversary of employment	

~~(b) (1) All shift non-bargaining employees of the Police Department shall be granted an eight-hour period for each of the following holidays:~~

-

<del>New Year's Day</del>	<del>Labor Day</del>
<del>Good Friday</del>	<del>Thanksgiving Day</del>
<del>Memorial Day</del>	<del>Day after Thanksgiving Day</del>
<del>Independence Day</del>	<del>Christmas Day</del>
<del>Three personal holidays after the first anniversary of employment</del>	

~~(2) In addition to the above, all shift non-bargaining employees shall be compensated for hours worked at a rate of double (two times) their hourly rate of pay when they work Thanksgiving Day or Christmas Day, and one and one-half of their hourly rate for the remaining six holidays.~~

(~~ε~~ **b**) Full-time non-bargaining members of the Police Department who work a forty-hour week shall be entitled to the following holidays:

New Year's Day	Labor Day
Good Friday	Thanksgiving Day
Memorial Day	Day after Thanksgiving Day
Independence Day	Christmas Day
Four personal holidays after the first anniversary of employment	

(d c) All other full-time non-bargaining Municipal Utilities employees shall be entitled to the following holidays:

New Year's Day	Labor Day
Good Friday	Thanksgiving Day
Memorial Day	Day after Thanksgiving Day
Independence Day	Christmas Day
Four personal holidays after the first anniversary of employment	

(e d) All other full-time non-bargaining Municipal Utilities employees shall be entitled to the following holidays:

New Year's Day	Labor Day
Good Friday	Thanksgiving Day
Memorial Day	Day after Thanksgiving Day
Independence Day	Christmas Eve
Christmas Day	
Five personal holidays after the first anniversary of employment	

~~—(e) The Mayor shall receive two personal holidays in addition to the four personal holidays provided in this division.~~

(f e) For employees included in subsections (a), (b), (c), and (d) and (e) hereof, if a holiday falls on a Sunday, the following Monday shall be the holiday. If a holiday falls on a Saturday, the preceding Friday shall be the holiday.

Section No. 5: That Codified Ordinance Section 260.09, Uniform Allowances, is hereby amended as follows:

(a) Police Department. The Chief of Police shall receive a clothing allowance of one thousand two ~~seven~~ hundred dollars (~~\$1,200~~ \$1,700) for the purchase and maintenance of regulation uniforms and clothing to be paid in two installments of six ~~eight~~ hundred ~~fifty~~ dollars (~~\$600~~ \$850) each on the scheduled pay days immediately preceding April 1 and October 1.

(b) Fire Department. The Fire Chief shall receive a uniform allowance of two hundred dollars (\$200.00) more than the current allotment in the effective collective bargaining agreement between the City and the Avon Lake IAFF; the Assistant Chiefs shall receive one hundred fifty dollars (\$150.00) more than the current allotment (as noted above) and the Fire Chief's Secretary (Administrative Assistant, if ordered to wear non civilian clothing) shall receive one hundred dollars (\$100.00) less than the current collective bargaining agreement rate. All clothing allowances will be paid two

equal installments on or before April 1 and October 1 of each calendar year. All of these effected employees must have served their probationary period prior to receiving this benefit unless otherwise allowed by City hiring ordinance(s).

(c) Non-bargaining full-time employees in the Public Works and Building Departments shall receive a boot or safety/work shoe allowance of two hundred dollars (\$200.00) annually (paid on April 1); other non-bargaining employees and/or supervisors may also receive this allowance via their hiring ordinance or as enacted by City Council. In addition to a boot allowance these same employees shall be entitled to a work clothing allowance of ~~six~~ **seven** hundred ~~fifty~~ **fifty** dollars (~~\$600.00~~ **\$750**) per year following the same provision as the boot allowance.

Section No. 6: That Codified Ordinance Section 260.12, Longevity Compensation, is hereby amended as follows:

(a)(1) The following longevity compensation plan is hereby established for all full-time, non- bargaining unit employees. Eligible full-time, non-bargaining unit employee(s) shall be paid longevity compensation equal to the rate negotiated in the current collective bargaining agreement of that department.

(2) Non-bargaining unit employees with more than one collective bargaining agreement in their department shall be paid according to the longevity scale with the higher beginning dollar value. Employees working in a department without a bargaining unit will be paid in accordance with the scale below:

<i>Consecutive Full Years of Service</i>	<i>Amount of Annual Pay <del>for Year 2020</del></i>
6	\$600
7	\$700
8	\$800
9	\$900
10	\$1,000
11	\$1,100
12	\$1,200
13	\$1,300
14	\$1,400
15	\$1,500
16	\$1,600
17	\$1,700
18	\$1,800
19	\$1,900
<b>20 OR MORE</b>	<b>\$2,000.00 per year until termination</b>

<b>20</b>	<b>\$2,000</b>
<b>21</b>	<b>\$2,100</b>
<b>22</b>	<b>\$2,200</b>
<b>23</b>	<b>\$2,300</b>
<b>24</b>	<b>\$2,400</b>
<b>25</b>	<b>\$2,500</b> <b>Per year until terminated</b>

Section No. 7: That Codified Ordinance Section 260.XX, Unauthorized Leaves, is hereby added as follows:

**An employee absent from work for unauthorized reasons, not included in Section 260.14 and/or without authorization or approval, shall be considered on an unauthorized leave. An unauthorized leave for three or more consecutive working days may be considered by the department head as an automatic resignation.**

Section No. 8: That Codified Ordinance Section 260.15, Employee Records, Responsibilities of Department Heads, is hereby amended as follows:

All department heads shall provide holiday, sick leave and vacation information with each payroll. **Time Off Requests** covering sick leave shall also be submitted with the bi-weekly payroll. Documentation of time charged in processing payroll (i.e. vacation, sick) are the responsibilities of the Department Heads.

Section No. 9: That Codified Ordinance Section 260.17, Use of City Vehicles by City Employees, is hereby amended as follows:

~~(3) No City official shall use a City vehicle for personal or non-City business.~~

**(3) Personal use of City vehicles is permitted where such personal use is *de minimis* and incidental to the employee's use of the City vehicle and does not result in:**

- A. A significant deviation from the course of travel on City business,**
- B. Exposure of the City vehicle to substantial additional risk or loss or damage; or**
- C. Exposure of the City to substantial additional risk of liability.**

**(4) Non-employees and non-business passengers (i.e. family and friends) are prohibited from riding in City vehicles, except for when personal use is *de minimis*.**

Section No. 10: That Codified Ordinance Section 260.24, Payment for Unused Sick Leave Upon Retirement<sup>1</sup>, is hereby repealed.

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<sup>1</sup> See Section No. 3 above.

Section No. 11: That Codified Ordinance Section 260.25, Compensation Time is hereby amended as follows:

(c) If any compensation time off is not used during the calendar year in which it was earned, the employee shall be paid for the same in cash 31 days after the end of such calendar year, **at the pay rate effective in the year the compensation time was earned.**

Section No. 12: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 13: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1<sup>st</sup> reading:

2<sup>nd</sup> reading:

3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor



AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF PROPERTY MAINTENANCE SPECIALIST AND ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION.

WHEREAS, it has been recommended by the Human Resources Committee and the Human Resources Director that a job description for the position of Property Maintenance Specialist be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the specifications, responsibilities, and duties applicable to the position of Property Maintenance Specialist shall be as shown in the job description, a copy of which is attached hereto and made a part hereof.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor



**City of Avon Lake, Ohio  
Classification Specification  
Property Maintenance Specialist**

JOB FAMILY	GRADE	FLSA STATUS	CLASSIFICATION STATUS	PCN
Planning	E9	Non-Exempt	Unclassified	

CLASSIFICATION SUMMARY
Under the general supervision of the Community Development Director, the Property Maintenance Specialist is responsible for coordination with Planning, Zoning, and Public Works to relay information on projects and cases and is responsible for enforcement of the Avon Lake Codified Ordinances through doing inspections and addressing community property maintenance concerns.

ESSENTIAL DUTIES <sup>1</sup>	% OF TIME
Enforces the Avon Lake Codified Ordinances; performs routine inspections that are part of the complaint management process related to Avon Lake property standards, such as yard upkeep, building maintenance, and structural integrity; documents and addresses common issues, such as overgrown lawns, unpermitted structures, and deteriorating facades.	30
Receives and documents City resident complaints; provides an assessment of the situation(s), and determines what further action is required; maintains communication with complainants and property owners throughout the resolution process.	25
Issues code violation notices and communicates with the City Prosecutor to issue violations; provides residents with timelines for corrective action; and conducts follow-up inspections.	15
Creates and maintains a calendar of proactive maintenance inspections; creates incentives for property improvements, such as landscaping, façade upgrades, or repairs, to vacant or blighted properties.	10
Engages with local groups, businesses, and volunteers to encourage neighborhood beautification.	10
Promotes seasonal tasks, such as snow removal, leaf collection, and gutter cleaning, to ensure a high standard of property safety and appearance and provides resources for residents who are financially or physically challenged.	5
Participates in the City of Avon Lake Historical Preservation Commission.	5

<sup>1</sup> The essential duties, functions, responsibilities, and recommended Fair Labor Standards Act (FLSA) designation may vary based on the specific tasks assigned to the position.

Assists with the sidewalk maintenance program; coordinates with other City Departments; and performs other duties of a similar nature or level.	As required
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**MINIMUM QUALIFICATIONS**

**EDUCATION AND EXPERIENCE:**

High school diploma (or GED) and one to three years of experience in property maintenance, inspections, code enforcement, construction, or related fields.

**PREFERRED EDUCATION AND EXPERIENCE:**

Experience in construction or building principles, property maintenance, Geographic Information Systems (GIS), and/or code enforcement.

**CERTIFICATIONS/LICENSES:**

Valid Ohio Driver’s License or ID.

**KNOWLEDGE OF:**

- Principles and practices in code enforcement, building principles, property maintenance, and GIS
- Applicable federal, state, and local laws, rules, and regulations

**SKILL IN:**

- Providing customer service and working with the public
- Communication and interpersonal skills, as applied to interaction with coworkers, supervisors, and the public
- Microsoft Office Suite and experience using office equipment (such as printer/scanner), GIS, and web-based electronic systems
- Simultaneously managing multiple priorities
- Reading maps and scales
- Interpreting and applying applicable laws, ordinances, codes, rules, and regulations
- Analyzing and collecting data
- Preparing reports and documents

**ADA AND OTHER REQUIREMENTS**

This position typically requires reaching, standing, walking, lifting, fingering, grasping, talking, hearing, seeing, and repetitive motions.

**SEDENTARY WORK:**

Exerting up to ten pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull, or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Walking and standing are required frequently when conducting inspections. Operating a motor vehicle is necessary to travel to and from work sites.

**WORKING CONDITIONS:**

Work is generally performed in both indoor and outdoor environments.

**HOURLY/SALARY RANGE\* AND BENEFITS** *\*Subject to City Council approval*

- \$27.88 to \$29.33 hourly, or \$58,000 to \$61,000 annually
- Applicable benefits provided to full-time non-bargaining employees, as declared in Codified Ordinance Chapter 260

DRAFT

AN ORDINANCE CONFIRMING THE MAYOR’S APPOINTMENT OF JUDY JIRKA TO THE POSITION OF ASSISTANT FINANCE DIRECTOR, ESTABLISHING THE RATE OF COMPENSATION FOR SAID POSITION, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the appointment by the Mayor of Judith Jirka, to serve as the Assistant Finance Director and at the pleasure of the Mayor, is hereby confirmed by Council.

Section No. 2: That the powers, duties, and responsibilities to be performed and undertaken by the Assistant Finance Director shall be those provided for in Ordinance No. 24-183.

Section No. 3: That based on Ms. Jirka’s experience and ability, Council does hereby fix and establish a salary of \$93,600 annually, payable bi-weekly for the position, effective February 24, 2025.

Section No. 4: That Ms. Jirka shall be entitled to receive the applicable benefits provided to full-time non-bargaining employees enumerated in Codified Ordinance Chapter 260.

Section No. 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 6: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing the Finance Director with adequate staffing to ensure the efficient operation of the Finance Department, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE ADOPTING THE CITY OF AVON LAKE DIASTER PLAN.

WHEREAS, the Safety Director and the Public Safety and Health Committee have recommended the adoption of the City of Avon Lake Disaster Plan and the Lorain County Emergency Operations Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Council hereby accepts and adopts the City of Avon Lake Disaster Plan, a copy of which is hereto and made a part hereof.

Section No. 2: That Council hereby accepts and adopts the Lorain County Emergency Operations Plan, a copy of which is on file with the City.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1<sup>st</sup> reading:  
2<sup>nd</sup> reading:  
3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 238.01 COMMUNITY DISASTER PLAN.

WHEREAS, Public Safety and Health Committee recommended amending Codified Ordinance Section 238.01 Community Disaster Plan; and

WHEREAS, Council, coming now to consider said recommendation, approves it in full.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Codified Ordinance Section 238.01 is hereby amended as follows:

238.01 COMMUNITY **CITY OF AVON LAKE** DISASTER PLAN.

(a) Council hereby accepts and approves a ~~Community~~ **the City of Avon Lake** Disaster Plan for the City, a copy of which is attached ~~hereto to original Ordinance 112-93, passed September 13, 1993,~~ and made a part hereof by reference.

(b) ~~From time to time changes may be made to the Community Disaster Plan as recommended by the Safety Director and Safety Committee and approved by Council.~~

**The City of Avon Lake Disaster Plan shall be reviewed by the Public Safety and Health Committee no later than March of each calendar year to determine revisions recommended by the Safety Director and said Committee. Additional revisions may be considered and made, as necessary, as determined by the Safety Director and said Committee.**

(c) A current copy of the ~~Community~~ **City of Avon Lake** Disaster Plan shall be kept on file in the office of the Clerk of Council and at the Avon Lake Public Library. Copies of the Plan shall also be provided by the Safety Director, through the Fire Chief, to all persons listed on the organizational chart contained in the ~~Community~~ **City of Avon Lake** Disaster Plan.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1<sup>st</sup> reading:

2<sup>nd</sup> reading:

3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor



AN ORDINANCE AUTHORIZING THE PURCHASE OF A MEDIC 10 FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Fire Chief and the Public Safety and Health Committee have recommended the replacement of the City's Medic 10, and the City desires to contract with Atlantic Emergency Solutions, Inc., of Manassas, Virginia, to purchase a 2027 Freightliner 4-door Medic 10; and

WHEREAS, Atlantic Emergency Solutions, Inc., of Manassas, Virginia, is a party to a cooperative purchasing contract with Sourcewell, a public service cooperative created by the State of Minnesota under the authority of Minn. Stat. § 123A.21, to provide programs and services to public entities and to solicit, evaluate, and award cooperative purchasing contracts through a competitive bidding process for goods and services for all eligible government, education, and nonprofit agencies in the United States and Canada; and

WHEREAS, by entering into this agreement with Atlantic Emergency Solutions, Inc., of Manassas, Virginia, through its contract with Sourcewell, the City can purchase a 2027 Freightliner 4-door Medic 10 under the same terms and conditions, but at a lower cost than what it could acquire through its own selection process.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by Atlantic Emergency Solutions, Inc., of Manassas, Virginia, submitted through the Sourcewell Cooperative Program of the State of Minnesota to supply the City with a 2027 Freightliner 4-door Medic 10 for the Fire Department, in the amount of \$434,000, be and is hereby accepted and approved.

Section No. 2: That upon delivery to this City of the Medic 10 with the proper specifications, to the full satisfaction of the Fire Chief and Finance Director, the Finance Director is hereby directed to deliver Atlantic Emergency Solutions, Inc., of Manassas, Virginia, the warrant of this City in the amount of \$434,000 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of taking advantage of the current prices through the Sourcewell Cooperative Program before prices are increased and to provide the Fire Department with safe, reliable emergency equipment, thus for the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1<sup>st</sup> reading:  
2<sup>nd</sup> reading:  
3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE PURCHASE OF AN ENGINE 5 FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Fire Chief and the Public Safety and Health Committee have recommended the replacement of the City's Engine 5, and the City desires to contract with Atlantic Emergency Solutions, Inc., of Manassas, Virginia, to purchase an Impel Engine 5 vehicle; and

WHEREAS, Atlantic Emergency Solutions, Inc., of Manassas, Virginia, is a party to a cooperative purchasing contract with Sourcewell, a public service cooperative created by the State of Minnesota under the authority of Minn. Stat. § 123A.21, to provide programs and services to public entities and to solicit, evaluate, and award cooperative purchasing contracts through a competitive bidding process for goods and services for all eligible government, education, and nonprofit agencies in the United States and Canada; and

WHEREAS, by entering into this agreement with Atlantic Emergency Solutions, Inc., of Manassas, Virginia, through its contract with Sourcewell, the City can purchase an Impel Engine 5 under the same terms and conditions, but at a lower cost than what it could acquire through its own selection process.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by Atlantic Emergency Solutions, Inc., of Manassas, Virginia, submitted through the Sourcewell Cooperative Program of the State of Minnesota to supply the City with an Impel Engine 5 for the Fire Department, in the amount of \$1,278,735 less a pre-payment discount amount of \$100,560, for a net total amount of \$1,178,175, be and is hereby accepted and approved.

Section No. 2: That upon delivery to this City of an Impel Engine 5 with the proper specifications, to the full satisfaction of the Fire Chief and Finance Director, the Finance Director is hereby directed to deliver Atlantic Emergency Solutions, Inc., of Manassas, Virginia, the warrant of this City in the amount of \$1,178,175 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of taking advantage of the current prices through the Sourcewell Cooperative Program before prices are increased and to provide the Fire Department with safe, reliable emergency equipment, thus for the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1<sup>st</sup> reading:  
2<sup>nd</sup> reading:  
3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE PURCHASE OF A HEAVY RESCUE 7 FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Fire Chief and the Public Safety and Health Committee have recommended the replacement of the City's Heavy Rescue 7, and the City desires to contract with Atlantic Emergency Solutions, Inc., of Manassas, Virginia, to purchase a Pierce Impel Heavy Rescue 7; and

WHEREAS, Atlantic Emergency Solutions, Inc., of Manassas, Virginia, is a party to a cooperative purchasing contract with Sourcewell, a public service cooperative created by the State of Minnesota under the authority of Minn. Stat. § 123A.21, to provide programs and services to public entities and to solicit, evaluate, and award cooperative purchasing contracts through a competitive bidding process for goods and services for all eligible government, education, and nonprofit agencies in the United States and Canada; and

WHEREAS, by entering into this agreement with Atlantic Emergency Solutions, Inc., of Manassas, Virginia, through its contract with Sourcewell, the City can purchase a Pierce Impel Heavy Rescue 7 under the same terms and conditions, but at a lower cost than what it could acquire through its own selection process.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by Atlantic Emergency Solutions, Inc., of Manassas, Virginia, submitted through the Sourcewell Cooperative Program of the State of Minnesota, to supply the City with a Pierce Impel Heavy Rescue 7 for the Fire Department in the amount of \$1,516,220 less a pre-payment amount of \$107,573.47, for a net total of \$1,408,646.53, be and is hereby accepted and approved.

Section No. 2: That upon delivery to this City of a Pierce Impel Heavy Rescue 7 with the proper specifications, to the full satisfaction of the Fire Chief and Finance Director, the Finance Director is hereby directed to deliver Atlantic Emergency Solutions, Inc., of Manassas, Virginia, the warrant of this City in the amount of \$1,408,646.53 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of taking advantage of the current prices through the Sourcewell Cooperative Program before prices are increased, and further to provide the Fire Department with safe, reliable emergency equipment, thus for the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1<sup>st</sup> reading:  
2<sup>nd</sup> reading:  
3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVON LAKE ADOPTING VISION ZERO AND THE LORAIN COUNTY COMPREHENSIVE SAFETY ACTION PLAN.

WHEREAS, the life and health of all persons living and traveling within the City of Avon Lake are our utmost priority, and no one should die or be seriously injured while traveling on our City streets; and

WHEREAS, Vision Zero is the concept that traffic deaths and serious injuries on our roadways are unacceptable; and

WHEREAS, Vision Zero is a holistic strategy aimed at eliminating all traffic fatalities and severe injuries suffered by all road users while increasing safe, healthy, equitable mobility for all; and

WHEREAS, streets and transportation systems have traditionally been designed primarily to move cars efficiently, and Vision Zero supports a paradigm shift by designing streets and transportation systems to move all people safely, including people of all ages and abilities, pedestrians, bicyclists, public transit users, scooter riders, and motorcyclists, as well as drivers and passengers of motor vehicles; and

WHEREAS, Vision Zero recognizes that people will sometimes make mistakes, so the road system and related policies should be designed to ensure that those inevitable mistakes do not result in severe injuries or fatalities; therefore, transportation planners and engineers and policymakers are expected to improve the roadway environment, policies, and other related systems to lessen the severity of crashes; and

WHEREAS, 108 people in Lorain County lost their lives to traffic deaths between 2018-2022, and traffic crashes are among the leading cause of deaths in the United States; and

WHEREAS, Lorain County's transportation infrastructure serves an increasing number of vulnerable road users, such as pedestrians and bicyclists; and

WHEREAS, according to the Lorain County Comprehensive Safety Action Plan, pedestrians and bicyclists are involved in 1.4 percent of all Lorain County crashes, but 10.9 percent of fatal or serious injury crashes in Lorain County; and

WHEREAS, speed is recognized as a major determining factor of survival in a crash; and

WHEREAS, Lorain County is working toward reducing vehicle speeds because the likelihood of a pedestrian surviving a crash is 10 percent if hit by a vehicle moving 40 mph; and

WHEREAS, children, older adults, people of color, people with disabilities, people who are unhoused, and people with low income face a significantly disproportionate risk of traffic injuries and fatalities; and

WHEREAS, making streets safer for all people using all modes of transportation will encourage people to travel on foot, by bicycle, and by public transit, which supports a healthier, more active lifestyle and reduces environmental pollution; and

WHEREAS, successful Vision Zero programs are a result of both a complete government approach (i.e., interdepartmental, coordinated initiatives) and community support of Vision Zero objectives and the Lorain County Comprehensive Safety Action Plan; and

WHEREAS, Vision Zero resolutions have been adopted by many jurisdictions across the United States.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: The City of Avon Lake adopts the goal of zero traffic deaths and serious injuries, stating that no loss of life or serious injury is acceptable on our streets.

Section No. 2: The City of Avon Lake adopts the goal of eliminating traffic deaths and serious injuries by 2040 and endorses Vision Zero as a comprehensive and holistic approach to achieving this goal.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: The City of Avon Lake shall certify the adoption of this Resolution, effective immediately, by the City Council.

1<sup>st</sup> reading:

2<sup>nd</sup> reading:

3<sup>rd</sup> reading:



PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE PURCHASE OF PARTS FOR THE BEAST HORIZONTAL GRINDER FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, in accordance with the recommendations of the Public Works Director and reviewed by the Public Service Committee, a sole-source quote was received from Stephensen Equipment, Inc., of Harrisburg, Pennsylvania, for the purchase of parts for The Beast Horizontal Grinder for the Public Works Department, in the amount of \$60,115.74; and

WHEREAS, Council, coming now to consider said sole-source quote, has determined that Stephensen Equipment, Inc., of Harrisburg, Pennsylvania, submitted the best responsible quote.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the sole-source quote from Stephensen Equipment, Inc., of Harrisburg, Pennsylvania, to supply the City with parts for The Beast Horizontal Grinder for the Public Works Department, in the amount of \$60,115.74, be and is hereby accepted and approved.

Section No. 2: That upon delivery to this City of the parts for The Beast Horizontal Grinder with the proper specifications to the full satisfaction of the Public Works Director and Finance Director, the Finance Director is hereby directed to deliver to Stephensen Equipment, Inc., of Harrisburg, Pennsylvania, the warrant of this City in the amount of \$60,115.74 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees which resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to provide the Public Works Department parts to repair The Beast in order that they may promptly and efficiently perform their duties, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE PURCHASE OF A 2025 F-450 CHASSIS 4X2 SUPER DUTY REGULAR CAB 145" WHEELBASE FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the City of Avon Lake has entered into a Cooperative Purchasing Program with the State of Ohio; and

WHEREAS, the State has advertised for bids for a 2025 F-450 Chassis 4x2 Super Duty Regular Cab 145" Wheelbase for the Public Works Department and finds the bid of Valley Truck Centers of Cleveland, Ohio, to be the lowest and best bid.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by Valley Truck Centers of Cleveland, Ohio, submitted through the Cooperative Purchasing Program of the State of Ohio to supply the City with a 2025 F-450 Chassis 4x2 Super Duty Regular Cab 145" Wheelbase for the Public Works Department in an amount not to exceed \$96,976, be and is hereby accepted and approved.

Section No. 2: That upon delivery to the City of the 2025 F-450 Chassis 4x2 Super Duty Regular Cab 145" Wheelbase with the proper specifications, to the full satisfaction of the Public Works Director and Finance Director, the Finance Director is hereby directed to deliver to Valley Truck Centers of Cleveland, Ohio, the warrant of this City in an amount not to exceed \$96,976 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to provide the Public Works Department with equipment in order that they may promptly and efficiently perform their duties and to take advantage of the State purchase price, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE PURCHASE OF A BRINE SYSTEM FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Public Works Director and the Public Service Committee have recommended the purchase of a brine system, and the City desires to contract with Henderson Products, Inc., of Manchester, Iowa, to purchase a brine system; and

WHEREAS, Henderson Products, Inc., of Manchester, Iowa, is a party to a cooperative purchasing contract with Sourcewell, a public service cooperative created by the State of Minnesota, under the authority of Minn. Stat. § 123A.21, to provide programs and services to public entities and to solicit, evaluate, and award cooperative purchasing contracts through a competitive bidding process for goods and services for all eligible government, education, and nonprofit agencies in the United States and Canada; and

WHEREAS, by entering into this agreement with Henderson Products, Inc., of Manchester, Iowa, through its contract with Sourcewell, the City can purchase a brine system under the same terms and conditions but at a lower cost than what it could acquire through its own selection process.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by Henderson Products, Inc., of Manchester, Iowa, submitted through Sourcewell to supply the City with a brine system for the Public Works Department, in the amount of \$130,513.50, be and is hereby accepted and approved.

Section No. 2: That upon delivery to this City of a brine system with the proper specifications, to the full satisfaction of the Public Works Director and Finance Director, the Finance Director is hereby directed to deliver to Henderson Products, Inc., of Manchester, Iowa, the warrant of this City in the amount of \$130,513.50 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to provide the Public Works Department with equipment in order that they may promptly and efficiently perform their duties, and to take advantage of Sourcewell's pricing, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO EQUIPMENT TRAILERS FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Public Works Director and the Public Service Committee have recommended the purchase of two equipment trailers, and the City desires to contract with Polen Implement, Inc., of Elyria, Ohio, to purchase two equipment trailers; and

WHEREAS, Polen Implement, Inc., of Elyria, Ohio, is a party to a cooperative purchasing contract with Sourcewell, a public service cooperative created by the State of Minnesota, under the authority of Minn. Stat. § 123A.21, to provide programs and services to public entities and to solicit, evaluate, and award cooperative purchasing contracts through a competitive bidding process for goods and services for all eligible government, education, and nonprofit agencies in the United States and Canada; and

WHEREAS, by entering into this agreement with Polen Implement, Inc., of Elyria, Ohio, through its contract with Sourcewell, the City can purchase equipment trailers under the same terms and conditions, but at a lower cost than what it could acquire through its own selection process.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by Polen Implement, Inc., of Elyria, Ohio, submitted through Sourcewell to supply the City with two equipment trailers for the Public Works Department, in the amount of \$31,270, be and is hereby accepted and approved.

Section No. 2: That upon delivery to this City of two equipment trailers with the proper specifications, to the full satisfaction of the Public Works Director and Finance Director, the Finance Director is hereby directed to deliver to Polen Implement, Inc., of Elyria, Ohio, the warrant of this City in the amount of \$31,270 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to provide the Public Works Department with equipment in order that they may promptly and efficiently perform their duties and to take advantage of Sourcewell's pricing, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE PURCHASE OF A CRACK SEAL UNIT FOR THE PUBLIC WORKS DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Public Works Director and the Public Service Committee have recommended the purchase of a crack seal unit, and the City desires to contract with CrafcO, Inc., of Chandler, Arizona, to purchase a crack seal unit; and

WHEREAS, CrafcO, Inc., of Chandler, Arizona, is a party to a cooperative purchasing contract with Sourcewell, a public service cooperative created by the State of Minnesota, under the authority of Minn. Stat. § 123A.21, to provide programs and services to public entities and to solicit, evaluate, and award cooperative purchasing contracts through a competitive bidding process for goods and services for all eligible government, education, and nonprofit agencies in the United States and Canada; and

WHEREAS, by entering into this agreement with CrafcO, Inc., of Chandler, Arizona, through its contract with Sourcewell, the City can purchase a crack seal unit under the same terms and conditions but at a lower cost than what it could acquire through its own selection process.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the bid by CrafcO, Inc., of Chandler, Arizona, submitted through Sourcewell to supply the City with a crack seal unit for the Public Works Department, in the amount of \$70,432.85, be and is hereby accepted and approved.

Section No. 2: That upon delivery to this City of a crack seal unit with the proper specifications, to the full satisfaction of the Public Works Director and Finance Director, the Finance Director is hereby directed to deliver to CrafcO, Inc., of Chandler, Arizona, the warrant of this City in the amount of \$70,432.85 and to cause said warrant to be paid.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to provide the Public Works Department

with equipment in order that they may promptly and efficiently perform their duties and to take advantage of Sourcewell's pricing, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_  
\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_  
Clerk of Council  
\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE CREATION OF THE PROBATION SERVICES FUND AND DECLARING AN EMERGENCY.

WHEREAS, Judge Allison Manning of Avon Lake Municipal Court desires to establish a monitoring fee schedule for probation cases; and

WHEREAS, Judge Allison Manning issued an Administrative Court Order, pursuant to Ohio Revised Code Section 737.41(A), directing the creation of a Probation Services Fund for the collection of monitoring fees for each case in which a defendant is placed on a term of probation; and

WHEREAS, the fees generated in the Fund shall only be disbursed pursuant to subsequent Order of the Court and pursuant to Ohio Revised Code Section 737.41(B), and all money in the Fund shall not revert to the Treasury of the City but shall be retained in said Fund; and

WHEREAS, in compliance with the Administrative Court Order, Council will create the Probation Services Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: There is hereby established the following fund:

Fund No. \_\_\_\_\_ Probation Services Fund

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1<sup>st</sup> reading:  
2<sup>nd</sup> reading:  
3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE CREATION OF THE SPECIAL PROJECTS FUND AND DECLARING AN EMERGENCY.

WHEREAS, Judge Allison Manning of Avon Lake Municipal Court desires to implement a general special projects fund; and

WHEREAS, Judge Allison Manning issued an Administrative Court Order, pursuant to Ohio Revised Code Section 1901.26(B)(1)(a), directing the creation of a Special Projects Fund to support the efficient operations that are necessary to maintain and improve the efficient operations of the Avon Lake Municipal Court; and

WHEREAS, the Clerk of Court will collect \$5 on each criminal, traffic, and civil case, except that the Clerk of Court shall only collect \$1 on each case filed in the small claims division, and said fees will be deposited in the Special Projects Fund; and

WHEREAS, the fees deposited in the Fund shall only be disbursed pursuant to subsequent Order of the Court, and all money in the Fund shall not revert to the Treasury of the City but shall be retained in said Fund; and

WHEREAS, in compliance with the Administrative Court Order, Council will create the Special Projects Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: There is hereby established the following fund:

Fund No. \_\_\_\_\_ Special Projects Fund

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1<sup>st</sup> reading:

2<sup>nd</sup> reading:

3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

AN ORDINANCE AUTHORIZING THE CREATION OF THE LEGAL RESEARCH AND COURT COMPUTERIZATION FUND AND DECLARING AN EMERGENCY.

WHEREAS, Judge Allison Manning of Avon Lake Municipal Court desires to establish a fund for legal research and computerization of the court; and

WHEREAS, Judge Allison Manning issued an Administrative Court Order, pursuant to Ohio Revised Code Section 1901.261(A)(1), directing the creation of a Legal Research and Court Computerization Fund, to make available computerized legal research services and to computerize and maintain computerization of the Avon Lake Municipal Court; and

WHEREAS, the Clerk of Court will collect \$3 on each criminal, traffic, and civil case, and said fees shall be deposited in the Legal Research and Court Computerized Fund; and

WHEREAS, the fees deposited in the fund shall only be disbursed, pursuant to subsequent Order of the Court, and all money in the fund shall not revert to the treasury of the City but shall be retained in said fund; and

WHEREAS, in compliance with the Administrative Court Order, Council will create the Legal Research and Court Computerized Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: There is hereby established the following fund:

Fund No. \_\_\_\_ Legal Research and Court Computerized Fund

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of establishing a fund to facilitate the recording of revenues and expenses for the water distribution, thus for the public welfare. Therefore, this Ordinance shall be in full force and effect from and immediately upon its passage and approval by the Mayor.



1<sup>st</sup> reading:  
2<sup>nd</sup> reading:  
3<sup>rd</sup> reading:

PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

POSTED: \_\_\_\_\_

\_\_\_\_\_  
Approved

ATTEST: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor