

Meeting of the Avon Lake Tree Commission

August 13, 2025, 6:00 pm, Old Firehouse

Roll Call:

- **Voting Members:** Amanda Byrnes; Katie Downie; Sue Newcomb; Terry Robison; Council representative Jennifer Fenderbosch; Urban Forester (Vacant)

Quorum: Yes

Minutes of Prior Meetings:

- Approval of minutes from May 14, 2025. Terry moved, and Sue seconded. Unanimous.

City Council Report:

- Council on recess until August 15th

Public Works Report:

- Interviewing candidates for Public Works Supervisor
- Interviewing candidates for the City Engineer
- The next position will be Urban Forester.

Urban Forester Report:

Environmental Affairs Advisory Board (EAAB) report:

- New members and chair to be selected at next EAAB meeting

Unfinished Business

- 2025 Ohio DOF Urban Forestry Grant - Council approved Commission to apply for grant. Resolution needed from Tree Commissioners and Members of Council in support of implementing grant if awarded.
- Big Tree Contest - no entries from Avon Lake. Discussion about possibly moving contest in the future to an Avon Lake specific contest. Discussion about contacting Donors to move items to Fall Fest.

New Business:

- Motion - We, as a Tree Commission, will send a letter that has been signed by all members to go to council in support of the 2025 Ohio DOF Urban Forestry Grant. Jennifer moved and Sue seconded. Unanimous.
- Budget discussion
 - Motion - To recommend budget to public service for approval. Terry moved and Amanda seconded. Unanimous.

Other Items:

Motion to adjourn: Katie moved and Amanda seconded.

Next meeting: September 10, 2025, 6:00 pm, Old Firehouse

2025 Meeting Calendar –

October 8

November 12

December 10

January 14, 2026