

AN ORDINANCE ADOPTING A JOB DESCRIPTION FOR THE POSITION OF DEPUTY ZONING AND PROPERTY MAINTENANCE COORDINATOR AND ESTABLISHING THE QUALIFICATIONS AND DUTIES FOR SAID POSITION.

WHEREAS, it has been recommended by the Human Resources Committee that a job description for the position of Deputy Zoning and Property Maintenance Coordinator be adopted.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the specifications, responsibilities, and duties applicable to the position of Deputy Zoning and Property Maintenance Coordinator shall be as shown on the job description, a copy of which is attached hereto and made a part hereof.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1st reading: 12/21/2020

2nd reading: 01/11/2021

3rd reading:

PASSED: 1/25/2021

/s/ Martin E. O'Donnell

President of Council

POSTED: 1/29/2021

APPROVED: 1/26/2021

ATTEST: /s/ Valerie E. Rosmarin
Clerk of Council

/s/ Gregory J. Zilka
Mayor