

AN ORDINANCE AUTHORIZING THE EMPLOYMENT OF A PART-TIME SECRETARY
IN THE BUILDING DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, it has been recommended that a part-time Secretary be employed in the Building Department, and

WHEREAS, Council has considered this recommendation and approves it in full.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the employment of Meredith Tytko to the position of part-time Secretary in the Building Department be, and it is hereby approved and confirmed.

Section No. 2: Council does hereby fix and establish the hourly rate for Ms. Tytko to be \$15.00 per hour payable bi-weekly, effective March 22, 2021. Upon the expiration of a six (6) month probationary period and a favorable performance review, Ms. Tytko's hourly rate will be adjusted to \$16.00 per hour.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing the Building Department with the necessary coverage to ensure the efficient operation of the department, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: 3/22/2021

/s/ Martin E. O'Donnell

President of Council

POSTED: 3/26/2021

APPROVED: 3/23/2021

ATTEST: /s/ Valerie E. Rosmarin

/s/ Gregory J. Zilka

Clerk of Council

Mayor