

AN ORDINANCE CONFIRMING THE MAYOR'S APPOINTMENT OF CARLA TETER TO THE POSITION OF FRONT DESK ASSISTANT, ESTABLISHING THE RATE OF COMPENSATION FOR SAID POSITION AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the appointment by the Mayor of Carla Teter, to serve as the Front Desk Assistant and at the pleasure of the Mayor, is hereby confirmed by Council.

Section No. 2: That the powers, duties, and responsibilities to be performed and undertaken by the Front Desk Assistant shall be those provided for in Ordinance No. 21-65.

Section No. 3: That based on Ms. Teter's experience and ability, Council does hereby fix and establish the salary rate of \$18.50/hour payable bi-weekly for the position, effective February 15, 2022.

Section No. 4: That Ms. Teter shall be entitled to receive the applicable benefits provided to full-time, non-bargaining employees enumerated in Codified Ordinance Chapter 260.

Section No. 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 6: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity of providing the Mayor with adequate staffing for reception services to ensure the efficient operation of City Hall, thus for the health, safety, and welfare of the citizens of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: 2/14/2022

/s/ Martin E. O'Donnell

President of Council

POSTED: 2/18/2022

APPROVED: 2/15/2022

ATTEST: /s/ Valerie E. Rosmarin

Clerk of Council

/s/ Gregory J. Zilka

Mayor