

ORDINANCE NO. 25-35

INTRODUCED BY: Mr. Kos

AN ORDINANCE ADOPTING THE CITY OF AVON LAKE DIASTER PLAN.

WHEREAS, the Safety Director and the Public Safety and Health Committee have recommended the adoption of the City of Avon Lake Disaster Plan and the Lorain County Emergency Operations Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Council hereby accepts and adopts the City of Avon Lake Disaster Plan, a copy of which is hereto and made a part hereof.

Section No. 2: That Council hereby accepts and adopts the Lorain County Emergency Operations Plan, a copy of which is on file with the City.

Section No. 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees, which resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 4: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1st reading: 2/24/2025

2nd reading: 3/10/2025

3rd reading:

PASSED: 3/24/2025

/s/ Jennifer J. Fenderbosch
Council President

POSTED: 3/28/2025

APPROVED: 3/25/2025

ATTEST: */s/ Valeria E. Rosmarin*
Clerk of Council

/s/ Mark A. Spaetzel
Mayor



City of Avon Lake

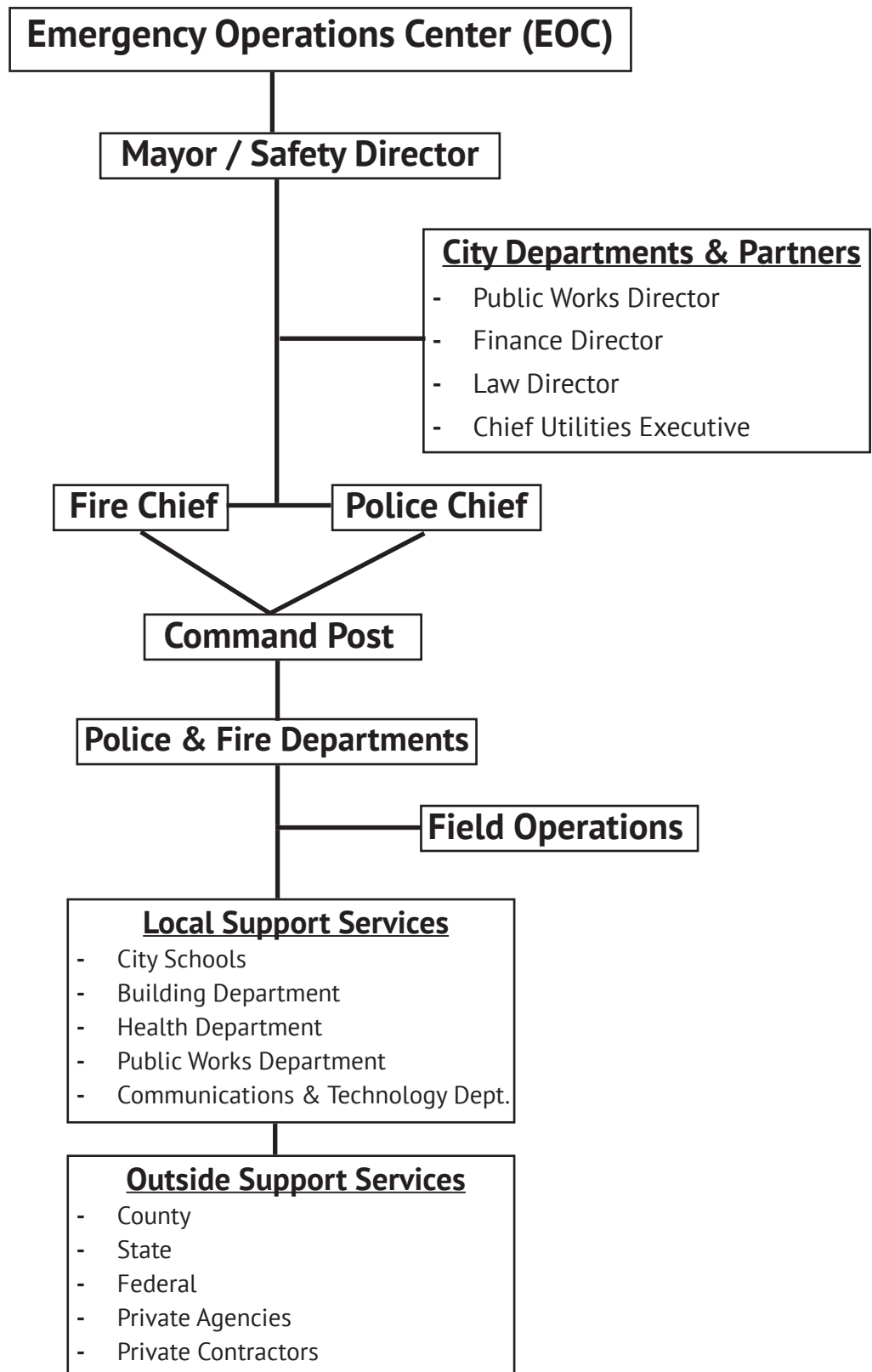
DISASTER PLAN



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Organizational Chart





Introduction

This plan follows a simple yet effective format, based on the assumption that department heads are specialists in their respective field and that their personnel are trained to fulfill their roles and responsibilities.

While disaster preparedness is a specialized field requiring training, it is acknowledged that each department and agency has its own area of expertise. This plan does not dictate specific procedures for city departments or external agencies in carrying out their tasks. Instead, the responsibility for operational details --the “how-to” of each department’s or agency’s functions -- rest with their respective leaders. Each City of Avon Lake department must submit Standard Operating Guidelines (SOGs) outlining how they will fulfill their responsibilities to the Safety Director. Both this plan and departmental SOGs will be reviewed periodically and updated, as needed.

This plan begins with an organizational chain-of-command chart, followed by sections explaining the intent and function of each component. Since all sections are interconnected, the plan must be reviewed in its entirety rather than in isolation to maintain its continuity and effectiveness.

Each department is responsible for training and retraining personnel on this plan and their respective SOGs. Required training includes ICS 100, 200, 700, and 800 for all city personnel, while department heads and their designees must also complete ICS 300 and 400.

A critique of response actions must take place within 72 hours after an incident requiring activation of the Disaster Plan has been resolved. Representatives from all involved departments and agencies are expected to participate in this review.

The extent to which the Disaster Plan is implemented depends on the scale of the emergency. For example, a minor utility outage caused by a winter storm affecting a small area may not necessitate opening a formal Emergency Operations Center or mobilizing all agencies and personnel. The Mayor/ Safety Director or their designee will determine the level of response based on recommendations from the Fire and Police Chiefs and input from other city departments.

This plan will be reviewed annually, with the review completed by March each year.



Personnel and Department Responsibilities

Mayor/Safety Director

Has the ultimate responsibility for community disaster planning and management as well as coordinating overall disaster planning and operations. He/she assigns personnel as necessary and works closely with the Disaster Coordinator.

Fire Chief

Is the Disaster Coordinator and is responsible for disaster site organization and command. He/she is responsible for fire suppression/protection, search and rescue, emergency medical services and hazardous material emergency response and reports directly to the Mayor/Safety Director or his designee.

Police Chief

Maintains and coordinates law and order and is responsible for security, crowd and traffic control, maintaining inner and outer perimeters of the disaster site, and directs evacuation. Conducts investigations as needed based on the circumstances of the disaster.

Chief Building Inspector

Coordinates the damage teams that are surveying the scene as to the extent of property damaged and destroyed including estimated dollar loss.

Communications & Technology Director

Provides technical and communication support. Coordinates public information efforts.

Public Works Director

Coordinates the survey and damage assessment of all city owned structures and land. Determines the structural integrity with assistance as needed of all city owned structures and provide engineering expertise in all areas which may affect public safety. Coordinates with rescue personnel the removal of debris to free trapped victims. Oversees the clearing of roadways to maintain traffic flow and provides equipment and materials as requested by the Disaster Coordinator.

**Health Department
Representative**

Assists in, and coordinates mass emergency inoculation programs and provides support and information on communicable disease prevention. This position also advises on personal hygiene, health care, food sanitation, insect/rodent control and decontamination of food, water, clothing and household goods.

It is imperative that all of the above personnel works closely with the Disaster Coordinator and communicate with him/her prior to implementing any independent actions, unless such actions are needed immediately for the preservation of life and/or property. In which case, the Disaster Coordinator is to be informed of any action taken as soon as practically possible.



Plan Initiation Guidelines

This section is designed as a guide for department heads or their designees to help in determining when to recommend the Mayor/Safety Director initiate the Disaster Plan. The object is to review this plan with all personnel and to keep a copy located in such a place that it can be accessed for immediate reference. The immediacy and efficiency with which a disaster plan is put into use will directly affect the outcome of the situation.

The mobilization sequence must begin when any one of the following situations exists:

Situation	Criteria
Biological Agent Release	Fire or Police request assistance from an outside agency.
Civil Disturbance	Police or Fire request assistance from an outside agency.
Explosion	Fire or Police advise of large-scale evacuation or potential of mass casualties
Fire	Fire or Police advise of large-scale evacuation or potential of mass casualties
Nuclear Attack	National Defense Department or Ohio Adjutant General warning/alert.
Radiological Release	Fire or Police advise of large-scale evacuation or the potential of mass casualties.
Toxic Chemical Release	Fire, Police or Health advise of the need to evacuate and/or the potential of mass casualties.
Transportation Accident	Police or Fire advise of mass casualties.
Utility Interruption	Police, Fire, Utility Companies or Public Works Department advise of a failure of water, natural gas or electricity service affecting a large area of the city.
Severe Weather	Numerous reports of damage to property, injury to the public, or numerous reports of people stranded, trapped or in danger in structures or vehicles.



Mobilization Sequence

Once it has been determined that the situation meets one or more of the criteria on the previous page, this sequence of mobilization shall be followed. The mobilization sequence is listed in order of priority. It should be understood that only one person from each department is to be notified. Once that person is notified it is his/her responsibility to alert and assemble the staff, personnel and resources deemed necessary to adequately and efficiently respond to the situation.

Sequence

1. Notification received by Police or Fire Department.
2. Fire and Police on duty personnel are notified by dispatch.
3. Notify the Fire Chief (Avon Lake Disaster Coordinator) and Police Chief.
4. Disaster Coordinator confers with the Mayor/Safety Director.
5. Mayor/Safety Director initiates the Disaster Plan and directs the city Emergency Operations Staff to be activated. Activation can be full or partial based on the circumstances and may change as needed.
6. Fire and Police contact the below listed departments and agencies as directed by the Disaster Coordinator.
 - A. Avon Lake Public Works Department
 - B. Avon Lake Building Department
 - C. Avon Lake Communications & Technology Department
 - D. Avon Lake Health Department (Lorain County Public Health)
 - E. Avon Lake Regional Water
 - F. Lorain County Emergency Management Agency (LCEMA).
 - G. American Red Cross (through LCEMA).
7. Emergency Operations Center (EOC) is now officially open.
 - A. EOC will normally be located in the Safety Center (Police & Fire Complex) unless circumstances dictate otherwise, in which case the Disaster Coordinator shall designate an alternate location.
8. Disaster Coordinator is now in control of the operation. All requests for personnel, services, and supplies must go through the EOC.
9. Disaster Coordinator orders contact of applicable support agencies.

City Department Requirements and Performances

Requirement	Department Requesting or Activating	Department Performing or Responsible for Contacting Support Agency
Barricades	Police - Fire	Public Works
Command Post (CP)	Fire - Police	Fire - Police
Communications	Fire - Police	Fire - Police
Clothing	Fire	Fire
Crowd Control	Police	Police
Construction	Fire	Public Works
Damage Assessment	Fire	Building / Public Works
Debris Removal	Fire - Police	Public Works
Evacuation	Fire - Police	Fire - Police
Fire Control	Fire	Fire
Food and Water	Fire - Police	Fire
Hazardous Materials	Fire - Police	Fire
Heavy Equipment	Fire - Police	Public Works
Insect/Rodent Control	Fire - Police	Public Works
Medical Aid	Fire	Fire
Medication (Evacuees)	Fire	Fire
Morgue (Temporary)	Fire - Police	Fire (until Coroner arrives)
Power (Emergency)	Fire - Police	Public Works
Public Information	Fire - Police	Communications & Technology
Sanitation and Water	Fire	Regional Water
Security	Police	Police
Shelter	Fire	Fire
Social Services	Fire - Police	Fire
Toxic Materials	Fire - Police	Fire
Traffic Control	Police - Fire	Police
Transport	Police - Fire	Police - Fire

Outside Agency Assistance

Requirements	Additional Support Agencies
Animal Care	LCEMA - Local Veterinarians
Barricades	Lorain County Highway Department
BioHazard	Lorain County Public Health
Bomb/Explosives Technician	Sheriff
Communication	LCEMA
Clothing	Red Cross - County Human Services Agencies
Crowd Control	Police Mutual Aid Departments
Damage Assessment	LCEMA - Red Cross
Deaths	Coroner - Red Cross - Churches
Debris Removal	LCEMA
Decontamination: Food, Water, Clothing, Household Goods, etc	Lorain County Public Health (will advise on methods)
Evacuation and Sheltering	LCEMA - Red Cross
Fire Control	Mutual Aid Departments
Food and Water	LCEMA
Food and Water Sanitation	LCEMA
Hazardous Substances	LCEMA (County Hazmat Team)
Heavy Equipment	LCEMA
Inoculations	Lorain County Public Health (Advise - Assist)
Insect/Rodent Control	Public Works - Lorain County Public Health (Advise)
Medical Aid	Fire/EMS Mutual Aid Departments
Power (Emergency)	LCEMA
Public Information	Alert Avon Lake - LCEMA - ALCTV - Social Media (Facebook/Twitter) - Cable TV - Commercial TV - Radio - News Partners

Requirements	Additional Support Agencies
Personal Hygiene and Health Care	Lorain County Public Health (Advise)
Radioactive Material	LCEMA (County Hazmat Team)
Security	County Mutual Aid - Sheriff - OHP
Shelter (Temporary and Long Term)	Red Cross (contact through LCEMA)
Social Services	Red Cross - County Agencies - Churches
Toxic Materials	LCEMA (County Hazmat Team)
Traffic Control	Police Mutual Aid Departments
Transportation	LCEMA
Technology, Cyber Security, and IT	Simvay Systems

Emergency Shelter Sites

Once the decision is made to open a shelter or multiple shelters, the Lorain County Emergency Management Agency (LCEMA) and Red Cross are to be contacted. An LCEMA and/or Red Cross representative will contact the shelter(s) we request to be opened.

As of January 2025, the below facilities have been surveyed by the Red Cross and have agreed to be potential sheltering sites. If the emergency situation requires out of the city shelters to be used, the LCEMA in conjunction with the Red Cross will determine the appropriate sites to open.

Avon Lake City School Locations:

Location	Address
Avon Lake High School	175 Avon Belden Rd (Rt 83)
Avon Lake Transportation Building	33480 Pin Oak Pkwy
Eastview Elementary School	230 Lear Rd
Erievue Elementary School	32630 Electric Blvd
Learwood Middle School	340 Lear Rd
Redwood Elementary School	32967 Redwood Blvd
Troy Intermediate School	237 Belmar Blvd
Westview Elementary School	155 Moore Rd

****Red Cross is the agency that contacts sheltering sites****

Avon Lake City School Contacts:

District Director of Operations, Ned Lauver : Office - 440-933-6210 ext 1512

Cell - [REDACTED]

District Superintendent, Joelle Magyar: Office - 440-933-6210 ext 1511

Cell - [REDACTED]

Avon Lake Church Locations:

Location	Address	Phone Number
Avon Lake Presbyterian Church	32340 Electric Blvd	Cindi Danisizen: [REDACTED] Ed Homer: [REDACTED]
Holy Spirit Church	410 Lear Rd	Lorry Stuebner: [REDACTED] Rev Charles Strebler: [REDACTED]
Lake Shore United Methodist Church	33119 Electric Blvd	
Saint Joseph Church and School	32929 Lake Road	Dave Aslaksen: [REDACTED] Rev Ron Wearsch: [REDACTED]

****Red Cross is the agency that contacts sheltering sites****



Public Meeting and Information Location

In the event all communication is down, the public can find important information posted at the Safety Center, located at 32855 Walker Road.

Community Disaster Preparedness resources and planning are available on the city's website at www.avonlake.org/city-services/emergency-preparedness

Some events may necessitate creating additional or alternate public meeting and information sites. The location and availability of those sites will be determined based on the resources and staffing available, and the nature of the event or emergency. These alternate locations will be announced on the City of Avon Lake's Communication Platforms, listed on page 20.

Possible locations may include:

- Avon Lake City Hall, 150 Avon Belden Road
- Avon Lake Public Works Building, 750 Avon Belden Road
- The Lake House, 32756 Lake Road
- The Old Firehouse, 100 Avon Belden Road
- The Anchor Recreation Facility, 33483 Lake Road

Phone Numbers

All cell phone and personal numbers are considered private and are NOT public records

City of Avon Lake

Department or Partner	Main Contact Person	Phone Numbers
Mayor/Safety Director	Mark Spaetzel	Office: 440-930-4100 Cell: [REDACTED] (private) [REDACTED] (private)
Building	Tom Carleton	Office: 440-930-4102 Cell: [REDACTED] (private)
Communications & Technology	Stephanie Biggers	Office: 440-933-7677 Cell: [REDACTED] (private) [REDACTED] (private)
Finance	Beth Krosse	Office: 440-930-4124 Cell: [REDACTED] (private)
Fire	Chief Jeremy Betsa	Main: 440-933-8305 Office: 440-930-4115 Cell: [REDACTED] (private) [REDACTED] (private)
Law	Gary Ebert	Office: 440-930-4122 Cell: [REDACTED] (private)
Police	Chief Vince Molnar	Main: 440-933-4567 Office: 440-930-4116 Cell: [REDACTED] (private) [REDACTED] (private)
Public Works	Jon Liskovec	Office: 440-930-4162 440-433-8380 (After Hours) Cell: [REDACTED] (private)
Region Water	Rob Munro	Main: 440-933-6226 440-933-3229 (After Hours) Office: 440-933-5180 Cell: [REDACTED] (private)
Simvay Systems	Kris Oswald	Main: 216-282-8190 Cell: [REDACTED] (private)

All cell phone and personal numbers are considered private and are **NOT** public records

Avon Lake Shelters

Agency	Main Contact Person	Phone Numbers
Avon Lake City Schools	District Director of Operations: Ned Lauver	Office: 440-933-6210 ext 1512 Cell: [REDACTED] (private)
	District Superintendent: Joelle Magyar	Office: 440-933-6210 ext 1511 Cell: [REDACTED] (private)
Avon Lake United Presbyterian Church	Cindi Daniszen	[REDACTED] (private)
	Ed Homer	[REDACTED] (private)
Holy Spirit Church	Lorry Stuebner	[REDACTED] (private)
	Rev. Charles Strebler	[REDACTED] (private)
Saint Joseph Church and School	Dave Aslasken	[REDACTED] (private)
	Rev Ron Wearsch	[REDACTED] (private)

****Red Cross is the agency that contacts sheltering sites****

Ambulance Services & Hospitals

Agency	Service	Phone Numbers
Life Care	Ambulance Service	440-244-6467
Cleveland Clinic Avon Emergency Department		ER: 440-695-4650
Fairview Hospital (Cleveland Clinic)		ER: 216-476-7080
Mercy Regional Health Center		ER: 440-960-4526
University Hospitals Saint John Medical Center		ER: 440-827-5531
University Hospitals Amherst Health Center		ER: 440-988-6114
University Hospitals Elyria Medical Center		ER: 440-329-7539

County Agencies

Agency	Phone Number
Lorain County Public Health (Health Department)	440-322-6367 440-244-2209 440-219-5710 (After Hours)
Lorain County Coroner's Office	440-774-7300 (Answering Service)
Lorain County Emergency Management Agency (LCEMA)	440-406-3270 Dispatch (After Hours) 440-322-1272 (Fax)
Lorain County Sheriff Explosive Technician	ALPD Dispatch
County Hazmat (LCEMA)	440-329-5117 Dispatch (After Hours)

State Agencies

Agency	Phone Number
Ohio EPA	800-282-9378
Department of Natural Resources (ODNR) Division of Watercraft	216-361-1212 614-799-9538 (After Hours)
Ohio National Guard	LCEMA / Dispatch
Ohio Emergency Management Agency (EMA)	LCEMA / Dispatch

Federal and National Agencies

Agency	Phone Number
American Red Cross	440-324-2929 Dispatch (After Hours) www.RedCross.org/NRO
Bureau of Alcohol Tobacco and Firearms (ATF) Group #1	216-573-8100
Center for Disease Control (CDC)	800-232-0124
U.S. Coast Guard - Lorain	440-288-1206
U.S. Coast Guard - Cleveland	216-937-0141
Federal Emergency Management Agency (FEMA) Region #5	312-408-5500
Norfolk -Southern Railroad - Chief Dispatcher	LCEMA - Dispatch
Re World	800-424-9300
OSHA	800-321-6742

Media - Newspapers

Agency	Phone Number
Chronicle-Telegram	440-329-7155 440-329-7282 (fax) CTNews@Chroniclet.com
Cleveland Plain Dealer	216-999-4825 216-325-1900 (fax) MetroDesk@PlainD.com
Morning Journal	440-245-6901 440-322-1536 (fax) News@MorningJounal.com
West Life News	440-871-5797 440-871-3824 (fax) Letters@WestLifenews.com

Media - Radio

Agency	Phone Number
WEOL	440-233-5161 440-322-1536 (fax) BVanDyke@WEOL.com
WOBL	800-229-9625 ext 43 440-774-1336(fax) 614-282-2339 News@WOBLWDLW.com

Media - Television

Agency	Phone Number
Channel 3 - WKYC	216-344-3300 216-344-3314 (fax) NewsDesk@wkyc.com
Channel 5 - WEWS	216-431-3700 216-341-3666 (fax) NewsDesk@wews.com
Channel 8 - Fox8	216-432-4240 216-391-9559 (fax) Tips@Fox8.com
Channel 19 & 43 - WOIO	877-929-1943 216-436-5460 (fax) 19Tips@woio.com
Channel 25 - WVIZ	216-916-6100 877-399-3307 NewsStaff@ideastream.com
ALC-TV	440-933-7677 ALCTV@AvonLake.org

Transportation

Agency	Phone Number
Avon Lake School's Transportation Department	440-933-802 440-933-6210 440-653-3499
Red Cross	440-324-2929 440-324-5338 (fax) Dispatch (After Hours)
Lorain County Emergency Management Agency (LCEMA)	440-329-5117 440-322-1272 (fax) Dispatch (After Hours)

Utilities

Utility	Company	Phone Number
Electric	First Energy	800-527-8059 800-527-8062 (fax)
Gas	Columbia Gas	888-203-7090 614-460-6327 (fax)
Water	Avon Lake Regional Water	440-933-6226 440-933-3229 (After Hours)
Phone - Cell	Verizon Frontline Crisis Response Team Danielle Warner, Sr. Mgr. Crisis Response	800-981-9558 www.Verizon.com/ResponseTeam Cell: [REDACTED] (private) Danielle.Galloway@VerizonWireless.com
Phone - Copper Landlines	Brightspeed	833-692-7773 (Support) 704-314-2620 (Acct Manager Office) [REDACTED] (Acct Manager Cell)
Phone - IP and Internet	Breezeline	440-667-4189

City of Avon Lake Communication Platforms

The City of Avon Lake utilizes various resources and platforms to provide information to the public. The outlet used during any event will be determined based upon the resources available, the timeliness of the information, and the emergent nature of the event.

In the event of all communication being down, the public can find important information posted at the Safety Center, located at 32855 Walker Road.

Platform	Location
Alert Avon Lake	Resident signup: www.AvonLake.org/Alert Authorized staff send Alerts: Notifications.Emergelnc.com
Facebook	City of Avon Lake: Facebook.com/AvonLake Police Department: Facebook.com/AvonLakePolice Fire Department: Facebook.com/ profile.php?id=100064673675895 Parks & Recreation: Facebook.com/AvonLakeRec
City of Avon Lake Website	www.AvonLake.org
Electronic Sign	Avon Lake City Hall, 150 Avon Belden Road (facing the corner of Avon Belden Road and Electric Blvd)
Press Relases	www.AvonLake.org/Press-Releases (Will be sent to local outlets listed under “Media” section)
ALC-TV App	Available in the App Store or Play Store.
ALC-TV Access Channels	<i>Government Access</i> Spectrum Cable: Channel 1025 BreezelineCable: Channel 21 Breezeline Stream: Channel 2001 <i>Public Access</i> Spectrum Cable: Channel 1024 Breezeline Cable: Channel 22 Breezeline Stream: Channel 2002

Disaster Recovery Plan

The City of Avon Lake is committed to ensuring the continuity of critical city services in the event of a disaster. this Disaster Recovery Plan (DRP) outlines the strategies and procedures to recover and restore operations, aligning with NIST Cybersecurity Framework (CSF) and CIS Controls best practices.

The purpose of this DRP is to provide a structured approach for responding to disasters that affect the city's operations, minimizing downtime, and ensuring the safety and well-being of the community.

This plan covers all critical functions and services provided by the City of Avon Lake, including by not limited to: Public safety, critical city services, and IT infrastructure supporting essential functions.

This plan should be reviewed and updated on a regular basis. Key personnel should be trained and aware of their responsibilities.

Roles and Responsibilities

Disaster Recovery Team:

All cell phone and personal numbers are considered private and are NOT public records

Department & Role	Main Contact Person	Phone Numbers
Communications & Technology Director - Communications Lead	Stephanie Biggers (acting)	Office: 440-933-7677 Cell: [REDACTED] (private)
Fire	Chief Jeremy Betsa	Main: 440-933-8305 Office: 440-930-4115 Cell: [REDACTED] (private)
Mayor / Safety Director	Mark Spaetzel	Office: 440-933-4100 Cell: [REDACTED] (private)
Police	Chief Vince Molnar	Office: 440-930-4116 Cell: [REDACTED] (private)
Public Works - Facilities Manager	Jon Liskovec	Office: 440-930-4162 440-433-8380 (After Hours) Cell: [REDACTED] (private)
IT Management & Cybersecurity	Simvay Systems	Main: 216-282-8190 Cell: [REDACTED]
Radio Systems:	Cleveland Communications	Main: 216-398-6500
Radio Systems:	VASU	Main: 440-934-5268

Critical Functions and Services

- Public Safety: Fire and Police services are top priorities.
- Technology Systems: Active Directory, file shares, print servers, and NewWorld systems hosted on VMware ESXi hosts.
 - Transitioning to a cloud-based NewWorld system has begun. This will allow for better remote access during emergencies.
- Networking: Core networking infrastructure with redundant hardware and failover configurations.

Recovery Strategies

- Utilize building generators at City Hall, Safety Center, and Public Works Service garage for power continuity.
- Leverage dark fiber trunks connecting all city building for network resilience.
- Implement failover configurations via VMware Center for critical servers.

Data Backup and Recovery

- Backup Solutions
 - VEEAM manages backups to Synology backup appliance.
- Email Archiving
 - Microsoft 365 emails are archived in Barracuda backup archiver as per regulatory requirements.
- Backup Frequency
 - Incremental backups nightly.
 - Full backups monthly.
- Off-site Storage
 - Backup replicated to Synology C2 storage as immutable backups, with cloud replication synchronized continuously with changes.

Internal Communication Plan

Primary

- Email
- IP Phone System

Secondary

- Mobile Devices
- Emergency Radios

Alternate Facilities

- City Hall
- Safety Center
- Public Works Building

These facilities are within half a mile of each other and can accommodate staff relocation, if necessary. These buildings have backup power generators. Mobile devices, including Smartphones and laptops, are available.

Testing and Maintenance

- Testing Frequency:
 - Regular testing as per best practices recommended by NIST, CSF, and CIS Controls.
- Plan Updates:
 - Review and update the DRP annually or when significant changes occur in infrastructure or personnel.
- Training:
 - Conduct periodic training sessions for staff on disaster recovery procedures.

Appendix


Map References and Color Codes

The Disaster coordinator shall implement a control system to direct the movements of all agencies and services. This control system is to be designated Radio #1 and operate from a Mobile Unit.

Dot Color Code

Yellow	<u>Radio Control Points</u> . Each point shall have a map showing the facilities involved as well as other related information necessary to perform their functions in an emergency.
Red	<u>Traffic Control Points</u> . Uniformed personnel shall seal off the intersection or area of which they command and only authorized persons or those displaying proper identification shall be passed through to the affected areas. Traffic control points shall be maintained, and a system of communication shall link them to the Command Post (CP), Fire Station, Medical Aid Station, Police Station, Radio Control Points and any other services needed to maintain proper control. Traffic control can be maintained by outside law enforcement personnel who are dispatched to these various control points from the Command Post.
Green	<u>Evacuation Centers</u> . Based on the idea of evacuation of a given area, these areas are to be opened and used as shelters as needed for evacuated persons.
Blue	<u>"HELISPOTS" Helicopter Landing Zones</u> . Aircraft communications shall be maintained through the Command Post (CP) until turned over to the landing site personnel.
Purple	<u>Public Meeting and Information Location</u> . Potential locations based upon needs and resources. These locations will be announced on the City of Avon Lake's Communication Platforms.

Red Lines

	These lines indicate routes of travel. As many of these roadways as possible must be kept open for EMS, Evacuation Units, Fire, Law Enforcement (and general traffic when possible).
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Avon Lake, Ohio Code of Ordinances

CHAPTER 238 Safety Department

238.01 Community Disaster Plan.

CROSS REFERENCES

Establishment - see CHTR. § 36
Safety Department - see CHTR. § 40
Police Department - see ADM. Ch. 240
Fire Department - see ADM. Ch. 242
Employees generally - see ADM. Ch. 260

238.01 COMMUNITY DISASTER PLAN.

- a. Council hereby accepts and approves a Community Disaster Plan for the City, a copy of which is attached to original Ordinance 112-93, passed September 13, 1993, and made a part hereof by reference.
- b. From time to time changes may be made to the Community Disaster Plan as recommended by the Safety Director and Safety Committee and approved by Council.
- c. A current copy of the Community Disaster Plan shall be kept on file in the office of the Clerk of Council and at the Avon Lake Public Library. Copies of the Plan shall also be provided by the Safety Director, through the Fire Chief, to all persons listed on the organizational chart contained in the Community Disaster Plan.

(Ord. 112-93. Passed 9-13-93.)

CHAPTER IV MAYOR

SECTION 14. TERM.

The Mayor shall be elected at the regular municipal elections, held in the year 1991 and every four (4) years thereafter, for a term of four (4) years commencing on the first day of January next after such election, and shall serve until his successor is elected (or chosen) and qualified.

(Amended 11-6-90)

SECTION 15. VACANCY.

In case of death, resignation or removal of the Mayor, or in case the Mayor ceases to reside in the Municipality, the duties of the office of Mayor shall be discharged by the Acting Mayor to be selected in the following order of succession: Council President; if the Council President is unable to or declines to serve as Acting Mayor, then the Council members at large in descending order of longevity in service in the office of Council member at large; if all of the Council members at large are unable to or decline to serve as Acting Mayor, then Ward Council members in descending order of longevity in service in the office of Ward Council member; if all of the Ward Council members are unable to or decline to serve as Acting Mayor, then the Director of Finance; if the Director of Finance is unable to or declines to serve as Acting Mayor, then the Director of Law, provided, however, that in order for the Director of Finance or the Director of Law to serve as Acting Mayor, the Director of Finance and/or the Director of Law must be a resident of the City of Avon Lake. In the event that more than one Council member at large has the same longevity in service in the office of Council member at large, the Council member at large, of those who have the same longevity in service in the office of Council member at large, who received the largest number of votes in the most recent general election shall, if the Council President is unable to or declines to serve as Acting Mayor, serve as Acting Mayor. In the event that more than one Ward Council member has the same longevity in service in the office of Ward Council member, the Ward Council member, of those who have the same longevity in service in the office of Ward Council member, who received the largest number of votes in the most recent general election shall, if the Council President and all Council members at large are unable to or decline to serve as Acting Mayor, serve as Acting Mayor.

In the performance of the duties of Acting Mayor, the Council member or department head acting in this capacity shall not thereby cease to retain status as Council member or department head. The individual serving as Acting Mayor shall receive the salary provided for in Section 20 of this Charter, except that in no event shall the salary or benefits of the individual serving as Acting Mayor be reduced while serving in this capacity.

If the office of the Mayor becomes vacant by reason of death, resignation or removal of the Mayor, or in case the Mayor ceases to reside in the Municipality, and such vacancy occurs more than two hundred and seventy (270) days before the next regular Municipal election to be held for the office of Mayor, such vacancy shall be filled by special Municipal election. Such special election shall be held on the first Tuesday after sixty (60) days from the day on which the vacancy first occurs; however, if a previously scheduled May or November election is no less than one hundred (100) days from the day on which the vacancy first occurs, such special election shall be held in conjunction with such election. All of the provisions in this Charter applicable to nominations and elections of candidates for the office of Mayor shall apply. The person elected at such special election shall immediately assume office, shall have the same rights and responsibilities as any duly elected Mayor and shall serve the remainder of the term of the prior Mayor.

(Amended 11-2-99; 5-6-03)

Avon Lake Ohio

Update April, 2024

