

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR QUICK RESPONSE TEAM BETWEEN ALCOHOL AND DRUG ADDICTION SERVICES BOARD OF LORAIN COUNTY, THE CITY OF AVON LAKE, AND LET'S GET REAL, AND DECLARING AN EMERGENCY.

WHEREAS, the Alcohol and Drug Addiction Services Board of Lorain County, the City of Avon Lake, and Let's Get Real desire to enter into an agreement to collaborate and implement the Quick Response Team to address opioid and opiate-related overdose encounters; and

WHEREAS, the goal of the Quick Response Team is to engage overdose survivors to access treatment and/or recovery support and to engage the family members of overdose survivors to access resources and support.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That the Mayor of the City of Avon Lake is hereby authorized to sign an agreement for Quick Response Team with the Alcohol and Drug Addiction Services Board of Lorain County and Let's Get Real. (Exhibit A).

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to participate in the Quick Response Team to aid in the event of an emergency, thus for the health, safety, and welfare of the residents of Avon Lake. Therefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

PASSED: 11/24/2025

/s/Jennifer J. Fenderbosch
Council President

POSTED: 11/26/2025

APPROVED: 11/25/2025

ATTEST: /s/Valerie E. Rosmarin
Clerk of Council

/s/Mark A. Spaetzel
Mayor

**City of Avon Lake, Ohio and Let's Get Real and
the Mental Health, Addiction and Recovery Services Board of Lorain County
Memorandum of Understanding**

This MEMORANDUM OF UNDERSTANDING (herein referred to as "MOU") is executed by the Mental Health, Addiction and Recovery Services Board of Lorain County (hereinafter referred to as the "MHARS") and **City of Avon Lake, Ohio and Let's Get Real**, for the purpose of providing Quick Response Team (QRT) to address opioid and opioid-related overdose encounters with the goal to engage overdose survivors to access treatment within thirty days (30) days of an overdose, and to engage family members of overdose survivors to access resources and supports.

Article 1: Term

The term of this MOU will be for the time period beginning July 1, 2025 through June 30, 2026.

Article 2: Responsibilities of MHARS

MHARS shall be responsible for:

- Provide coordination for Quick Response teams.
- Reimburse to parties their costs for the Quick Response Team.
- Provide resource packets to the QRT to provide to overdose survivors and their family member(s).
- Align community-based outreach in the community to promote the QRT initiative.
- Provide other outreach materials as requested by QRT for use in engagement.
- Compile and present data on the results of the QRT encounters.
- Recommend course corrections and facilitate regular lessons learned meetings with QRT.

Article 3: Responsibilities of City of Avon Lake

City of Avon Lake shall be responsible for:

- Provide personnel from the City of Avon Lake Police Department to serve on the QRT.
- Coordinate QRT engagement efforts for overdose survivors within seven days of overdose incident(s) – based on the availability of personnel and scheduling from the City of Avon Lake Police Department.
- Provide QRT City of Avon Lake Police Department's designated personnel to assist in the safety of all environments for the QRT encounters.
- Utilize discretion through their position as a QRT officer, to enforce the laws.
- Complete Weekly QRT Overdose Report.
- Provide monthly invoices for QRT encounters; invoices must be submitted within 30 days of the month being invoiced.
- QRT representative(s) to participate in regularly scheduled Lessons Learned meetings regarding the QRT encounters.

Article 4: Responsibilities of Let's Get Real

The Let's Get Real shall be responsible for:

- Provide a certified (at minimum) Peer Recovery Supporter (screener) to serve on the QRT to provide "in-home" screening and up to 30 days of (post initial encounter) support to overdose survivors.
- Offer Naloxone Kit to overdose survivor(s) who are receptive and provide data inclusive of the kits

disseminated in the QRT Response and Post Encounter document. For this purpose, Let's Get Real agrees to maintain a Terminal Distributor License.

- The Screener will provide coordination services in addition to the in-home screening to engage the overdose survivor with treatment services, recovery supports and any basic needs that are identified.
- The Screener will complete an initial and post encounter report for each overdose survivor engaged for a period of up to 30 days (post initial encounter). Such post encounter reports will be submitted weekly.
- Provide monthly invoices for QRT encounters.
- QRT representative(s) to participate in regularly scheduled Lessons Learned meetings regarding the QRT encounters

Article 5: Responsibilities of All Parties

Each Party shall be solely responsible for their respective actions or inactions, and the authorized actions or inactions of their own employees, in carrying out the terms of this MOU. Nothing in this MOU shall be interpreted to place responsibility for any professional acts or omissions onto another Party. All losses, costs, or damages which may occur or be claimed with respect to any person or persons, corporation, property or chattels resulting from activities of a Party pursuant to this MOU shall be the responsibility of the respective Parties as such liabilities may be determined by a court of law or pursuant to any other appropriate procedures.

Article 6: Payment by the MHARS to City of Avon Lake

Pooled funds not to exceed \$15,000.00 are allocated through MHARS for the purpose of funding this agreement to support Quick Response Teams across all of Lorain County. Funding will be utilized chronologically by date of submission of an invoice to MHARS and paid until the funds are fully depleted.

Reimbursement for QRT personnel from the City of Avon Lake Police Department will be based on an encounter payment structure – not to exceed \$100.00 for a successful encounter meeting with family members with the sole purpose to assist family member(s) with available resources and supports and an additional \$50 for a successful encounter meeting with an overdose survivor for the purpose of engaging the survivor with a clinician.

Article 7: Termination

Either party may terminate this agreement, for any reason whatsoever, including loss of funding. Notice of intent to terminate this agreement shall be provided in writing to the other party not less than (sixty 60) days prior to the termination date. Services provided during the termination notice period shall be paid subject to the overall limit of this agreement.

Article 8: Modifications

By the mutual written consent of all Partners involved, this agreement shall be governed by the laws of the State of Ohio, and shall not be modified or revised unless by written agreement of the parties.

Article 9: Notices

Notices pursuant to this agreement shall be provided in writing to:

For: **Mental Health, Addiction and Recovery
Services Board of Lorain County**
Michael K. Doud, Executive Director
1173 North Ridge Road East, Suite 101
Lorain, OH 44055

For: **City of Avon Lake**
Mark A. Spaetzel, Mayor
150 Avon Belden Road
Avon Lake, OH 44012

For: **Let’s Get Real**
Kim Eberle, Executive Director
1939 Oberlin Avenue
Lorain, Ohio 44052

IN WITNESS WHEREOF, the parties have hereunto executed this agreement on the date first above written.

Mental Health, Addiction and Recovery Services Board of Lorain County

Michael K. Doud
Executive Director

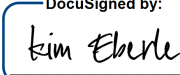
Date

City of Avon Lake

Mark A. Spaetzel
Mayor

Date

Let’s Get Real

DocuSigned by:

C489E240140A4BA...

Kim Eberle
Executive Director

10/27/2025 | 12:15 PM EDT

Date

Certificate Of Completion

Envelope Id: B2AF0356-88CE-470B-ABB4-B3601EF66D43
Subject: Complete with Docusign: MOU Quick Response Team (QRT) - Avon Lake 2026.doc
Source Envelope:
Document Pages: 3
Certificate Pages: 5
AutoNav: Enabled
Envelopeld Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Sent

Envelope Originator:
Patrice McKinney
1173 North Ridge Rd. East
Suite 101
Lorain, OH 44055
pmckinney@mharslc.org
IP Address: 97.137.104.228

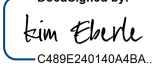
Record Tracking

Status: Original
10/27/2025 10:38:03 AM
Holder: Patrice McKinney
pmckinney@mharslc.org
Location: DocuSign

Signer Events

Kim Eberle
letsgetrealinc@gmail.com
Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:

C489E240140A4BA...

Signature Adoption: Pre-selected Style
Using IP Address: 146.135.103.105

Timestamp

Sent: 10/27/2025 10:42:51 AM
Viewed: 10/27/2025 12:15:07 PM
Signed: 10/27/2025 12:15:15 PM

Electronic Record and Signature Disclosure:
Accepted: 10/27/2025 12:15:07 PM
ID: 474a8766-c6e4-4635-864d-2fd6d9b276a7

Mark Spaetzel
MSpaetzel@avonlake.org
Mayor
Security Level: Email, Account Authentication
(None)

Sent: 10/27/2025 10:42:52 AM
Viewed: 11/3/2025 9:37:29 AM

Electronic Record and Signature Disclosure:
Accepted: 11/3/2025 9:37:29 AM
ID: 4d6c316c-5254-4faf-9182-282b97cef776

Michael K. Doud
mdoud@mharslc.org
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Accepted: 10/31/2025 1:37:09 PM
ID: 8c9d34a4-80e7-42f6-a341-55e6a8d29c86

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/27/2025 10:42:52 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Patrice McKinney (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Patrice McKinney:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: pmckinney@mharslc.org

To advise Patrice McKinney of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at pmckinney@mharslc.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Patrice McKinney

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to pmckinney@mharslc.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Patrice McKinney

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to pmckinney@mharslc.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Patrice McKinney as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Patrice McKinney during the course of your relationship with Patrice McKinney.