

AN ORDINANCE AMENDING CODIFIED ORDINANCE CHAPTER 284: ENVIRONMENTAL AFFAIRS ADVISORY BOARD.

WHEREAS, Council has recommended amending Codified Ordinance Chapter 284;  
and

WHEREAS, Council, coming now to consider said recommendation, approves it in full.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF  
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Codified Ordinance Chapter 284 is hereby amended as follows:

CHAPTER 284: ENVIRONMENTAL AFFAIRS ADVISORY BOARD

§ 284.01 ESTABLISHMENT AND PURPOSE.

There is hereby established an advisory board to be known as the Environmental Affairs Advisory Board with its purposes to include the following:

(a) To study and advise courses of action which the ~~Communications, Environmental and Recreational Programming~~ **Environmental** Committee of Council may take to formulate and promote general and broad codes of land, air and water management for the city; and

(b) To study and investigate other environmentally related concerns and issues of importance to the Council and residents of the city and to report its findings and make appropriate recommendations to residents of the city and Council ~~at the regularly scheduled meetings of the Board,~~ **as needed.**

§ 284.02 MEMBERSHIP; TERM; ~~AND COMPOSITION~~ **COMPENSATION; AND REMOVAL.**

(a) **Membership.** The Environmental Affairs Advisory Board shall consist of 14 ~~voting~~ members, **comprised of the following:** ~~to be appointed by Council for terms of two years each.~~

(1) Up to six members ~~of the Environmental Affairs Advisory Board~~ shall be employees or representatives of industrial concerns located within the city who shall be selected because of their knowledge, technical capability or interest in matters relating to air and/or

water management and for their ability to competently represent both their own industry and industry in general, which is located in the community. The industrial members need not be residents of the city **and shall be appointed by Council.**

(2) The other members ~~of the Environmental Affairs Advisory Board shall be resident members, who for the previous two years have been registered, qualified electors of the city and~~ who are not employees of industrial concerns located in the city, **shall be appointed by Council;** ~~The resident members shall hold no other elective office in the city administration while serving on the Board and shall be selected for their knowledge, technical ability, or genuine interest in matters related to air and/or water management in the city.~~

**(3) One ex officio, non-voting member shall be the Public Works Director;**

**(4) One ex officio, non-voting member shall be the Chairperson of the Environmental Committee; and**

**(5) One ex officio member shall be a member of the Tree Commission.**

~~In addition to voting members, the Public Works Director, the Mayor, Finance Director (or designee) and one member of the Communications, Environmental and Recreational Programming Committee shall serve as ex officio members of the Environmental Affairs Advisory Board without voting powers.~~

**(b) Term.** The appointed resident members of the Environmental Affairs Advisory Board shall each serve three years with staggered terms, a third of which shall be appointed each year. Each member is eligible for reappointment without limitation on the number of consecutive appointments.

**(1)** Beginning in 2026, the Chairperson shall serve for three years, and the Vice-Chairperson shall serve for two years, then every appointment thereafter, shall serve for three years.

**(2)** Vacancies on the Environmental Affairs Advisory Board shall be filled for the remainder of the unexpired term in the same manner that the position was originally filled.

**(3)** The Chairperson will notify the Clerk of Council when a vacancy exists.

**(4)** Any vacancy shall be filled within 60 days, unless extenuating circumstances require a longer period.

(c) **Compensation.** ~~The~~ Members of the Environmental Affairs Advisory Board shall serve without compensation. With prior approval of ~~Council~~ **the assigned Department Director, according to the city procurement policies**, any expense incurred by the Commission or the members thereof in the performance of their duties shall be paid from the city treasury.

**(d) Removal.** Any Environmental Affairs Advisory Board member who misses three consecutive meetings, or more than 50% of the regular meetings on an annual basis, may be removed from the Board by a majority vote of the other Board members.

#### § 284.03 POWERS AND DUTIES.

The Environmental Affairs Advisory Board shall seek, as its general goals:

- (a) To create and foster a positive, responsible, cooperative and continuous effort among businesses and residents of the city;
- (b) To educate ~~the~~ Council and residents of the city on important environmental issues;
- (c) To establish and make appropriate recommendations to Council through the use of subject matter experts on land, air and water management programs; and
- (d) To investigate every reasonable means available to ~~it to~~ inform and educate its members relative to the problems and possible solutions of land, water and air pollution and management in communities of similar size to the city.

#### § 248.04 MEETINGS AND ORGANIZATION.

(a) The Environmental Affairs Advisory Board shall ~~select~~ **elect by a majority vote** its own Chairperson to make its own rules and regulations and keep a record of its proceedings. ~~In the absence of any rule upon the matter of business, the Board shall be governed by Robert's Rules of Order. A majority of the members shall be a quorum for the transaction of business.~~

(b) ~~The Finance Director (or designee) shall serve as Secretary to the Environmental Affairs Advisory Board.~~

~~(c)~~ The Environmental Affairs Advisory Board shall meet on a quarterly basis, or more frequently as requested by its Chairperson. Minutes of Board meetings shall be forwarded to the Mayor and members of Council **and filed with the Clerk of Council.**

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open

meeting of this Council, and that all deliberations of this Council and any of its committees, which resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1<sup>st</sup> reading: 11/24/2025

2<sup>nd</sup> reading:

3<sup>rd</sup> reading:

PASSED: 12/08/2025

/s/ Jennifer J. Fenderbosch  
Council President

POSTED: 12/12/2025

APPROVED: 12/09/2025

ATTEST: /s/ Valerie E. Rosmarin  
Clerk of Council

/s/ Mark A. Spaatzel  
Mayor