

AN ORDINANCE AMENDING CODIFIED ORDINANCE CHAPTER 286: PARKS AND RECREATION COMMISSION.

WHEREAS, Council has recommended amending Codified Ordinance Chapter 286;
and

WHEREAS, Council, coming now to consider said recommendation, approves it in full.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF AVON LAKE, STATE OF OHIO:

Section No. 1: That Codified Ordinance Chapter 286 is hereby amended as follows:

CHAPTER 286: PARKS AND RECREATION COMMISSION

§ 286.01 ESTABLISHMENT AND PURPOSE.

There is hereby established a Parks and Recreation Commission to function in an advisory capacity to Council, the Mayor and the Recreation Director on all matters affecting city-owned parks, in addition to recreation policies and programs for the city. The **Parks and Recreation** Commission shall serve as an agency to develop and recommend a program of recreation policy for the community, working with the Recreation Director to administer the program.

§ 286.02 MEMBERSHIP, TERM; ~~AND~~ **COMPENSATION AND REMOVAL.**

(a) **Membership.** The Parks and Recreation Commission shall consist of nine members, comprised of the following:

(1) ~~Five~~ **Three members, who for the previous two years have been registered, qualified electors of the city, shall be appointed by the Mayor and confirmed by Council;**

(2) **Two members, who for the previous two years have been registered, qualified electors of the city, shall be appointed by Council;**

(3) **The members shall have** at least one **resident** member appointed from each ward.

~~voting members shall be residents of the city appointed by the Mayor for a term of three years each, with the advice and consent of the Council, with at least one member appointed from each ward. Each resident member shall be registered and qualified electors of the city who hold no other elective or appointive office or position in the city administration; and~~

(4) ~~Four~~ One ex officio, non-voting members comprised of shall be a member of Council, selected by the Mayor;

(5) One ex officio, non-voting member shall be a member of the Board of Education, selected by the Parks and Recreation Commission;

(6) One ex officio member shall be a member of the Tree Commission; and

(7) The Recreation Director, who shall serve as an ex officio, non-voting member. ~~Other than the Recreation Director, the ex officio members shall serve terms of one year each unless reappointed.~~

(b) Term. The five appointed resident members of the Parks and Recreation Commission shall each serve three years with staggered terms, a third of which shall be appointed each year. Each member is eligible for reappointment without limitation on the number of consecutive appointments.

(1) Vacancies on the Parks and Recreation Commission shall be filled for the remainder of the unexpired term in the same manner that the position was originally filled.

(2) The Chairperson will notify the Clerk of Council when a vacancy exists.

(3) Any vacancy shall be filled within 60 days, unless extenuating circumstances require a longer period.

~~(b c)~~ **Compensation. The Members of the Parks and Recreation Commission shall serve without compensation. With prior approval by Council the Recreation Director, according to the city procurement policies,** any expense incurred by the Commission, or the members thereof, in the performance of their duties shall be paid from the city treasury.

(d) Removal. Any Parks and Recreation Commission member who misses three consecutive meetings, or more than 50% of the regular meetings on an annual basis, may be removed from the Commission by a majority vote of the other Commissioners.

§ 286.03 POWERS AND DUTIES.

(a) ~~Generally.~~ The Parks and Recreation Commission shall recommend rules, regulations and policies governing all public parks and all facilities and appurtenances for the protection of the public and proper use of the parks, except otherwise provided by the Council. In addition to its other duties and jurisdiction and for the promotion of the health, safety and enjoyment of the public, the ~~Parks and Recreation~~ Commission shall recommend all needed rules and regulations for the maintenance of order, safety and decency in all public parks and public grounds used for park **and/or recreation** purposes.

(b) No power to acquire or deed land. The Parks and Recreation Commission may make recommendations for acquisition and donations of real property used for park **and/or recreation** purposes, but shall have no power to acquire or dispose of real property.

(c) Improvements. The Parks and Recreation Commission may make recommendations for improvements to all parks and grounds used for park **and/or recreation** purposes.

§ 286.04 MEETINGS AND ORGANIZATION.

(a) The Parks and Recreation Commission shall hold an organizational meeting at its first regular meeting date of the year, and the meeting schedule for the year will be the first order of business.

(b) There shall be a minimum of five meetings per year, held on the fourth Wednesday of the scheduled month. Work sessions may be called at the discretion of the **Parks and Recreation** Commission Chairperson and/or the Recreation Director.

~~(c) At its first meeting of the calendar year, the Parks and Recreation Commission shall elect a Chairperson and a Vice-Chairperson to serve terms of one year each.~~

~~(d c)~~ The Recreation Director, **or designee**, shall serve as the ~~Clerk~~ **Secretary** of the Parks and Recreation Commission.

~~(e d)~~ Minutes of meetings shall be recorded and kept on file in the Recreation Director's office. Copies shall be filed with Park and Recreation Commission members, the Mayor and **Clerk of Council**.

Section No. 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees, which resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section No. 3: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

1st reading: 11/24/2025

2nd reading:

3rd reading:

PASSED: 12/08/2025

/s/ Jennifer G. Fenderbosch
Council President

POSTED: 12/12/2025

APPROVED: 12/09/2025

ATTEST: /s/ Valerie E. Rosmarin
Clerk of Council

/s/ Mark A. Spatzel
Mayor