



Department of Commerce
Division of Liquor Control

6606 Tussing Road, P.O. Box 4005
Reynoldsburg, Ohio 43068-9005
<http://www.com.ohio.gov/liqr>

REQUEST FOR EXPANSION/DIMINUTION (REDUCTION) OF PERMIT PREMISES

(Please print or type all information except signatures)

This request must be completed in its entirety by the permit holder and signed by the permit holder of record. If the permit holder is a corporation, it must be signed by an officer or majority stockholder(s) of corporation; if a partnership, it must be signed by all general partners; and if a limited liability company, it must be signed by all managing members and officers. Attach documents, if any.

Permit Number		Permit Class(es)	
Name of Permit Holder			
DBA (doing business as)		Phone Number	
Permit Premises Address			
City	State	Ohio	Zip Code

I, _____, do hereby request that the Department of Commerce, Division of Liquor Control conduct an Expansion/Diminution Investigation of the above mentioned permit premises.

I request the following area to be reviewed for: Expansion OR Diminution please (check the appropriate box).

I understand that this area may NOT be used as permit premises until official approval has been received from the Department of Commerce - Division of Liquor Control.

Respectfully,

Witnessed & Received by:

X _____
Signature of Permit Holder Date

Title

Liquor Control Compliance Officer
of the Department of Commerce - Division of Liquor Control



**APPLICATION
2020 TEMPORARY OUTDOOR DINING PERMIT
CITY OF AVON LAKE**

Permit is effective for a maximum of 180 days. No structural changes—such as new lighting, fences, electrical, walls, or paving—are permitted in the area. Music—live or recorded—is prohibited. Areas must close by 10pm. Permit holders must adhere to social distancing guidelines provided by the State of Ohio. Fire exits must be kept clear and the temporary area must have its own clear exits. ADA access and parking must remain. Clear and sufficient traffic flow must be demonstrated. Barriers must be used around the area to both define the area for customers and protect from traffic where applicable.

Applicant Business Name _____
 Applicant Contact Person _____
 Phone _____ E-mail _____
 Address of Subject Property _____
 Mailing Address of Applicant (if different) _____

PROPERTY OWNER AUTHORIZATION

I am the property owner

Property Owner, if different from applicant _____
 Phone _____ E-mail _____
 I, _____, property owner, affirm by my signature below
 that the "Applicant" has permission to operate an outdoor dining area as outlined in this
 application. Property owner(s) signature _____ Date _____

Letter of Authorization from Property Owner is attached

In addition to this application, you must provide the following supporting documentation:

____ Site plan, sketch, or aerial photo, in an 8-1/2-by-11 or 11-by-17 format showing the proposed outdoor dining area and connections to the indoor portion of your restaurant, location and number of tables and chairs, fire exits, exits from the temporary area, ADA access and parking, flow of traffic barriers to protect from traffic, and any property lines, public-right-of-way lines, and residential properties that are within 150 feet of the business

____ Detailed description that explains the contents of the sketch, and describes the operation of the area, including hours and days of operation, how you will comply with State of Ohio guidelines in this temporary outdoor area *and* inside your establishment; description should also be an explanation of what is included in the sketch.

By signing, I declare that all information I provided is true, correct, and complete, to the best of my knowledge, and that I will comply with the terms of my permit and City Ordinances.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY

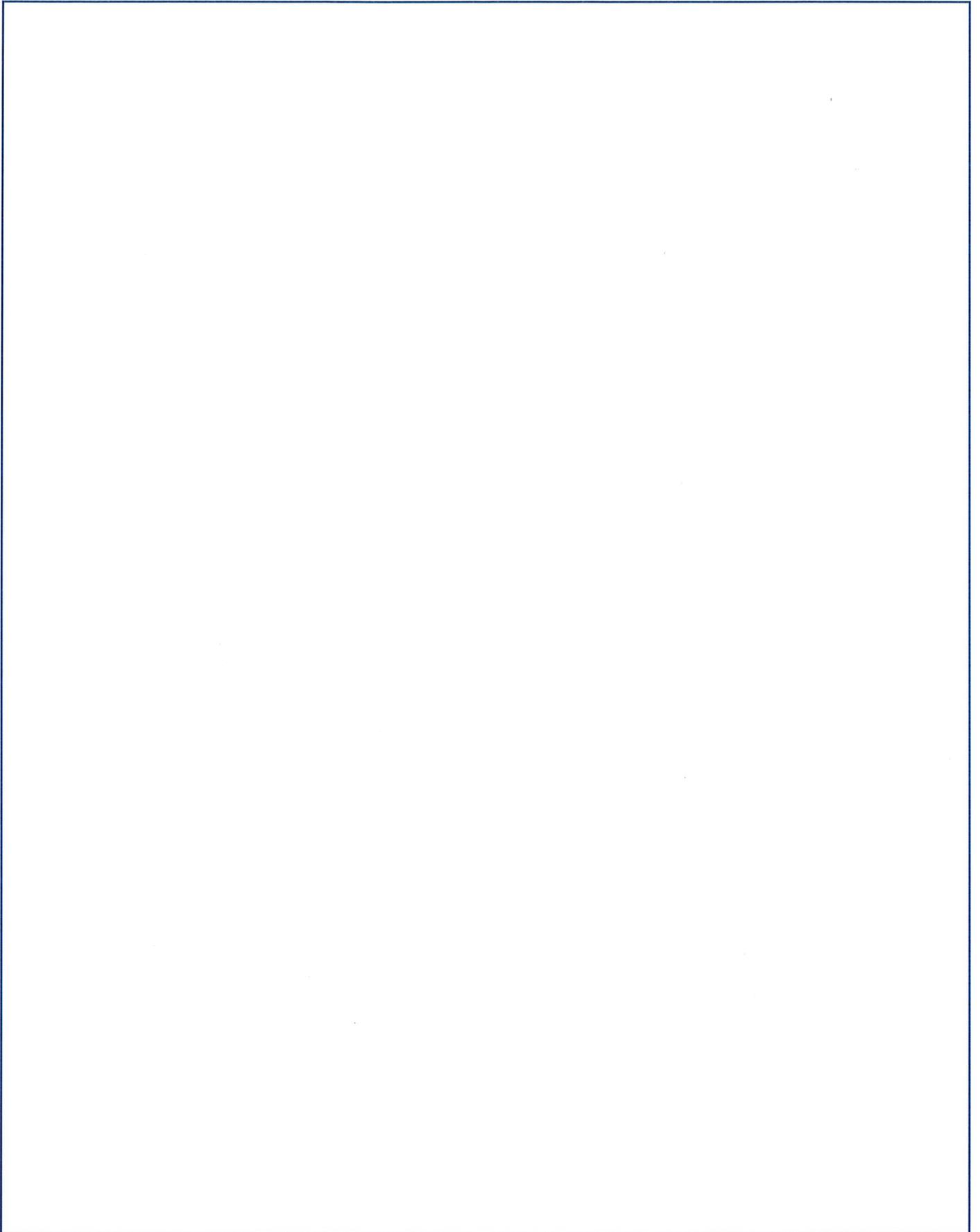
Temporary Outdoor Dining Permit # _____

Date submitted: _____

Date Permit Issued: _____

Sketch of Proposed Temporary Outdoor Area

Sketch is attached on a separate page



Description of Temporary Dining Area and its Operations

Description is attached on a separate page
